

CHARDON *Ohio*

2024 ANNUAL REPORT

Randal B. Sharpe, City Manager



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2024 ANNUAL REPORT

Dear Members of Council and Chardon Residents:

I am pleased to present our City's Annual Report for 2024. The City continued to provide high quality services, maintain infrastructure, and make investments to benefit Chardon for future generations.

The annual report highlights key initiatives, projects, programs, and events that occurred in 2024. City staff works diligently to address Council's priorities such as streets and sidewalks, safety, economic development, and building community pride while engaging many volunteers and civic organizations in this effort.

In 2024 the City maintained a sound financial municipal corporation and managed an overall \$25,350,380 budget.

In addition to building a strong local economy, the City is focused on maintaining and improving an inviting and dynamic Uptown. The Square is the heart of the City and wonderful public space providing a backdrop for the concert series, car shows, art festivals, farmers' market, and for just relaxing in the park reading a book or enjoying a picnic.

The success of the City would not be possible without the leadership and support of City Council, dedicated staff, the volunteers that contribute their time and expertise to our boards and commissions, and the many civic organizations that partner to make Chardon a great place to call home.

Best regards,

Randal B. Sharpe

Randal B. Sharpe

City Manager



2024 ANNUAL REPORT

A few 2024 notable events:

- ⇒ City Council approved a rental agreement for the use of the Geauga Theater “as-is” at \$2,000/week or \$6,000/month in March 2024.
- ⇒ The City entered into an agreement for municipal prosecution services with the office of the Geauga County Prosecuting Attorney in April 2024.
- ⇒ The Chardon community gathered together to experience the total solar eclipse on the Square on April 8, 2024.
- ⇒ The location of 4th of July fireworks was relocated to the west side of town at the end of Loreto Way / Meadowlands Drive extension.
- ⇒ Elliot Miller commenced work depicting the railroad history on the pump filtration building Murals at the trailhead on Park Avenue.
- ⇒ The rates for the use of the Geauga Theater were revised for 2025 to be \$1,200/week or \$500/day. Curtain 440 negotiated use of the theater for approximately 25 weeks during the year.
- ⇒ The 2015 Employee Manual was revised and updated in November 2024.



Annual Report

2024

PUBLIC SERVICE DEPARTMENT

Submitted By:

**Paul Hornyak
Public Service Director**



A Message from the Director of Public Works:

Each year, the job of providing quality public utilities such as safe drinking water, dependable sanitary and storm water collection systems, safe passable roads and sidewalks becomes more difficult each year and 2024 was no different due to ongoing parts and material shortages, equipment price increases and limited availability of vehicles and equipment. Furthermore, employee attrition and retention coupled with fewer qualified applicants added to personnel difficulties faced by this Department. Those new challenges, and the fact that our city continues to develop while the infrastructure continues to slowly age and the regulations that govern certain services, particularly water production and wastewater treatment, continue to change and become more stringent, all made Public Service operations a much more difficult process than years past.

Nonetheless, as the Director of Chardon's Public Service Divisions, I continue to recognize just how important dependable utilities and infrastructure are, while maintaining a thriving community and an exceptional standard of life, for the residents and businesses of Chardon. My staff and I continue to embrace the challenge of not only maintaining these services at an extremely high level while trying to do so in the most cost-effective manner possible.

Within the full report you will see that 2024 brought significant progress in several key areas for all the divisions within the Public Service Department. The 2024 Street Maintenance Program (now in its ninth year) included 3,460 square yards of pavement planing, repairs and resurfacing primarily on Hidden Glen Trail, Bentwood Trail, Wilson Mills Road and Goodrich Court.

Colonial Park Lift Station upgrades were completed in 2024 as well. This project that supplies sanitary service collection to the residents of Colonial Park included the demolition and rehabilitation of the existing wet-well, the installation of a new stainless grinder pump, floats and electrical switches all of which are enclosed in a new concrete vault.

One of the larger, more notable projects this past year was the Center Street Sanitary Improvement Project. This project focused on replacing and upsizing 1,200 linear feet of sanitary sewer pipe on Center Street along with 4 new manholes at various locations. This project was performed primarily at night to allow daily pedestrian and vehicle traffic to flow freely during peak drivetime hours.

Lastly, the city was able to complete one of the more important Capital Improvement Projects that had been planned for by constructing the Hidden Glen Water Line Loop. This project was identified as a "top priority" project in the 2021 City of Chardon Water Model Report. Over 4,200 linear feet of new water main and 10 fire hydrants were installed from Woodiebrook Road

northward in a utility easement adjacent to Chardon Lakes Golf Course, ending at Phase-3 of the Hidden Glen Subdivision. This new water line is critical in adding a secondary means to send potable water from the Water Treatment Plant to the Water Tower at Parker Court. Construction of the entire project was paid for by grants from the Ohio Department of Development and the Ohio Public Works Commission.

In closing, I am continually reminded and impressed that every employee within the Divisions of Water and Sewer, Streets, Parks, and Cemeteries and Lands and Buildings are all determined to make the City of Chardon a better place to live, work and raise a family. History continually reminds us that reliable public utilities and solid infrastructure are truly the cornerstones of any successful community and the excellent work conducted by this Department is second to none and is modestly reflected in the findings of this report.



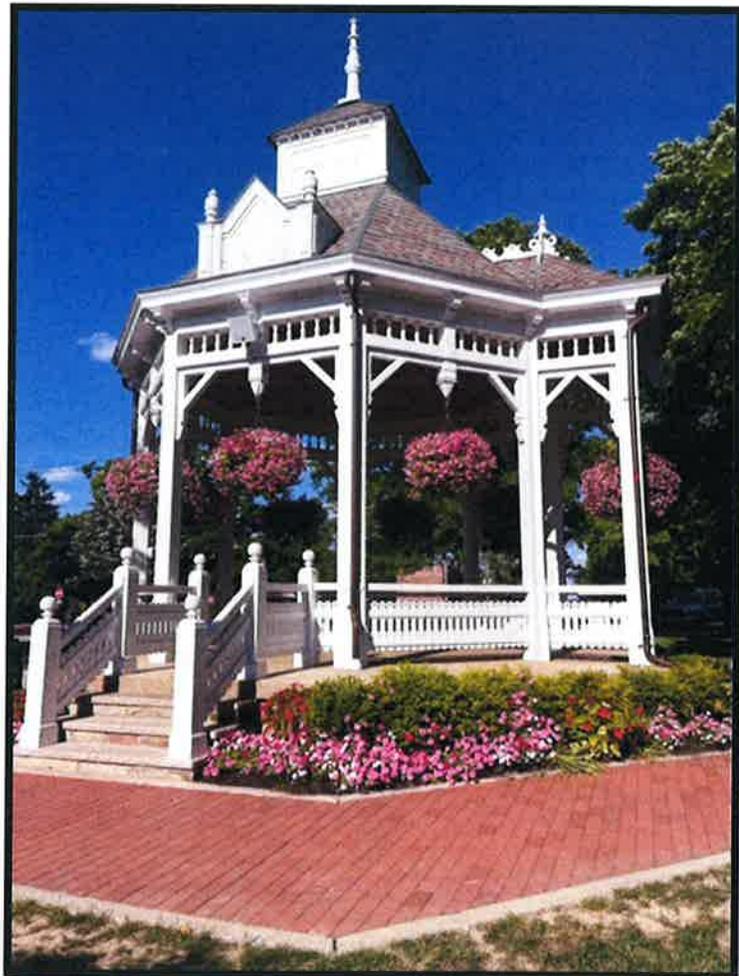
Paul Hornyak
Director of Public Works

DIVISION OF LANDS AND BUILDINGS 2024 ANNUAL REPORT

The City of Chardon's Lands and Buildings Division prepares, directs, coordinates and performs the operation, maintenance and repair of buildings and grounds in an effort to keep all City owned properties in a clean and acceptable condition. The Lands and Buildings staff receives and investigates complaints concerning the operation and maintenance of the buildings and grounds utilized by City employees, private tenants and Chardon residents.

Operating with (2) two full-time employees and (3) three part-time employees, the Lands and Buildings Department is responsible for the continuous cleaning and preservation of City owned buildings and property, the restocking of supplies and replacing various equipment used in daily operations. The City continues to outsource a cleaning company to clean the Municipal Center and Heritage House. Furthermore, proactive measures such as Fire Department HVAC upgrades, preventative maintenance and elevator inspection programs are utilized to facilitate cost savings while ensuring that all City facilities are up to code, presentable and safe.

The Lands and Buildings staff maintain continuous care of lawn mowing, landscape planting and mulching along with daily watering and cultivation of 135 flower baskets in and around the Square, this rounds out the activities of this very busy department.



Mike Butt
Lands and Buildings Supervisor

Chardon Square / Heritage House

- Installed and watered one hundred and thirty-five hanging flower baskets from May through October.
- Put out Christmas decorations for the Square.
- Continued maintenance of the Heritage House and Bandstand.
- Continued park tree trimming.
- Added new trash receptacles.
- Replaced the motherboard for the Square Sign Board.
- Hosted Eclipse event on the Square.
- Repaired electrical line on the Square.



101 South Hambden Street & Old Village Hall

- Cleaned trench drains and pumped bays.
- Replaced all exit signs and lights.
- Replaced flooring in the Fire Department on the first and second floor.
- Moved the Community Room to a different suite.



Chardon Municipal Center, 111 Water Street

- Routine maintenance for the HVAC roof units.
- Continued cleaning from Jan Pro.
- Oversaw routine paper and electronic shredding services.
- Replaced two (2) rooftop units.
- Repaired 3” water main.
- Exterior door replacements.



Chardon Arts Center

- Replaced rooftop maintenance.
- New fixture upgrades.
- Electric panel replacement.
- Repaired a gas leak in the building.

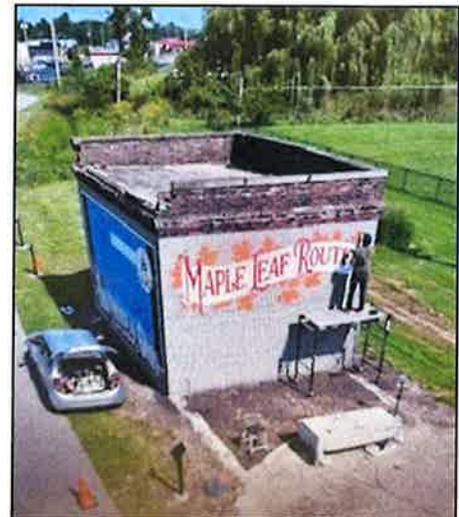


Geauga Theater Community Arts Center

- Conducted normal maintenance.

Special Projects

- Repaired walls on filtration building for the mural.
- Upgraded and replaced switch and POE injectors for cameras at the Chalet.
- Mulching of the Maple Highland Trail.
- Guardrail replace/repair on Maple Highland Trail.



DIVISION OF STREETS, CEMETERIES AND PARKS

2024 ANNUAL REPORT

The offices and garage for the Division of Streets, Parks and Cemeteries are located at 499 North Hambden Street and also house cold storage, bulk storage and the salt storage buildings. This Department maintains all the city streets, parking lots, storm sewers, street signs, sidewalks and their repairs along with snow removal. The fleet consists of numerous plow trucks, loaders, excavators, brush and leaf collection units and other off-road equipment.

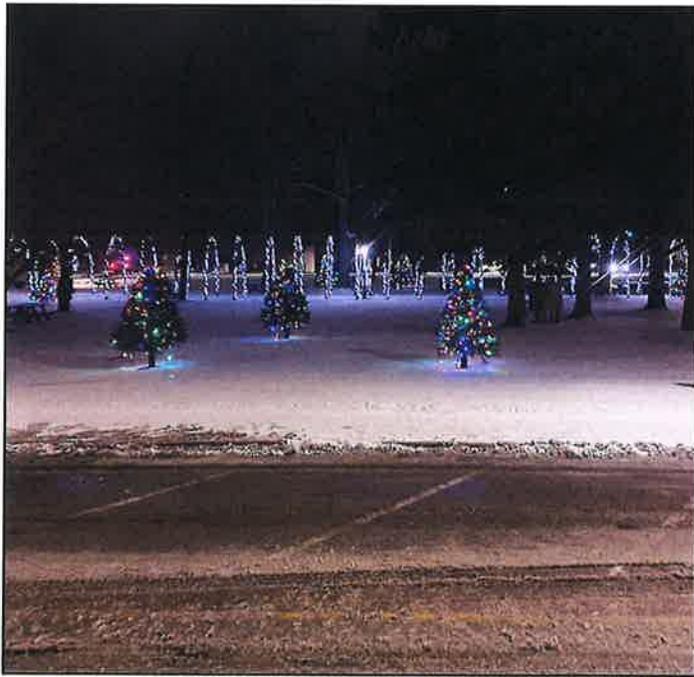


November is when the winter season begins for the Street Department and this is also the time when staff transitions to day and night shift rotations for plowing. The Street Department plows and maintains over fifty-five (55) lane miles of roads that receive an average of 107 inches of annual snow fall. With the arrival of spring, the activity on the Square picks-up and the Street Department will changeover from plowing duties to assisting local groups and organizations prepare for their individual events. Beginning in April with the annual Maple Festival, the Historic Chardon Square will house activities and events each weekend through October.

During the summer months, much of the staff's time is spent patching the City streets due to pot holes and water main leaks, and repairing and replacing storm sewer pipes, and catch basins. Brush pick-up monthly during the summer, mowing City-wide properties, and performing work at the recreation parks and facilities as needed are also done. The Street Department operates and maintains the Municipal Cemetery and Rider Cemetery. Drainage along with driveway and sidewalk issues are common, and it is important to work closely with residents to resolve these issues. Working with the Director of Public Works and the City Engineer, the Street Department collaborates on the Sidewalk Replacement Program, Crack Seal Program, the Pavement Markings Program and concrete street and curb repairs.

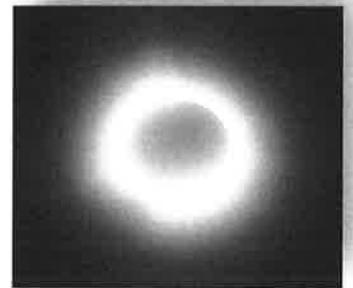
In the fall, the residential leaf pick-up program begins. It is also at this time of year when all the seasonal projects are concluded and the staff prepares for the winter months ahead.

The Street Department is staffed by one (1) Superintendent, one (1) Foreman, one (1) Mechanic, one (1) Cemetery Sexton and six (6) Maintenance Workers, all of which are full-time employees.



STREET DEPARTMENT

- Plowed and salted 55 lane miles, city streets (approximately 3400 tons salt received in 2023).
- BEET HEET deicing liquid received 9000 gallons.
- Asphalt repairs including water leaks, pot holes and catch basins at various locations in the city. (42.97 tons hot mix, 15.73 tons cold mix, "Tac" SS-1H emulsion 116 gallons).
- Plowed 35+ miles of sidewalks throughout the city.
- Fall leaf pickup (105 leaf box loads).
- Chipping brush (23 loads) 12 yards per box (276 yards total).
- Spring leaf pickup (one trip around town).
- Ohio Utility Protection Service. Requests 723 utility locates.
- Hauled snow from various locations to snow storage.
- Plowed sidewalks on the square.
- Plowed the municipal center parking lot.
- Plowed 106 Water St. public parking lot.
- Plowed fire station parking lot.
- Asphalt repair.
- Oiled all trucks and equipment undercarriages to prevent rust.
- Repaired berms various locations.
- Landscaped snow storage areas city-wide and sidewalk plow damage.
- Installed and removed 10 banners from various locations.
- Installed and removed military banners.
- Jetted storm sewers various locations.
- Investigated numerous drainage issues in the city.
- Periodically cleaned catch basin tops city-wide.
- Mowed berms throughout the city as needed.
- Repaired / replaced street name signs, traffic signs and posts at various locations.
- Installed new school state champion signs.
- RRFB was installed on Maple Avenue at the school crosswalk.
- Installed and removed carsonite markers for plowing various locations within the city.
- Landscaped various job sites around the city.
- Assisted CPD with traffic control at various times, locations and events.
- Mowed CPD shooting range 501 North Hambden Street.
- Mowed Allynd Boulevard Island.
- Mowed corporation limit sign areas.
- Mowed city property north side of Fifth Avenue west of Washington Street.
- Mowed around the base of two (2) emergency sirens.
- Mowed 320 Park Avenue.
- Mowed 499 North Hambden Street, City Safety Center.
- Brush hog the city property between Wilson Mills Road and Loreto Drive.



- Hand painted pavement markings various locations as needed.
- Installed and removed trash cans, traffic cones, barricades, signage and fence along with traffic control as needed on square for various events.
- Performed tests of signals and pedestrian crossing equipment.
- Cleared downed trees from storm damage various locations within the City.
- Cut and disposed of low and hazardous tree limbs over City streets.
- Cleared overgrown brush, hedges, and tree limbs along sidewalks City-wide.
- Cleaned sluice in Chardon Park Estates periodically for debris.
- Sprayed weed control along guardrails and corporation signs.
- Replaced portable pedestrian crossing sign on Square as needed.

STORM DITCH MAINTENANCE

- Center Street
- South Hambden Street
- Canfield Drive
- Wilson Mills Road
- Sluice

REBUILD / REPAIR CATCH BASINS, MANHOLES & PIPING

- Battles Court
- Saw Mill Bend
- Repaired Storm Sewer Fifth Avenue

NEW EQUIPMENT

- Truck #8
- Trailer
- Roller
- Cemetery Stand-On Mower
- Cemetery Columbarium



CONTRACT WORK

- Street sweeping and the City Square.
- Traffic signal maintenance and repair.

LAND AND BUILDINGS “Departmental Assistance”

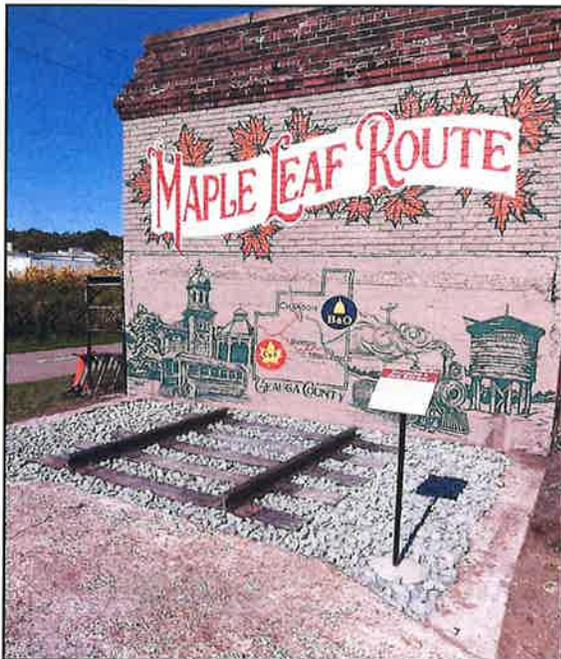
- Set-up/removed holiday lights, manger scene platform, and snow fence on Square.
- Set-up/removed and stored snowflakes.
- Set-up and removed numerous special events barricades and trash cans on Square.
- Repaired gravel parking lot at city hall.
- Weekly trash removal on Main Street and around the Square.
- Put up/take down flags around the Square.
- Installed a ramp for 106 entrance door.
- Leveled the brick around trees on Main Street sidewalk.

ZONING INSPECTIONS PERFORMED

- Driveway inspections.
- Sidewalk inspections.
- Storm sewer inspections.

RECREATION DEPARTMENT

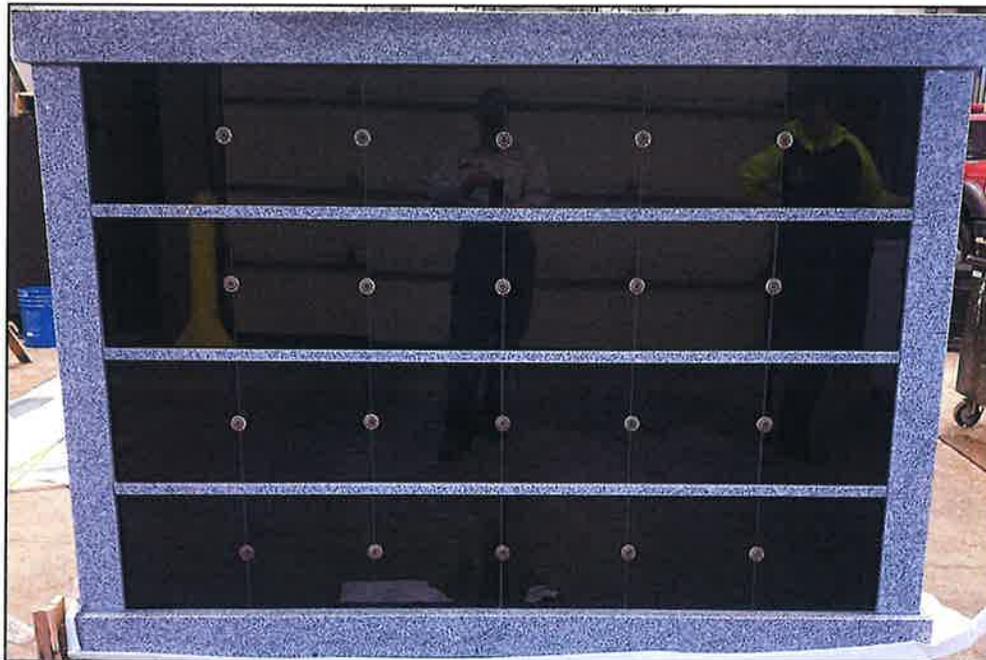
- Installed a replica railroad track.
- Installed interpretive signs along the bike trail.
- Installed and removed pool covers.
- Repaired and graded Chalet Drive and parking lot.
- Repaired landscaping at Mel Harder Park.
- Berm mowed high brush along creek at Mel Harder Park.
- Mel Harder Park filled in low areas on the back drive and parking area with grindings.
- Plowed the Chalet parking lot.
- Serviced the Recreation Department's park mowing and maintenance equipment.
- Removed beaver dams as needed Mel Harder Park.
- Removed trash twice weekly Mel Harder, chalet, pool and basketball and volleyball courts.
- Help with plowing bike path.



CEMETERY

The City Cemetery is located at 201 Park Avenue. There are approximately 6,638 interments at the Chardon Municipal Cemetery.

- Performed funeral service preparations.
- Landscaped graves.
- Laid-out, hand-dug, poured and landscaped headstone foundations.
- Serviced mowers and equipment.
- Mowed and trimmed.
- Leaf cleanup for cemetery grounds.
- Repaired and landscaped berms in Chardon Municipal Cemetery.
- Cleaned mausoleum at Chardon Municipal Cemetery.
- Straightened head stones.
- Winterized and stored mowing equipment.
- Installed and removed drive markers for snow removal.
- Plowed and salted cemetery drives.
- Maintained flowers along Park Avenue fence.
- Planted and maintained endowment flowers.
- Repaired asphalt drives.
- Trimmed trees.
- Cleaned-up storm damage.



CEMETERY STATISTICS

Description	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Graves Sold	19	11	9	18	11	22	28	16	54	22
Interment Full Adults	12	14	7	14	19	6	37	6	7	12
Interment Full Children	0	0	0	0	0	0	0	0	0	0
Internment Ashes - Adult	23	21	19	16	24	8	20	21	20	16
Internment Ashes - Children	0	0	0	0	0	0	0	0	0	0
Internment Indigent - Ashes	1	0	2	0	0	0	0	0	0	0
Disinterment Full Adults	0	0	1	0	0	0	0	0	1	0
Disinterment Full Children	0	0	0	0	0	0	0	1	0	0
Disinterment Ashes Adult	0	0	0	0	0	0	0	0	0	0
Disinterment Ashes Children	0	0	0	0	0	0	0	0	0	0
Mausoleum Crypts Sold	2	0	1	0	0	0	0	0	0	0
Mausoleum Open/Close	0	0	0	0	0	0	0	0	0	0
Mausoleum Crypts Available	1	1	1	1	0	0	0	0	0	0
Foundations New	17	19	16	10	23	14	17	14	20	18
Foundations Replaced	8	5	3	6	16	5	24	4	4	7





CHARDON URBAN FOREST MANAGEMENT

2024 ANNUAL REPORT

The Urban Forest in the City of Chardon consists primarily of all trees in the public right-of-way adjacent to the city streets. Normally, these trees are in lawn areas between the edge of road and sidewalk but can also include trees located on what appears to be the residential side of the city sidewalk. Because no two streets are exactly alike in town, tree locations are measured from the center line of the road to determine ownership and responsibility. Right-of-way trees along with all of the trees on the Square, the Cemetery and City buildings and parks are accounted for in the Urban Forestry Annual Inventory. The inventory, planning and direction of the Urban Forestry Program is managed by the Shade Tree Commission, a group of three volunteers who live in the City and who have an interest in our cities tree population. The City of Chardon employs an Urban Forester on an annual contract basis who has been trained in arboriculture and municipal forestry. This position works approximately 1.5 days per week throughout the year.

To accomplish the annual goals for the management of the trees the Urban Forester hires subcontractors through the planting and trimming season. These projects include tree removals, tree plantings, stump grinding, site renovations after removals, and tree pruning. There are many companies within the City and a few from nearby communities that are asked to participate. The City Street Department staff can perform small tree removals and sidewalk clearance pruning with professional results.

This past year the program's primary focus was on the removal of 13 dying or dangerous trees in the public right of way. In addition, tree pruning for 48 trees, primarily Oak trees, along South Street, North Street, Court Street, and Water Street and Elms along 5th Avenue were pruned. Tree canopies on numerous mature trees in town were raised for street clearance and deadwood removal.

Numerous landscape design proposals for commercial building construction were reviewed to ensure proper species and placement were made on behalf of the City's Planning and Zoning Department.

An inventory of invasive tree species was identified along the Maple Highlands Trail and will be placed on the removal list for 2025 behind Everybody's Gym. And Chardon Custom Polymers

The Honey Locust trees along Main Street have been evaluated for health and longevity and remain in good condition. Future planning could focus on how to best replace them, with no decision made at this time.

Lastly and most notably, the City of Chardon has once again met the criteria for the Tree City USA award for the 38th year in a row!

David Allen
Chardon Urban Forester



DIVISION OF WASTEWATER

2024 ANNUAL REPORT

The City of Chardon's Wastewater Treatment Plant located at 501 North Hambden was first constructed in 1916 at a cost of \$12,346. Since that time, additional improvements and renovations were undertaken in 1953, 1975, 1987 and 2002 to further enhance the treatment capabilities of the Plant. Today, the Wastewater Treatment Plant is capable of treating 1.8 million gallons per day on a normal basis. Estimated capital costs of all wastewater facilities in 2024 are approximately \$96,210,410.

The Wastewater Treatment Plant operates under a permit issued by the State of Ohio and United States Environmental Protection Agencies. The permit requires that the plant remove 90+% of Biochemical Oxygen Demand (BOD) and Suspended Solids pollutants year-round. The plant's effluent must also meet phosphorous, coliform bacteria, chlorine, and heavy metals limits, before it can be discharged to Big Creek which then flows to Lake Erie. The Wastewater Treatment Plant also regulates industrial discharges under a pretreatment program approved by the Ohio Environmental Protection Agency.



New aerator/mixers for EQ basin at WWTP

The Wastewater Treatment Plant (WWTP) treated 349.06 million gallons (MG) of wastewater in 2024, which was a 10.87% decrease from the 387.00 MG treated in 2023. Sludge produced and

removed was 1.498 MG in 2024, which was a 15.2% increase from the 1.30 MG produced in 2023. The 1.30 MG of sludge was dewatered and pressed into 125.26 dry tons that equaled 63 loaded containers hauled to landfills. We recorded 59.5 inches of snow fall in 2024 which is a 14.69% decrease from the 64.6 inches recorded in 2023. We also reordered 46.70 inches of precipitation in 2024.

The Wastewater Treatment Plant has a total of six (6) full-time employees and is staffed as follows: one (1) Ohio EPA Licensed Operator, one (1) Lead Man on second shift, three (3) Maintenance Workers, one (1) Lab Technician and a Superintendent who oversees both the Wastewater Plant and the Water Treatment Plant. The Wastewater Treatment Plant is staffed both first and second shifts Monday through Friday and one (1) employee is present on the weekends, and every holiday, during first shift hours only.

The Ohio Environmental Protection Agency (OEPA) was on site twice in 2024. The first time in May was for a standard site inspection and survey. The Second time in December was a site inspection and survey for our National Pollutant Discharge Elimination System (NPDES) permit renewal that expires in spring of 2025.

WASTEWATER TREATMENT PLANT COMPLETED PROJECTS

- Installed new roller on press #1.
- Rebuilt press non potable pump #1.
- Installed new motor for blower #1.
- Rebuilt polymer injection system for press #1.
- Repaired wheels on roll off dumpster #201.
- Removed press non potable pump #2 and sent out for rebuild.
- Replaced cooling on VFD for RAS #1.
- Upgraded to new DO and PH meter at effluent.
- Replaced wear rings on RAS #3.
- Replaced small non potable sump pump.
- Shut down, cleaned and repaired clarifiers #3 and #4.
- Replaced drive bearing on oxidation ditch aerator #2.
- Installed LED lights in generator and electrical rooms.
- Replaced broken teeth on influent bar screen.
- Re-installed press non potable pump #2.
- Installed 2 new aerator/mixers in EQ basin.
- Rebuilt RAS #1.
- Repaired wheels on roll off dumpster #203.
- Installed LED lights in screening building.
- Pour Concrete pad for trash dumpsters.



Concrete pad for trash dumpsters at WWTP

LIFTSTATION MAINTENANCE

- Cleaned check valves at all lift stations every forty-five (45) days.
- Removed grease from wet well at all lift stations every sixty (60) days.
- Bridgewater: rebuilt pump #1.
- Colonial Park: complete rebuild and upgrade.
- State Highway Patrol: replaced both check valves
- Maple Hill: rebuilt north check valve.
- Burlington: complete rebuild and upgrade by Frontier Land Group for Maple Trace Development.

SEWER LINE MAINTENANCE

- Cleaned 2/3 of the sewer mains in the city including trouble areas twice.
- 335 East King replaced 5' of sewer main.
- 366 Park Avenue new sewer tap.
- 109 Danials Drive new sewer tap.
- 320 Water replace 5' of sewer main and T.
- 119 Moffett replaced 7' of sewer main and T.
- Responded with the jet truck thirty-four (34) times for various backed up sewer issues and jetted the City's sewer main.

Weather rain & snow Summary January, 2024- December, 2024	City of Chardon WEATHR PRECIP RAIN /S IN/D	City of Chardon WEATHR SNOWFALL 24/HR IN/D
January, 2024	4.50	11.80
February, 2024	1.30	3.80
March, 2024	3.50	5.10
April, 2024	5.38	0.30
May, 2024	2.75	
June, 2024	3.23	
July, 2024	3.90	
August, 2024	5.74	
September, 2024	2.69	
October, 2024	3.66	
November, 2024	4.40	4.90
December, 2024	5.65	33.60
Sum	46.76	59.50
Avg	3.89	9.92
Max	5.74	33.60
Min	1.30	0.30



119 Moffett Avenue sewer main repair

Sludge Volume Summary January, 2024- December, 2024	SL LF SLUDGE VOLUME GALLONS Sum
January, 2024	106,223
February, 2024	152,773
March, 2024	147,103
April, 2024	140,266
May, 2024	121,467
June, 2024	74,780
July, 2024	149,968
August, 2024	84,214
September, 2024	184,535
October, 2024	115,173
November, 2024	76,013
December, 2024	147,763
Sum	1,498,278
Avg	124857
Max	184,535
Min	74,780
Sludge Cake Dry Tons Summary January, 2024- December, 2024	Sludge Cake Dry Tons Sum
January, 2024	8.90
February, 2024	12.87
March, 2024	10.90
April, 2024	12.53
May, 2024	13.10
June, 2024	6.33
July, 2024	12.72
August, 2024	7.68
September, 2024	13.94
October, 2024	9.45
November, 2024	5.83
December, 2024	11.02
Sum	125.27
Avg	10.44
Max	13.94
Min	5.83



335 East King sewer main repair



109 Danials Drive new sewer tap

Plant Statistics Summary January, 2024- December, 2024	EFFFLOW Flow Mgd MGD Average	EFFFLOW Flow Mgd MGD Sum	WEATHR PRECIP RAIN /SNOW IN/D Sum	WEATHR SNOWFALL 24/HR IN/D Sum	RAW WW BOD Carb 5 MG/L Average	EFFFLOW BOD Carb 5 MG/L Average	RAW WW Solids TSS MG/L Average
January, 2024	1.078	33.416	4.50	11.80	76.94	0.974	119
February, 2024	0.634	18.372	1.30	3.80	113.29	0.798	160
March, 2024	0.888	27.541	3.50	5.10	97.14	0.816	119
April, 2024	1.080	32.401	5.38	0.30	82.47	0.940	148
May, 2024	0.517	16.022	2.75		121.62	0.932	216
June, 202	0.322	9.665	3.23		130.89	1.443	236
July, 2024	0.319	9.890	3.90		103.63	1.431	206
August, 2024	0.443	13.738	5.74		106.05	1.091	215
September, 2024	0.364	10.925	2.69		114.06	0.913	235
October, 2024	0.484	14.994	3.66		113.61	0.751	202
November, 2024	0.632	18.948	4.40	4.90	94.61	0.783	219
December, 2024	1.019	31.596	5.65	33.60	72.51	2.000	116
Sum	7.780	237.508	46.70	59.50	1,226.88	12.872	2,167
Avg.	0.648	19.792	3.89	9.92	102.24	1.073	183
Max	1.080	33.416	5.74	33.60	130.89	2.00	236
Min	0.319	9.665	1.30	0.30	72.57	0.751	116

Plant Statistics Summary January, 2024- December, 2024	EFFFLOW Solids TSS MG/L Average	RAW WW Nh3 N Ammonia MG/L Average	EFFFLOW Nh3 N Ammonia MG/L Average	RAW WW Phos Total Wet MG/L Average	EFFFLOW Phos Total Wet MG/L Average
January, 2024	3	9.37	0.02	2.21	0.35
February, 2004	2	15.90	0.02	4.08	0.56
March, 2024	1	10.05	0.02	2.78	0.63
April, 2024	1	11.04	0.02	2.70	0.69
May, 2024	2	16.08	0.02	3.94	0.86
June, 2024	2	20.21	0.02	4.68	0.78
July, 2024	2	17.49	0.02	4.14	0.55
August, 2024	2	16.53	0.03	3.64	0.55
September, 2024	5	21.87	0.03	4.34	0.75
October, 2024	1	17.90	0.02	3.66	0.70
November, 2024	1	18.50	0.02	3.58	0.36
December, 2024	1	8.19	0.02	1.76	0.24
Sum	24	183.12	0.27	41.49	7.02
Avg	2	15.26	0.02	3.46	0.59
Max	5	21.87	0.03	4.68	0.86
Min	1	8.19	0.02	1.76	0.24

Effluent Flow Summary January, 2024- December, 2024	EFFFLOW Flow Mgd MGD Sum	EFFFLOW Flow Mgd MGD Maximum	EFFFLOW Flow Mgd MGD Average
January, 2024	33.416	2.358	1.078
February, 2024	18.372	1.107	0.634
March, 2024	27.541	1.554	0.888
April, 2024	32.401	2.405	1.080
May, 2024	16.022	0.868	0.517
June, 2024	9.665	0.638	0.322
July, 2024	9.890	0.508	0.319
August, 2024	13.738	0.758	0.443
September, 2024	10.925	0.581	0.364
October, 2024	14.994	1.253	0.484
November, 2024	18.948	1.513	0.632
December, 2024	31.596	1.553	1.019
Sum	237.508	15.096	7.780
Avg.	19.792	1.258	0.648
Max	33.416	2.405	1.080
Min	9.665	0.508	0.319

RawEffluent Audit Summary January, 2024- December, 2024	RAW WW Flow Mgd MGD Sum	EFFFLOW Flow Mgd MGD Sum	RAW WW BOD Carb 5 MG/L Sum	EFFFLOW BOD Carb 5 MG/L Sum	RAW WW Nh3 N Ammonia MG/L Sum	EFFFLOW Nh3 N Ammonia MG/L Sum	RAW WW Phos Total Wet MG/L Sum
January, 2024	44.347	33.416	1,077.19	13.64	140.58	0.34	22.13
February, 2024	22.798	18.372	1,472.78	10.38	190.80	0.24	32.63
March, 2024	33.956	27.541	1,165.68	9.79	120.61	0.24	22.22
April, 2024	43.382	32.401	1,072.13	12.22	154.51	0.31	24.32
May, 2024	22.047	16.022	1,702.67	13.05	209.00	0.32	47.30
June, 2024	17.959	9.665	1,570.70	17.32	242.50	0.24	56.10
July, 2024	22.845	9.890	1,450.78	20.03	262.40	0.32	62.15
August, 2024	26.625	13.738	1,378.67	14.18	198.35	0.30	43.67
September, 2024	19.838	10.925	1,368.68	10.95	284.30	0.34	51.83
October, 2024	23.187	14.994	1,704.08	11.26	250.65	0.29	47.54
November, 2024	27.412	18.948	1,135.34	9.40	221.94	0.24	42.94
December, 2024	44.679	31.596	870.84	24.00	114.64	0.28	21.13
Avg	29.090	19.792	1,330.80	13.85	199.19	0.29	39.50



320 Water Street sewer main repair



Colonial Park Liftstation up grade

RawEffluent Audit Summary January, 2024- December, 2024	EFFFLOW Phos Total Wet MG/L Sum	RAW WW Solids TSS MG/L Sum	EFFFLOW Solids TSS MG/L Sum	SL LF SLUDGE WEIGHT TON DRY Sum	SL LF SLUDGE VOLUME GALLONS Sum
January, 2024	5.21	1,664	45	8.90	106,223
February, 2024	6.70	2,152	21	12.87	152,773
March, 2024	7.56	1,424	16	10.90	147,103
April, 2024	9.68	1,924	18	12.53	140,266
May, 2024	11.19	3,028	23	13.10	121,467
June, 2024	9.39	2,836	8	6.33	74,780
July, 2024	8.18	2,880	10	12.72	149,968
August, 2024	6.59	2,796	8	7.68	84,214
September, 2024	9.78	2,824	10	13.94	184,535
October, 2024	9.84	3,028	3	9.45	115,173
November, 2024	4.29	2,628	5	5.83	76,013
December, 2024	3.18	1,506	14	11.02	145,763
Avg	7.63	2,391	15	10.44	124,857

Annual Sludge Summary January, 2024- December, 2024	SL LF SLUDGE WEIGHT TON DRY Sum	SL LF Solids % % TOTAL Sum	SL LF SLUDGE VOLUME GALLONS Sum	SL LF SLUDGE WEIGH WET TONS Sum	SL LF PHOSPH SLUDGE MG/KG Sum	SL LF NITROGEN KJ N MG/KG Sum	SL LF NH3 N AMMONI MG/KG Sum
January, 2024	8.90	31.25	106,223	56.92			
February, 2024	12.87	46.21	152,773	83.64			
March, 2024	10.90	31.18	147,103	70.13	640		86
April, 2024	12.53	33.12	140,266	75.54			
May, 2024	13.10	34.77	121,467	75.40			
June, 2024	6.33	17.60	74,780	35.97	483		94
July, 2024	12.72	34.50	149,968	73.83			
August, 2024	7.68	30.34	84,214	50.58			
September, 2024	13.94	69.38	184,535	80.76	567		89
October, 2024	9.45	30.42	115,173	62.32			
November, 2024	5.83	15.60	76,013	37.39			
December, 2024	11.02	30.00	145,763	74.01	373		185
Sum	125.27	404.37	1,498,278	776.49	2,063		454
Avg	10.44	33.70	124,857	64.71	515.8		113.5
Max	13.94	79.38	184,535	83.64	640		185
Min	5.83	15.60	74,780	35.97	373		86

Annual Sludge Summary January, 2024- December, 2024	SL LF ARSENI C MG/KG Sum	SL LF CAD MIUM MG/K G Sum	SL LF CHROM MG/KG Sum	SL LF COPPER MG/KG Sum	SL LF Lead Pb Slg Wt MG/KG Sum	SL LF MERCUR Y MG/KG Sum	SL LF MOLYBDEN UM MG/KG Sum
January, 2024							
February, 2024							
March, 2024	63.8	12.8			29.2	1.2	
April, 2024							
May, 2024							
June, 2024	59.4	4.75			31.9	4.8	
July, 2024							
August, 2024							
September, 2024	60.1	4.03			24.1	4.0	
October, 2024							
November, 2024							
December, 2024	54.1	6.51			19.9	1.3	
Sum	237.4	28.09			105.1	11.3	
Avg	59.35	7.02			26.28	2.8	
Max	63.8	12.8			31.9	4.8	
Min	54.1	4.03			19.9	1.2	

Annual Sludge Summary January, 2024- December, 2024	SL LF NICKEL NI SLG MG/KG Sum	SL LF SELLINIUM MG/KG Sum	SL LF ZINC MG/KG Sum
January, 2024			
February, 2024			
March, 2024		25.5	
April, 2024			
May, 2024			
June, 2024		7.1	
July, 2024			
August, 2024			
September, 2024		5.4	
October, 2024			
November, 2024			
December, 2024		6.5	
Sum		44.5	
Avg		11.1	
Max		25.5	
Min		5.4	

DIVISION OF WATER

2024 ANNUAL REPORT

In 2024 the Water Department pumped 179.23 million gallons (MG) of raw water from the wellfield to the water plant, which equated to 9.53% more than the 162.15 MG pumped in 2023. The average percentage of lost/unmetered finished water for 2023 was 19.24%, a number that increased to 21.33% in 2024. Estimated capital cost of all water facilities including distribution system, water plant, and water tower in 2024 are approximately \$40,932,934.



Clear well cleaning at Water Treatment Plant

The Water Department & Water Treatment Plant operates with a total of five (5) full-time employees and is staffed as follows: one (1) Ohio EPA Licensed Operator, one (1) Labor Foreman, two (2) Maintenance Workers, one (1) Lab Technician and a Superintendent who oversees both the Wastewater Plant and the Water Treatment Plant.

A few of the major projects completed by third party companies include cleaning and inspection of well #12. New steel siding on the north wall of the water plant. Hidden Glen water line project creating a 12” loop to allow water a “second path” to supply the city from the water plant. The inside of the Clearwell at the water plant was cleaned and inspected. New security cameras installed at Water Plant. Other maintenance projects completed by Water Department staff include: installation of complete rotating assembly for high service pump #1 – semi-annual fire hydrants flushing in the spring and fall – the repaired and repainting of various fire hydrants in the City - water main valves location and exercising – the continuation of the water service curb box location, replacement and mapping program – installation of several new water taps and service lines - landscape restoration and sidewalk repair to those areas where water leaks and fire hydrant replacement took place – inspection of new commercial and residential development improvements. The OEPA visited in the fall of 2024 for their 3-year survey and inspection.

Water Leaks

- 208 Downing Drive – 4” cast
- 221 Downing Drive – 4” cast
- 118 Claridon Road – 4” cast
- 310 Park Drive – 10” transite
- 121 Industrial Parkway – 10” transite
- 102 110 Carson Drive – 4” cast
- 500 North Street – 8” ductile
- 420 Chardon Avenue – 8” ductile
- 145 South Street – 4” Cast
- 203 Woodbridge Lane – ¾ copper
- 416 Chardon Avenue – 8” ductile
- 112 Squires Lane – 8” ductile
- 500 North Street – 8” ductile
- 496 Cricket Drive – 8” cast
- 484 Cricket Drive – 8” cast

Total:15



484 Cricket Drive water leak

MAIN VALVES OPERATED

Total: 400

MAIN VALVES REPAIRED

Total: 4

FIRE HYDRANTS FLUSHED

Total: 590 (twice per year)

FIRE HYDRANTS REPLACED

Total: 1

CHLORINE RESIDUAL TESTS

Total: 1600

LEAD AND COPPER TESTING

Passed

BACTERIA TESTING

74 Negative 0 Positive

CURB BOX REPLACEMENTS

Total: 43

NEW WATER SERVICE TAPS AND CURB STOPS

Total: 5

NEW AND UPDATED CURB BOX CARDS

Total: 87



New 12" valve 110 Woodiebrook Road

WATER TREATMENT PLANT & WELL FIELD

- Replaced radiator hoses on WTP generator.
- Installed new injection assembly for applying fluoride.
- Jet and cleaned backwash holding basin at WTP.
- Repaired drain assembly on filter skid B.
- Replaced bulb and lens cover on turbidimeter.
- Replaced foot valve in fluoride day tank.
- Changed all locks at water system locations for security.
- Installed new rotating assembly for high service pump #1.
- Rebuilt check valve on high service pump #1.
- Pressure washed outside of Clearwell.
- Replaced cooling lines on high service pump #3.
- Repaired leak on 8" plastic backwash line skid B.
- Rebuilt chlorine injection system.
- New stainless-steel mesh installed on overflow at tower and clearwell.



494 Cricket Drive water leak repair

Water Plant Max/Min January 2024– December 2024	Water Plant Free Chlorine Mg/L Maximum	Water Plant Free Chlorine Mg/L Minimum	Water Plant Total Chlorine Mg/L Maximum	Water Plant Total Chlorine Mg/L Minimum	Water Plant Free Chlorine Mg/L Monthly Average	Water Plant Combined Chlorine Mg/L Monthly Average
January	1.07	0.70	1.30	0.88	0.89	0.16
February	1.05	0.80	1.21	0.95	0.94	0.16
March	1.06	0.72	1.19	0.88	0.91	0.15
April	1.01	0.77	1.17	0.93	0.90	0.15
May	1.06	0.74	1.29	0.84	0.93	0.15
June	1.05	0.76	1.25	0.91	0.92	0.17
July	1.10	0.77	1.23	0.92	0.94	0.14
August	1.07	0.64	1.30	0.77	0.91	0.16
September	1.16	0.57	1.32	0.69	0.90	0.14
October	1.10	0.56	1.22	0.73	0.90	0.13
November	1.16	0.68	1.26	0.84	0.93	0.15
December	1.16	0.69	1.35	0.87	0.95	0.16
Sum	13.05	8.40	15.09	10.21	11.01	1.80
Avg	1.09	0.70	1.26	0.85	0.92	0.15
Max	1.16	0.80	1.35	0.95	0.95	0.17
Min	1.01	0.56	1.17	0.69	0.89	0.13

Water Plant Max/Min January 2024– December 2024	Water Plant Fluoride Mg/L Maximum	Water Plant Fluoride Mg/L Minimum	Water Pant Fluoride Mg/L Monthly Average
January	0.99	0.85	0.90
February	0.98	0.87	0.93
March	1.03	0.90	0.97
April	1.04	0.92	0.98
May	1.04	0.94	0.98
June	0.98	0.87	0.93
July	0.99	0.86	0.94
August	1.01	0.87	0.94
September	1.02	0.89	0.96
October	0.97	0.87	0.93
November	0.95	0.83	0.90
December	1.00	0.84	0.89
Sum	12.00	10.51	11.25
Avg	1.00	0.88	0.94
Max	1.04	0.94	0.98
Min	0.95	0.83	0.89

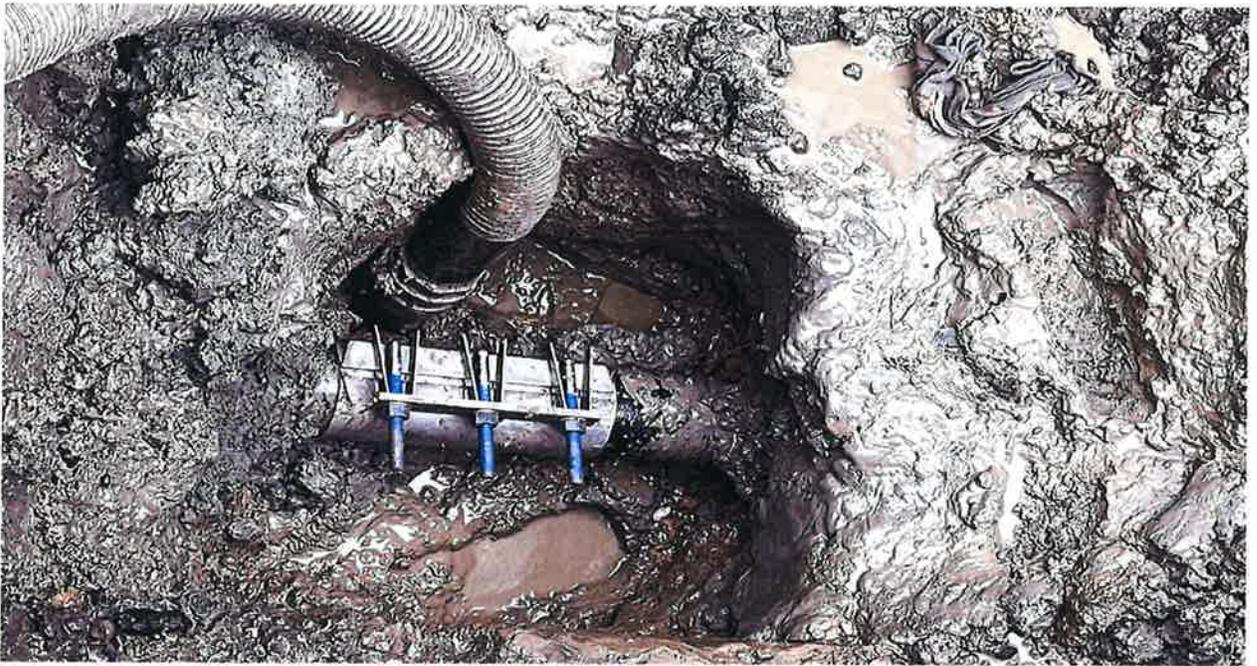
Water	Pumpage in Million Gallons				Avg. Gal. Metered in Million Gallons		% Loss
	Plant Raw	Avg/Day	Plant Finished	Avg/Day	Total	Avg/Day	
Year 2023							
January	14.279	.461	13.166	.425	10.613	.354	-19.39
February	14.256	.492	12.947	.446	9.809	.327	-24.24
March	14.745	.476	13.858	.447	10.512	.350	-24.14
April	14.885	.496	14.106	.470	10.830	.361	-23.22
May	16.267	.525	15.717	.507	12.057	.402	-23.29
June	15.128	.504	14.632	.488	11.739	.391	-19.77
July	15.080	.486	13.939	.465	11.702	.390	-16.05
August	15.482	.499	14.232	.459	11.770	.391	-17.30
September	14.865	.496	13.831	.461	10.877	.363	-21.40
October	14.626	.472	13.625	.440	10.595	.353	-22.24
November	14.091	.470	13.172	.439	10.882	.363	-17.39
December	15.528	.501	14.141	.456	10.271	.342	-27.11
Total	179.232	5.878	167.366	5.503	131.657	3.606	-255.54
Average	14.936	.490	13.947	.459	10.971	.300	-21.29
Max	16.276	.525	15.717	.507	12.057	.402	-27.11
Min	14.091	.461	12.947	.425	9.809	.327	-16.05



118 Claridon Road water leak

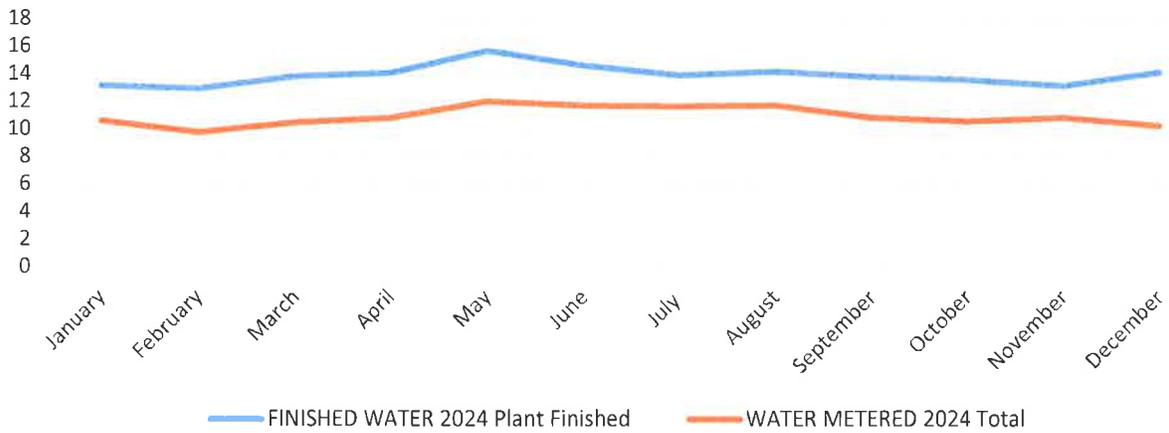


Clean backwash pump basin at Water Treatment Plant

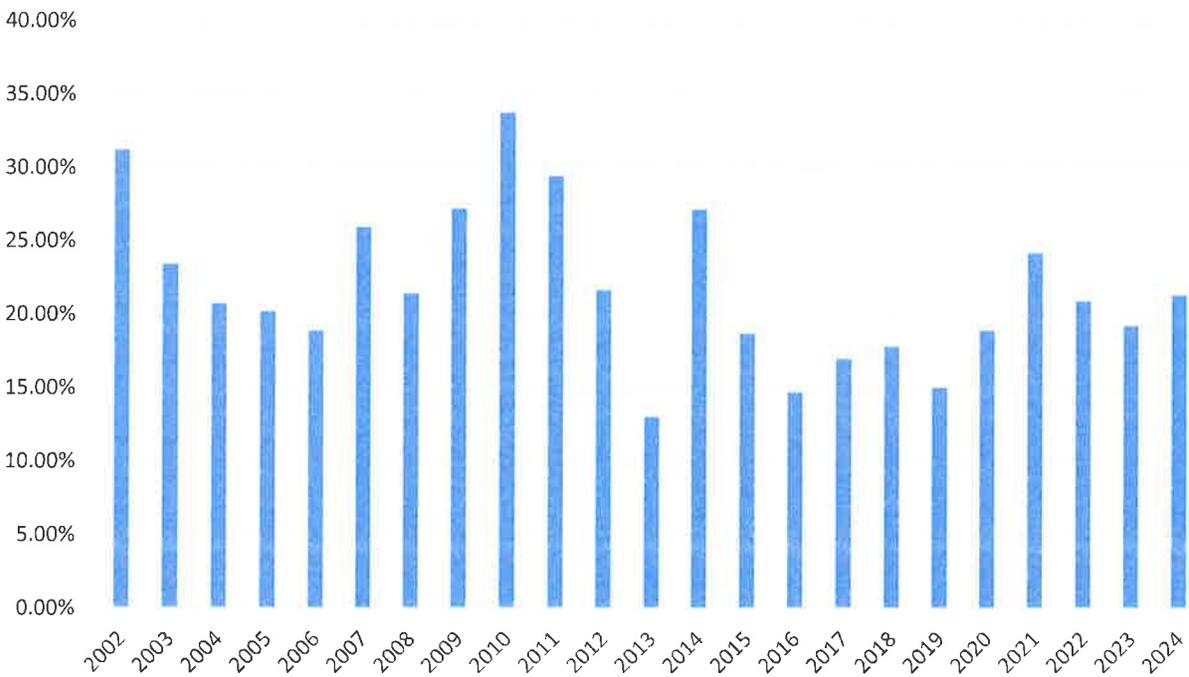


221 Downing Drive water leak repair

Water 2024



WATER LOSS PERCENTAGE



Annual Report

2024

**PARKS AND RECREATION
DEPARTMENT**

Submitted By:

**Adam Rogers
Parks and Recreation Director**

PARKS AND RECREATION DEPARTMENT

2024

ANNUAL REPORT

The Parks and Recreation Department provides facilities and programs for the citizens of the Chardon community to engage in both physical and passive activities based on their interests. The Department is focused on increasing participation in all recreation programs. Information about the various programs is disseminated to the public through the digital signboard on Chardon Square, social media, the internet, digital brochures, school newsletters, and GTV. Many of the recreation programs are operated by volunteers and/or independent contractors.

The Parks and Recreation Board is made up of seven members that serve a four-year term. The current Parks and Recreation Board is:

Barb Simkoff – Chairman
Dan Goodell
Thomas Jessup
Andrea Clark

Kyle Martin
Deborah Chuha
Mike Downs

The Parks and Recreation Director is Adam Rogers. Adam has been employed full-time by the City since May 6, 2019. With extensive experience in recreation, he previously held positions in Westlake and Willoughby. Adam earned his Bachelor's degree from Kent State University in Recreation and Leisure Studies with a concentration in Sports Management.



Chardon Municipal Pool

The Chardon Municipal Pool was open to both residents and non-residents in 2024. The staff did an amazing job managing swim lessons and ensuring space for more participants to register. Below is the pool pass registration comparison from 2023 to 2024. Eight employee pool passes were issued in 2024.

Swimming Pool	2024			2023		
	Sold	Cost	Revenue	Sold	Cost	Revenue
Family Pass (city)	52	\$125	\$6,500	67	\$125	\$8,375
Family Pass (other)	45	\$180	\$8,100	21	\$180	\$3,780
Married Spouses (city)	4	\$80	\$320	7	\$80	\$560
Married Spouses (other)	4	\$120	480	2	\$120	\$240
Adult Pass (city)	10	\$60	\$600	8	\$60	\$480
Adult Pass (other)	2	\$95	\$190	2	\$95	\$190
Child Pass (city)	11	\$40	\$440	14	\$40	\$560
Child Pass (other)	2	\$65	\$130	11	\$65	\$715

Total	\$16,760	\$14,895
Residents	\$7,860	\$9,975

The Chardon Sharks Swim Team participated in the Suburban Swim League again in 2024. Ninety-nine participants registered for the swim team, and Coach Becca Marra ensured that all participants had a fun and exciting summer. The program generated a total of \$9,345.00.



The Department successfully offered swimming lessons at full capacity in 2024. Thanks to an adequate number of employees, we were able to accommodate participants on the waitlist. The Learn to Swim program generated \$14,115.00.

Summer Day Camp

Summer Day Camp had a successful year in 2024 with a program length of 9 weeks. The camp offered three different sessions starting on June 3, 2024. The Day Camp hosted one hundred and thirty-nine participants.

Camp Staff

Director

- Camille Abbott

Assistant Director

- Sophia Meyer

Counselors

- Logan Dillon
- Carmela Rosace
- Timothy Adair
- Peter Murray
- Hailey Burkholder
- Isabella Lucha



Camp Counselor Achievements

In 2024, our team with two new counselors demonstrated exceptional dedication and enthusiasm in their roles at Chardon Day Camp. Throughout the year, these counselors actively engaged in a continuous learning process, acquiring valuable skills that significantly contributed to the success of the camp.

Their achievements included mastering the art of developing a comprehensive day camp schedule, ensuring a well-organized and enjoyable experience for campers. Additionally, the counselors showcased their creativity by designing and introducing innovative games, adding a new dimension to the campers' participation.

This commitment to learning and skill development not only enhanced the overall quality of the Chardon Day Camp but also positively impacted the campers' experience. We applaud these counselors for their hard work and look forward to their continued contributions in future endeavors.



Special Events

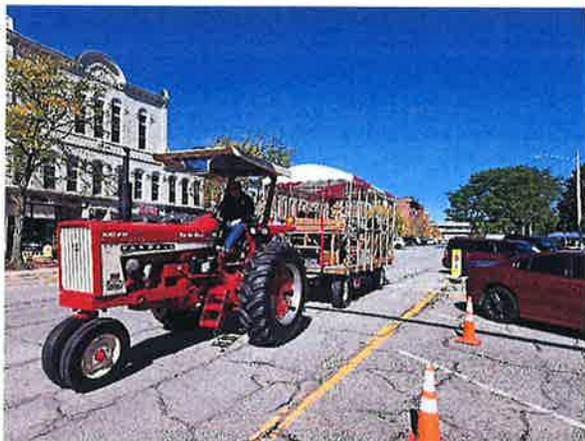
The City of Chardon scheduled eleven Concerts-in-the-Park and twenty-two food trucks in 2024. Participation for the concerts ranged from about two hundred to three hundred per concert, and many people expressed how much they enjoyed the concerts being in Chardon.



The Chardon Fall Fest in 2024 was a resounding success, with slightly higher participation than in previous years. This year, the event underwent several exciting changes to enhance the experience for attendees. The time was shifted from the evening (7:00 PM) to an earlier start at noon, making it more family-friendly and accessible. Additionally, three new activities were introduced, adding fresh opportunities for fun and engagement.

As always, the Fall Fest offered a free day of entertainment on the square, where participants enjoyed an array of activities, including hot dogs, s'mores, a balloon artist, a face painter, live music, hayrides, pumpkin decorating, bubble show, and the unique opportunity to create their own scarecrow. The new activities further enriched this beloved community tradition, ensuring there was something for everyone.

A heartfelt thank you goes out to our incredible sponsors: the Rotary Club of Chardon, Chardon Area Kiwanis, and the Chardon Square Association. Your support continues to make events like this possible and strengthens the bonds of our community.

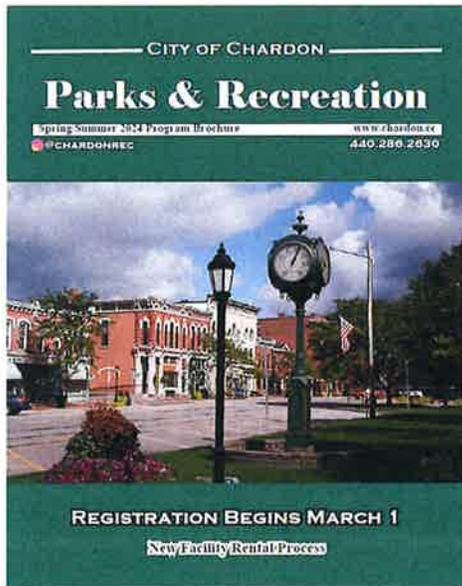


Programs

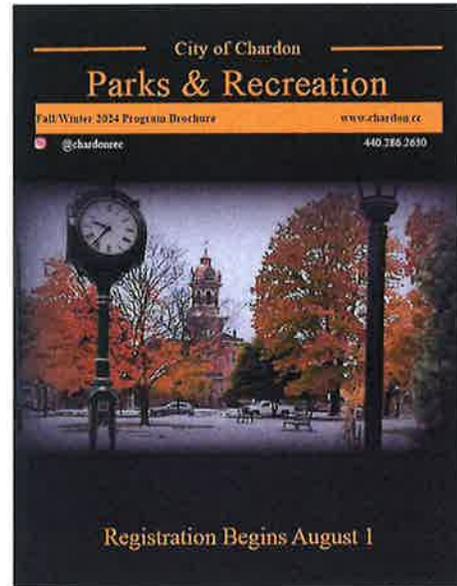
Youth Programs

- The Chardon Day Camp remains one of the city's most successful programs. In 2024, the camp served two hundred and ninety-six participants and generated \$44,625.00 in revenue.
- The second-highest-generating program the city offers is youth soccer. The program was managed by the Geauga Federation Soccer League in 2024, and it attracted five-hundred and sixty-two participants this season, generating a total revenue of \$38,098.34.
- Thirty-six new programs were introduced in 2024. Some of the most successful new programs include Elite Sports, and art classes. Collectively, 2024 programs generated \$149,410.57. The Recreation Department will continue to focus on marketing both existing and new programs to raise awareness.

2024 Spring/Summer Brochure



2024 Fall/Winter Brochure



2024 Revenue

- Program revenue: \$149,410.57 (All recreation program registration revenue)
- Membership revenue for the pool: \$16,760
- The Chalet rental revenue: \$1,400
- The Heritage House rental revenue: \$18,000
- Geauga Theater rental revenue: \$14,400
- Mel Harder Park ball field rental revenue: \$60
- Concession stand revenue for Chardon pool: \$12,527.75
- Total Recreation Department revenue: \$212,558.42

Programs	\$34,675	\$100,479	\$133,103	\$140,446.52	\$149,410.67
Memberships	\$0	\$9,927.50	\$12,075	\$14,895	\$16,760
Rentals	\$100	\$10,735	\$16,907	\$21,005	\$33,860
Concessions	\$0	\$6,196.50	\$11,973.25	\$11,636.50	\$12,527.75
Total	\$34,775	\$133,887	\$177,597.25	187,983.02	\$212,558.42
	2020	2021	2022	2023	2024

Annual Report

2024

POLICE DEPARTMENT

Submitted By:

**W. Scott Niehus
Chief of Police**

I am pleased to present the 2024 Annual Report of the Chardon Police Department. 2024 was a busy year for the members of the Chardon Police Department, with many changes occurring within our department. 2024 was the first full year since we turned the dispatch operation over to the Geauga Sheriff's Office. Our operations were adjusted, and we made necessary modifications to accomplish the transition. The transition was completed without any major disruptions in service, due in large part to the cooperation of City Staff and our department members. Many building modifications related to keycard access and Sallyport operations were completed during the first half of 2024. There were also major improvements to the City's information technology that affected the police department and required substantial planning and coordination. In January ISSQUARDED Inc., a Chardon-based Information Technology firm, assumed IT management services for the City. Once ISSQUARDED was onboarded, a complete inventory of IT and network assets was completed. Throughout 2024 IT improvements were made including transitioning to Office 365, e-mail migration, installation of a new City firewall, renewal of Veeam backups, the launch of Ninjio Cybersecurity awareness training for department employees, development of a network e-mail archiving policy, replacement of network switches, the installation of a new LEADS router, and police department network segregation. ISSQUARDED also assisted the Police Department with mandated technical audits of our Law Enforcement Automated Data System (L.E.A.D.S.) and Criminal Justice Information System (CJIS).



Officers were very busy during 2024, responding to a variety of calls for service and completing investigations that resulted in 23 felony arrests, 188 misdemeanors offenses, 30 warrant arrests, and 24 O.V.I. arrests. Many of our calls are routine calls for service; however, this is not always the case. One particular call that occurred in December provided a good example of the many risks faced by officers in performing their duties.

On December 1, 2024, during a snowstorm, officers responded to Burlington Oval for a call of an armed intruder who had forced his way into a residence occupied by an elderly homeowner. Upon arrival at the scene, a gunshot was fired in close proximity to the officers, and a male armed with a handgun fell off the deck near the approaching officers. The fall caused the male to momentarily lose control of the handgun he was holding. As officers moved quickly to take the subject into custody the male attempted to regain control of the gun. A move that could have very easily resulted in an officer involved shooting. The male, who was later determined to be under the influence of drugs, had crashed his vehicle nearby. It was also determined that he had fired several gunshots in the neighborhood prior to entering the victim's house and being confronted by officers. Officers were able to take the male into custody, and no residents or officers were injured during the incredibly tense situation. Sgt. Carlson, officers Klima and Mullet, as well as Sheriff's Deputy Brickman demonstrated tremendous courage and were able quickly abate the situation without anyone getting hurt.

Although situations like this one do not happen frequently in our City, this incident is a clear example of how quickly events can escalate and why we are focused on the recruitment and staffing of officers, providing them with ongoing training, and ensuring they have the best protective equipment available. During 2024, we added one full-time officer to our roster, bringing our total number of full-time patrol officers to 13 which includes 2 sergeants. We also purchased a new ballistic shield and forcible entry tools for each of our patrol vehicles. We upgraded our handguns to Glock 9mm pistols equipped with Trijicon red dot sights, and we added AIM Point red dot sights to our patrol rifles. The upgrades to our weapons systems enhance accuracy, improve target acquisition speed, and enhance situational awareness by simplifying the aiming process. Officer training and upgrading of safety equipment will continue to be a priority for our department.

There were 8,521 incident reports generated during 2024. Most incidents officers responded to were service-in-nature, including residential and business alarms, vehicle lockouts, and assisting motorists. The number of calls by nature was largely consistent with 2023 numbers, with slight increases in business alarms, assaults, disorderly conduct, and slight decreases in domestic violence/disputes, juvenile problems, and OVI offenses. Traffic stops and proactive traffic enforcement remained consistent in 2024, however, there were 2 fewer full-time officers for approximately 6 months of the year compared to 2023. There was some variation in the categories of crimes reported compared to years past, as you will see depicted in the enclosed charts.

Traffic crashes were up from 2023, including crashes on the roadways, and also on private property and parking lots. The increase in crashes is likely due to the volume and concentration of traffic, especially on Center St. I'm happy to report that the number of injury accidents went down for the fourth straight year. Our officers are committed to traffic safety, and in August, our officers were recognized with a Platinum Award by the Greater Cleveland Automobile Association for their traffic safety efforts. The Platinum Award is the highest award offered by the AAA, recognizing selected agencies that have demonstrated a strong and sustained commitment to pedestrian and traffic safety.

The Chardon Police Department was also honored to receive recognition by the Combat Veterans Motorcycle Association for our support of their organization. The CVMA is comprised of Combat Veterans from all branches of the United States Armed Forces who ride motorcycles as a hobby. They're a veterans' charity whose mission is to support and protect those who have defended our country and our freedoms. Their focus is to provide assistance and help to individual veterans, veteran care facilities, other veteran organizations, and registered charities. The CVMA sponsors and participates in many veteran-related motorcycle (and other) charity events each year, and as a non-profit organization, donates to various veteran causes. The CVMA presented the department with a wall plaque that is now proudly displayed in our main hallway.

As you review this annual report, please know that we are committed to reducing crime, maintaining order, and enhancing our relationship with our community. We will continue to pursue improvements to provide you with the high-quality service that you deserve and expect from us. It is an honor to serve as your Police Chief. Thank you.

Sincerely,

Wm. Scott Nichus
Chief of Police

VISION, VALUES, MISSION



VISION

The vision of the Chardon Police Department is to be regarded by our community and peers, as a professional, proactive, and leading law enforcement agency within Geauga County, and throughout the State of Ohio. We will demonstrate our commitment to excellence by meeting the highest nationally recognized standards for law enforcement. We will be progressive and proactive in our work with the community to provide quality service in concert with our core values and guided by principles of service, justice, and fundamental fairness.

CORE VALUES

INTEGRITY

COMPASSION

SERVICE

QUALITY

PRIDE

PROFESSIONALISM



MISSION STATEMENT

Our mission is to provide a superior level of service to our community, accomplished through vigilant protection of the public; just enforcement of criminal and traffic law; and proactive attention to quality-of-life matters. We are guided by our core values and the principles of service, justice, and fundamental fairness.

CORE VALUES



INTEGRITY

We recognize that we are employed in a position of trust, responsibility, and expectation in our community. We hold ourselves to an elevated standard of conduct and accept only the highest levels of honesty and ethical behavior on the part of all of our members. Our citizens, who are our partners, deserve nothing less.

SERVICE

The primary function of the Chardon Police Department is to protect and serve the public. We are “Dedicated to Superior Service,” as reflected by our department motto, and we are committed to delivering responsive, innovative, and courteous service, in an impartial manner. We encourage community participation and input regarding the delivery of police services.

COMPASSION

The people we serve are individuals who possess the full range of human strengths, weaknesses, and needs. Each member of the Chardon Police Department is expected to place a high value on customer service. We realize that every contact is unique and that we do not always see citizens in the most favorable circumstances. We will express concern, sympathy, and sensitivity for all who need our services.

QUALITY

The quality of a police department is reflected through its people, its leadership, its reputation, its vision, its work product, and its accomplishments. We are dedicated to selecting, developing, and retaining a diverse staff of professionals who embrace excellence as their driving force and who continually strive to surpass their previous accomplishments.

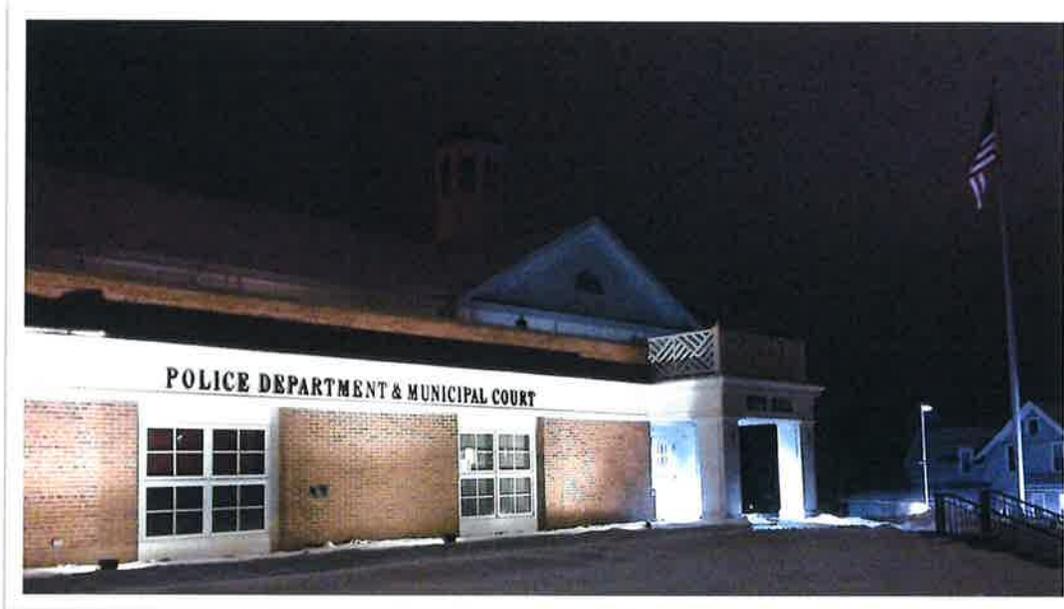
PRIDE

Police work is a noble undertaking. We believe that we make a difference in our community, and we take great pride in our accomplishments. We will exhibit creativity, confidence, and courage in meeting the daily challenges of our chosen profession.

PROFESSIONALISM

We are committed to becoming a well-trained, highly respected, law enforcement organization. Our conduct and demeanor adhere to the highest standards of personal and organizational excellence.

FACILITIES



The Chardon Police Department is co-joined with the City of Chardon Administrative Offices and the Chardon Municipal Court, located at 111 Water Street, Chardon, Ohio 44024. The Chardon Police Department provides law enforcement services for the City of Chardon.

The police station includes administrative offices, a squad room, interview rooms, locker rooms, an evidence processing and storage area, as well as an armory. A prisoner processing and holding area, comprised of a booking area, three holding cells, and a transfer cell, is located within the building and has direct access to the Municipal Court. A four-car, drive-through, sally port allows for the safe transfer of prisoners as well as a secure storage area for large evidentiary items such as a motor vehicle.

Chardon Police Officers provide court security to the Chardon Municipal Court. The court security post is equipped with CCTV monitors, as well as a walk-through and handheld magnetometer.

2024 STATISTICAL SNAPSHOT



Officers take calls twenty-four hours a day, seven days a week. Calls for service include all activity generated by officers as well as citizen requests for police response. Spillman Data Systems is the Police Department record management software (RMS) used for tracking police activities. In addition to records management, Spillman is used for computer-aided dispatching and mobile data computers in patrol cars. All police assignments, calls for service by the public, and officer-generated activities are documented with an incident report in the Spillman system. Case reports are generated for incidents that require additional investigation. In addition, traffic citations, accident reports, and parking tickets are also entered into Spillman. The majority of departments and law enforcement agencies in Geauga County use the Spillman system which allows for greater information sharing between agencies. The information exchange that occurs between law enforcement agencies in Geauga County is unprecedented in most other areas of the state. The following chart provides a snapshot of the activities of the Chardon Police Department for 2014-2024.

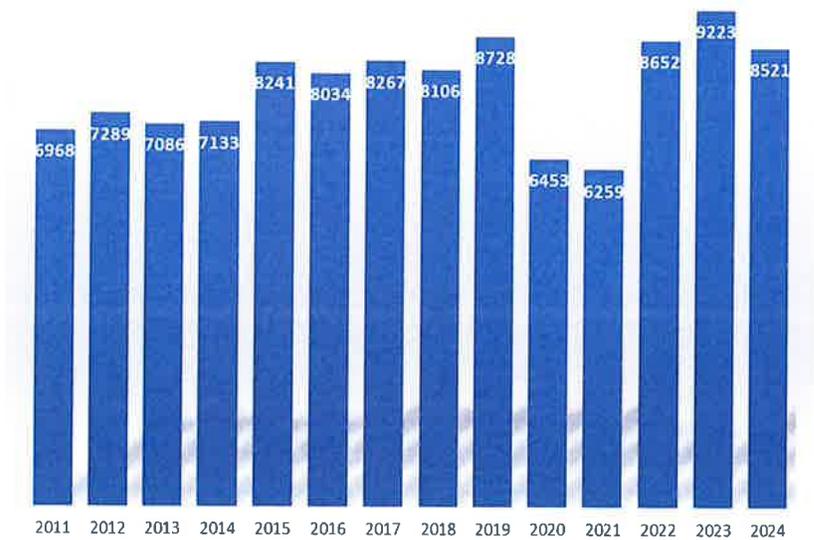
Description	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Incident Reports	7133	8241	8034	8267	8106	8728	6453	6259	8652	9223	8521
Felony Arrests	14	22	28	17	8	19	21	14	22	12	23
Misdemeanor	105	218	121	155	159	252	128	115	151	237	190
OVI	16	18	21	20	10	15	7	17	14	25	24
Traffic Stops	1261	1109	934	1023	1030	1092	393	391	1271	1459	1449
Traffic Crashes	249	308	254	309	308	251	233	185	288	267	229
Injury Crashes	24	36	19	37	35	31	40	32	28	23	41
Lockouts	509	480	156	472	404	388	351	284	257	278	238
Warrants	86	60	58	32	48	91	38	33	42	28	39
Traffic Warnings	906	856	654	755	817	863	291	289	956	1106	1079
Phone Calls Incoming	4203	5248	12898	15185	14628	14422	13441	12705	12456	4641*	N/A
Phone Calls – 911	1038	1087	1195	1198	1069	929	1112	820	762	278*	N/A

INCIDENT REPORTS BY YEAR



POLICE CALLS FOR SERVICE 2011-2024	
2011	6968
2012	7289
2013	7086
2014	7133
2015	8241
2016	8034
2017	8267
2018	8106
2019	8728
2020	6453
2021	6259
2022	8652
2023	9223
2024	8521

POLICE CALLS FOR SERVICE 2011-2024



- 2016-17 calls for service also reflect calls for assistance to the Probation Department that were not previously recorded before 2015.

INCIDENT REPORTS BY NATURE



2024 TOTAL CALLS RECEIVED					
911 Problem	50	Fireworks	0	Road Rage	13
Abandoned Vehicle	4	Flooding	6	Runaway Juvenile	0
Agency Assistance	635	Foot Patrol	3	Recreational Vehicle Problem	5
Alarm Residential	27	Forgery	0	Search Warrant	0
Alarm Business	451	Found Property	86	Sex Offense	3
Alcohol Offense	1	Fraud	47	Sick or Injured Animal	14
Animal Abuse	3	Gas Leak	9	Siren Test	8
Animal Bite	3	Harassment	36	Smoke Alarm	5
Animal Problem	66	Hazardous Materials Spill	3	Smoke in Structure	4
Assault	17	Heat Cold Exposure	0	Smoke Investigation	1
Assist Fire Department	996	Illegal Burning	11	Solicit without Permit	13
Assist Motorist	11	Indecent Exposure	2	SORN	1
Bad Check	1	Information Report	67	Test Calls	2
Bomb Threat	1	Injured Person	17	Suicidal Person/Attempts	20
Burglary - Residential	3	Transport	46	Suspicious Person, Circumstance	548
Burn	1	Inspection	51	Theft	87
Business Check	235	Intoxicated Person	9	Theft Automobile	1
Child Abuse or Neglect	3	Invalid Assist	26	Threatening	33
Citizen Assist	283	Jail Search	0	Tobacco Problem	8
Citizen Dispute	53	Junk Vehicle	1	TPO Violation	4
Citizen Fingerprint	59	Juvenile Problem	35	Traffic Accident/Hit Skip	16
Community Relations	5	Littering/Illegal Dumping	6	Traffic Control	16
Community Education	7	Lockout	238	Traffic Crash, Non-Injury	127
Court Paper Service - Not CPO	1	Log Vehicle	0	Traffic Crash, Private Property	86
CPO Service	4	Loitering	1	Traffic Crash, with Injuries	41
Custodial Interference	10	Lost Property	22	Traffic Enforcement	165
Dead Body (Undefined)	0	Medical Emergency	1	Traffic Hazard	76
Deliver Message	4	Menacing	1	Traffic Offense	127
Disabled Vehicle	88	Mental Health	13	Traffic Stop	1449
Disorderly Conduct	20	Missing Person	14	Tree Down	6
Deceased	4	Noise Complaint	37	Trespassing	22
Domestic Dispute	38	Odor Investigation	18	Unauthorized Use / Vehicle Theft	0
Domestic Violence	15	Off Duty Detail	1	Unsecure Premises	40
Drill or Exercise	2	Overdose	4	Vagrancy	5
Controlled Substance Problem	2	Parking Problem	82	Vandalism	8
Elder Abuse or Neglect	6	Harassing Phone Calls, Hang Up	7	Vehicle Fire	4
Emergency	4	DUI Alcohol or Drugs	19	Violation of Court Order	4
Escape	0	Property Damage	41	Warrant Service	39
Escort	25	Residence/Vacation Check	147	Weapon Offense	8
Escort Funeral	2	Pursuit	0	Welfare Check	164
Explosives Problem	0	Repossession	13	Wires Down	16
Extra Patrol	1072			TOTAL	8521

INCIDENT REPORTS BY NATURE 2014-2024



INCIDENT REPORTS	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Accidents	249	410	388	309	338	289	233	183	299	267	270
Alarms-Business	403	433	377	356	322	338	365	308	381	372	451
Alarms-Residential	47	54	70	56	53	61	52	57	48	24	27
Animal Problem	110	123	151	100	137	132	98	103	88	108	72
Assaults	8	16	17	21	19	17	11	18	19	8	17
Agency Assist	137	894	1223	878	796	606	464	729	646	618	635
Auto Theft/Unauthorized	7	0	2	7	4	4	3	7	6	4	1
Burglary-Resident	13	5	2	7	5	3	5	6	2	1	3
Business/Bar Checks	254	458	344	506	450	623	507	322	432	325	235
Citizen Assists	268	266	210	271	245	275	247	241	234	259	283
Citizen Fingerprints	19	12	20	29	38	24	7	22	21	26	59
Citizen Disputes	32	36	37	45	41	43	30	29	47	44	53
Disorderly Conduct	24	21	21	13	5	14	21	20	18	8	20
Domestic Violence/Disputes	55	66	72	67	53	92	81	76	69	78	53
Drugs/Overdoses	22	9	11	8	7	7	3	7	11	11	23
Fire & Rescue Calls	1611	1693	1804	1862	1979	1933	1872	2044	2206	2062	2398
Harassment	49	39	37	40	41	47	39	31	32	34	36
Homicides	0	0	0	0	0	0	0	0	0	0	0
Juvenile Problem	120	93	74	88	63	47	37	51	44	55	35
Lockouts	512	493	156	472	404	388	361	284	257	279	238
Missing Person	14	17	10	8	15	8	4	8	10	10	14
OVI/Drugs	32	25	21	15	15	15	7	17	14	25	19
Protection Orders	12	10	5	5	7	5	8	7	11	6	4
Robbery	2	0	1	0	0	1	2	0	0	0	0
Suicidal Person/Attempt	20	22	22	24	30	27	20	19	23	27	20
Suspicious Calls	517	498	542	628	572	723	582	560	546	600	548
Thefts	136	111	107	142	157	136	113	99	82	74	87
Traffic Stops	1261	1109	934	1023	1030	1092	393	391	1271	1459	1449
Warrant Service/Attempts	101	66	58	53	48	91	38	33	42	32	39
Weapon Offense	5	6	9	6	5	4	10	0	3	2	8
Welfare Checks	97	88	89	109	122	127	122	123	156	162	164
Police Calls for Service	7133	8241	8034	8267	8106	8728	6453	6259	8652	9223	8521

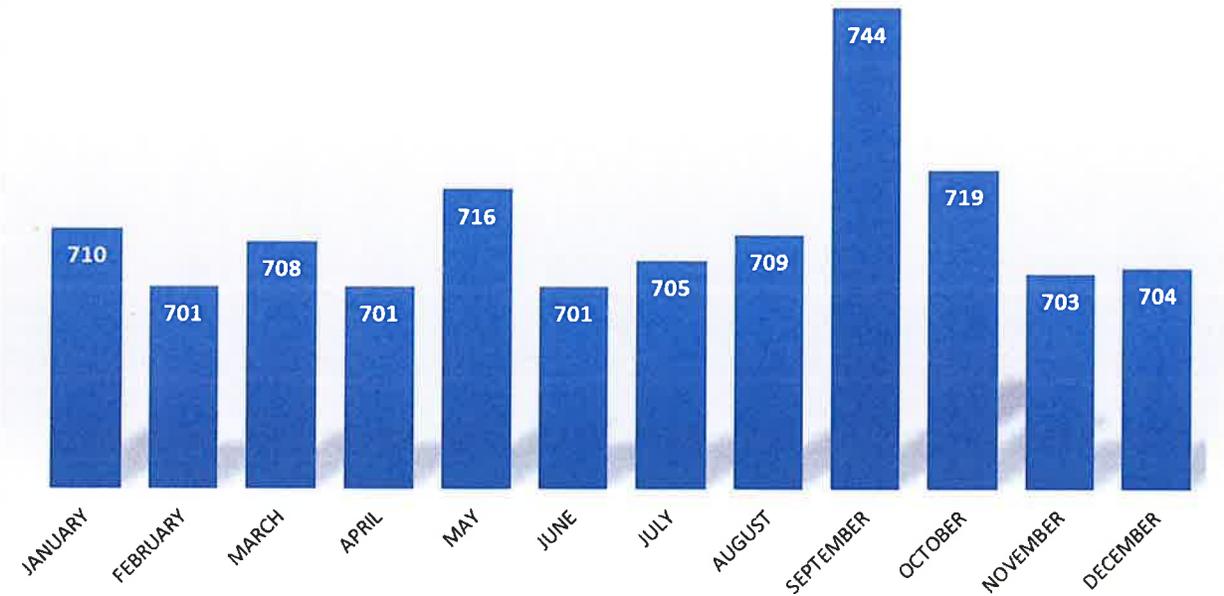
CALLS FOR SERVICE BY MONTH



POLICE CALLS FOR SERVICE BY MONTH										
MONTH	2016	2017	2018	2019	2020	2021	2022	2023	2024	
JANUARY	660	650	660	668	711	427	597	921	710	
FEBRUARY	569	634	659	724	628	409	664	936	701	
MARCH	696	717	696	696	604	463	650	1082	708	
APRIL	635	691	635	788	371	514	757	874	701	
MAY	719	696	719	858	465	495	695	876	716	
JUNE	716	770	716	760	527	518	738	685	701	
JULY	682	713	682	781	524	535	829	597	705	
AUGUST	740	729	740	815	548	646	822	679	709	
SEPTEMBER	673	709	673	697	554	608	755	678	744	
OCTOBER	708	701	708	671	528	590	760	649	719	
NOVEMBER	654	637	654	645	508	505	634	636	703	
DECEMBER	654	620	654	625	485	549	751	610	704	
TOTAL	8106	8267	8196	8728	6453	6259	8652	9223	8521	

Mo. High | Mo. Low

2024 POLICE CALLS FOR SERVICE BY MONTH

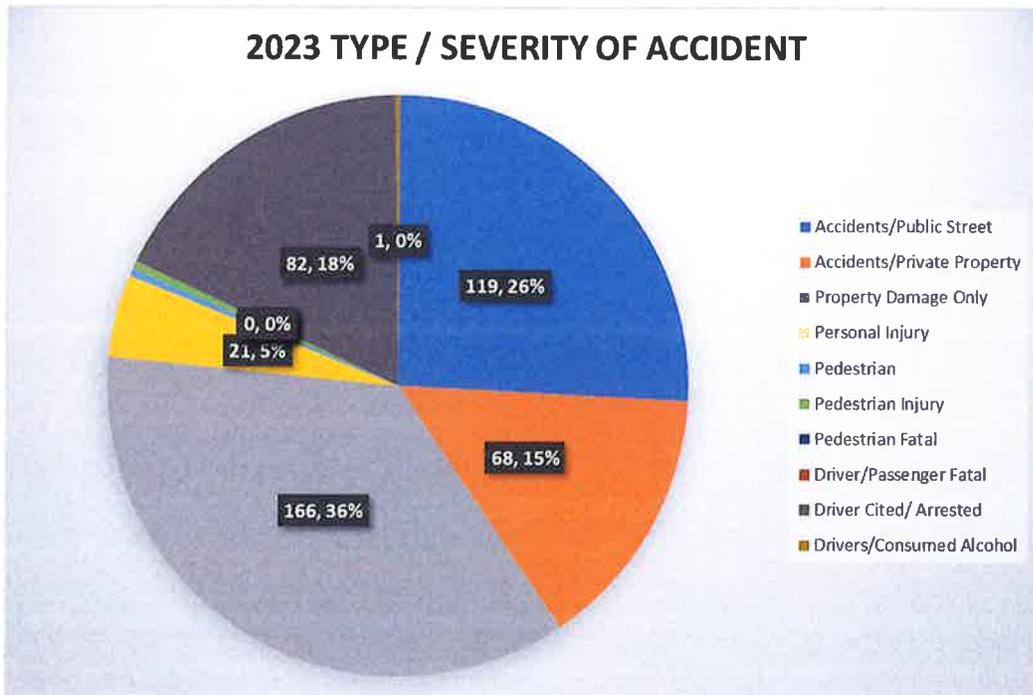
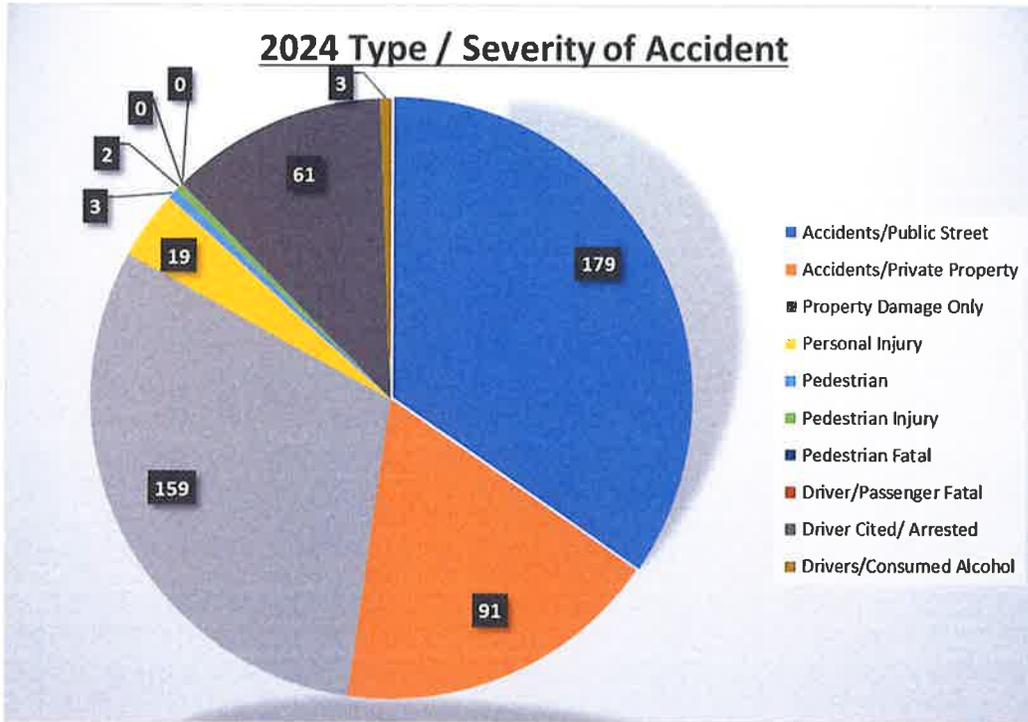


2017 - 2024 TRAFFIC ACCIDENT SUMMARY



ACCIDENT SUMMARY								
	2017	2018	2019	2020	2021	2022	2023	2024
Accidents/Public Street	139	219	185	150	115	171	119	179
Accidents/Private Property	102	119	97	83	72	129	68	91
Property Damage Only	170	184	251	110	81	131	166	159
Personal Injury	37	35	31	40	30	29	21	19
Pedestrian	1	2	1	5	5	2	2	3
Pedestrian Injury	1	2	1	4	2	1	2	2
Pedestrian Fatal	0	0	0	0	0	0	0	0
Driver/Passenger Fatal	0	0	0	0	0	0	0	0
Driver Cited/ Arrested	133	142	111	90	93	99	82	61
Drivers/Consumed Alcohol	0	0	3	1	1	1	1	3

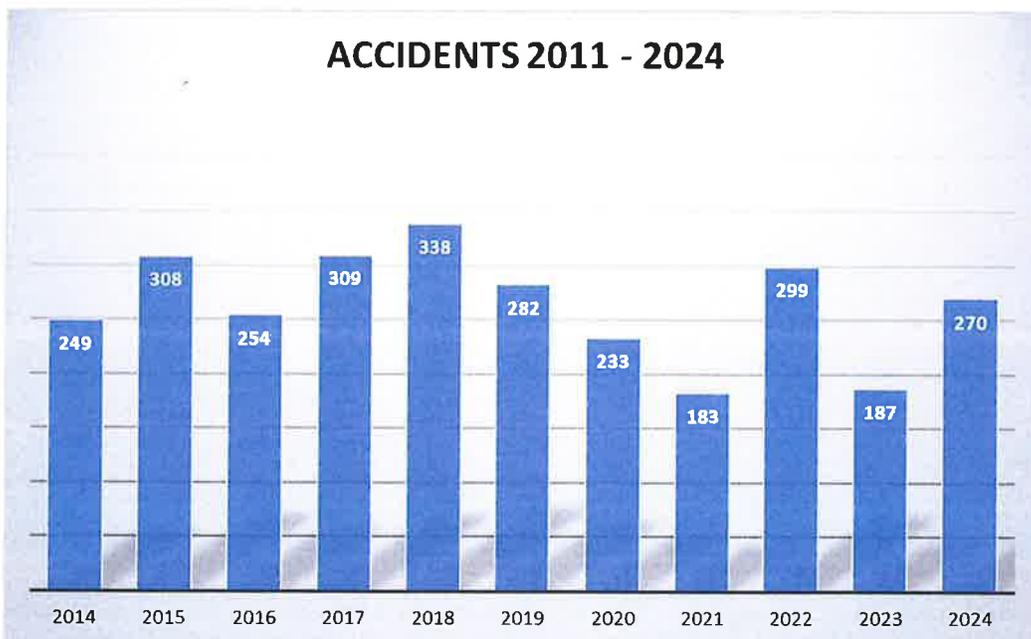
TYPE / SEVERITY OF ACCIDENT



TOTAL ACCIDENTS (2011-2024)



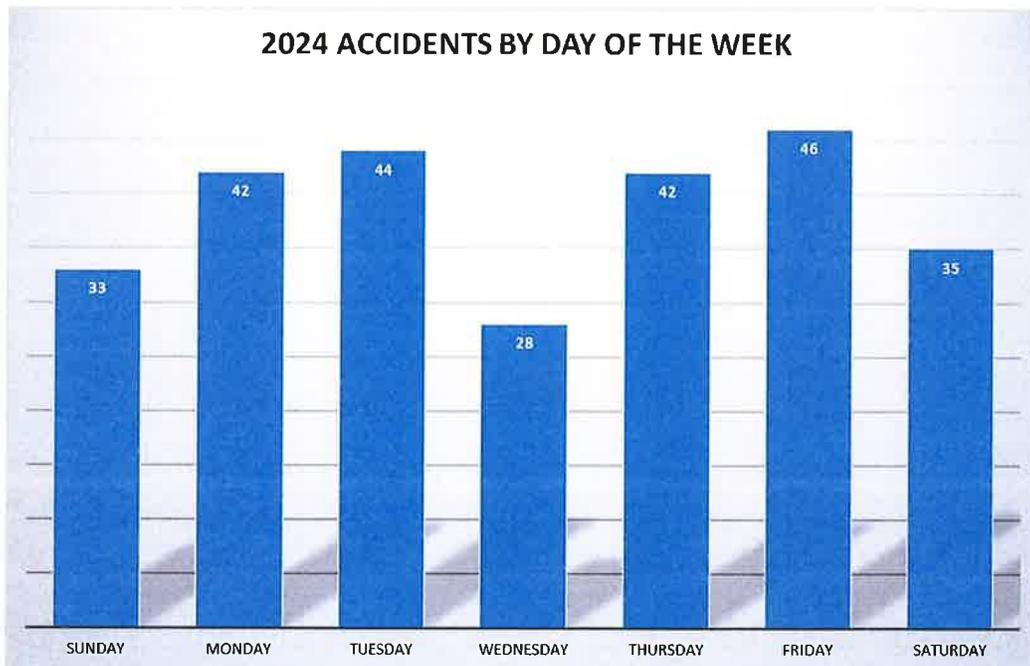
ACCIDENTS 2014 THROUGH 2024		
2014	249	
2015	308	
2016	254	
2017	309	
2018	338	
2019	282	
2020	233	
2021	183	
2022	299	
2023	187	
2024	270	



ACCIDENTS BY DAY OF WEEK



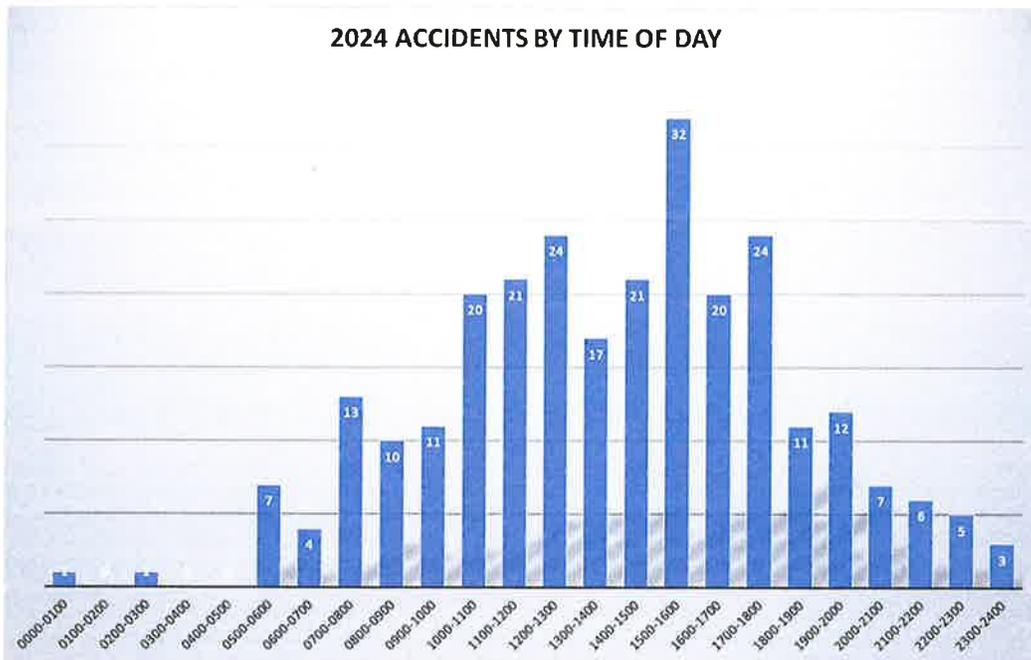
2024 ACCIDENTS BY DAY OF THE WEEK	
DAY	COUNT
SUNDAY	33
MONDAY	42
TUESDAY	44
WEDNESDAY	28
THURSDAY	42
FRIDAY	46
SATURDAY	35
270	



ACCIDENTS BY TIME OF DAY



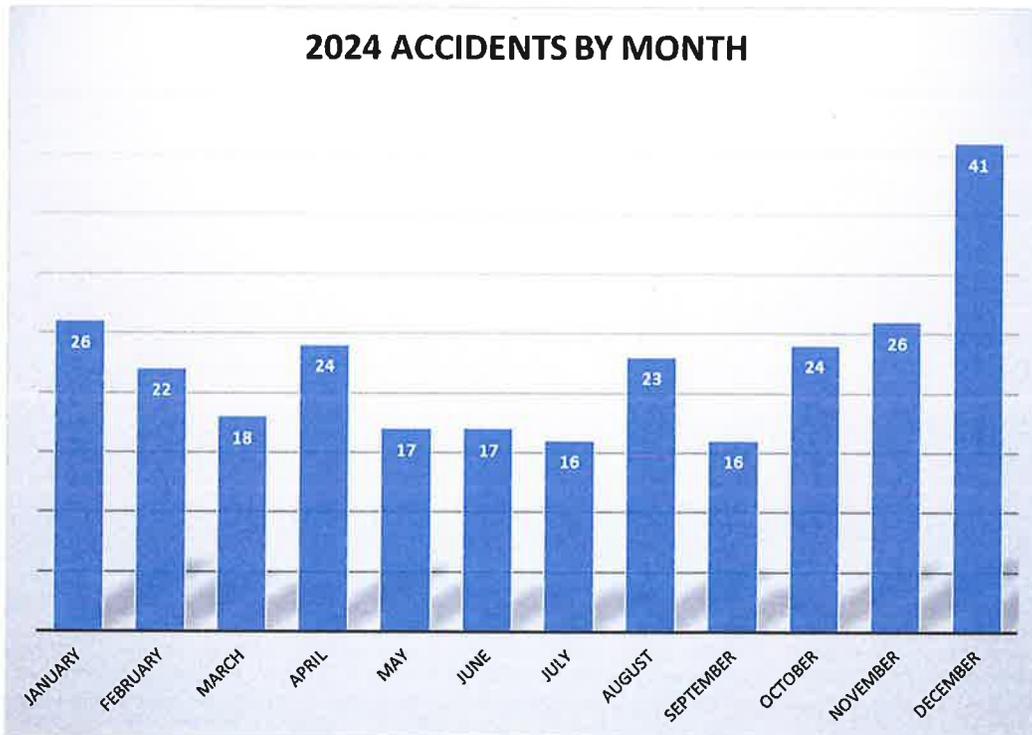
2024 ACCIDENTS BY TIME OF DAY	
TIME	COUNT
0000-0100	1
0100-0200	0
0200-0300	1
0300-0400	0
0400-0500	0
0500-0600	7
0600-0700	4
0700-0800	13
0800-0900	10
0900-1000	11
1000-1100	20
1100-1200	21
1200-1300	24
1300-1400	17
1400-1500	21
1500-1600	32
1600-1700	20
1700-1800	24
1800-1900	11
1900-2000	12
2000-2100	7
2100-2200	6
2200-2300	5
2300-2400	3
270	



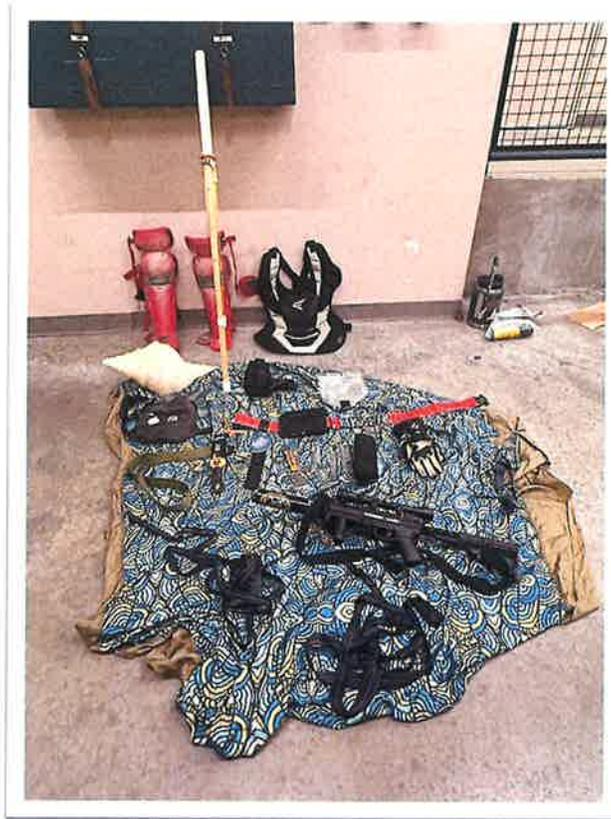
ACCIDENTS BY MONTH



2024 ACCIDENTS BY MONTH	
JANUARY	26
FEBRUARY	22
MARCH	18
APRIL	24
MAY	17
JUNE	17
JULY	16
AUGUST	23
SEPTEMBER	16
OCTOBER	24
NOVEMBER	26
DECEMBER	41
270	

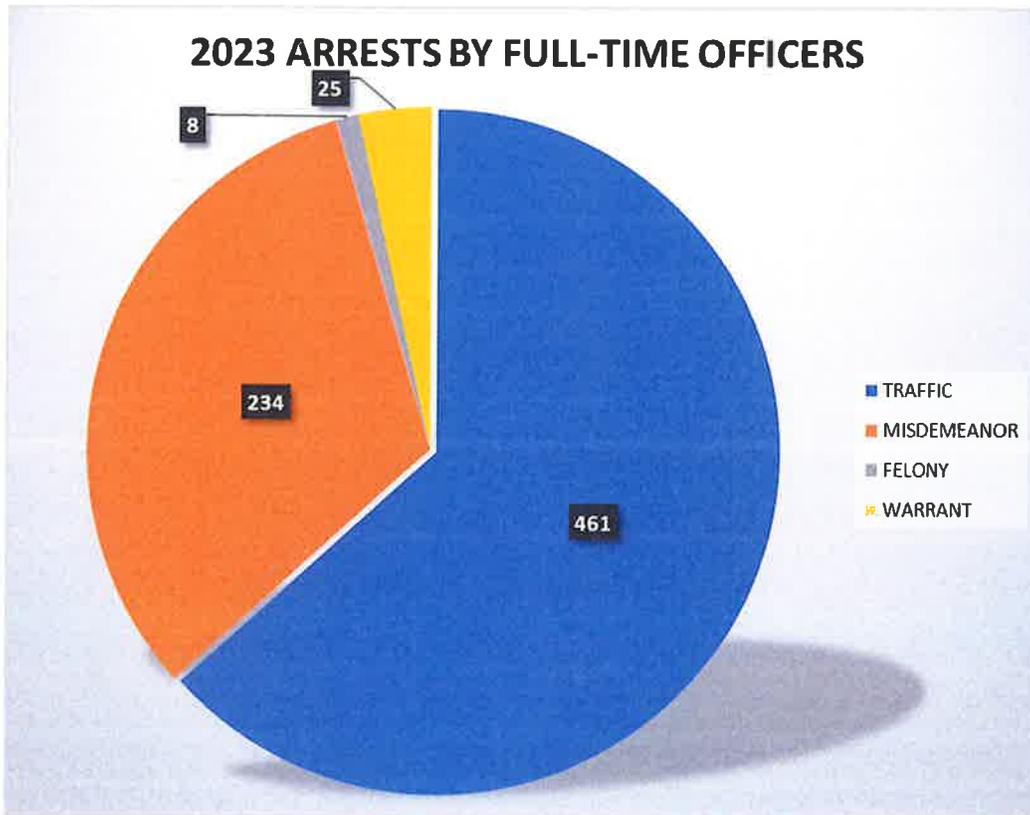
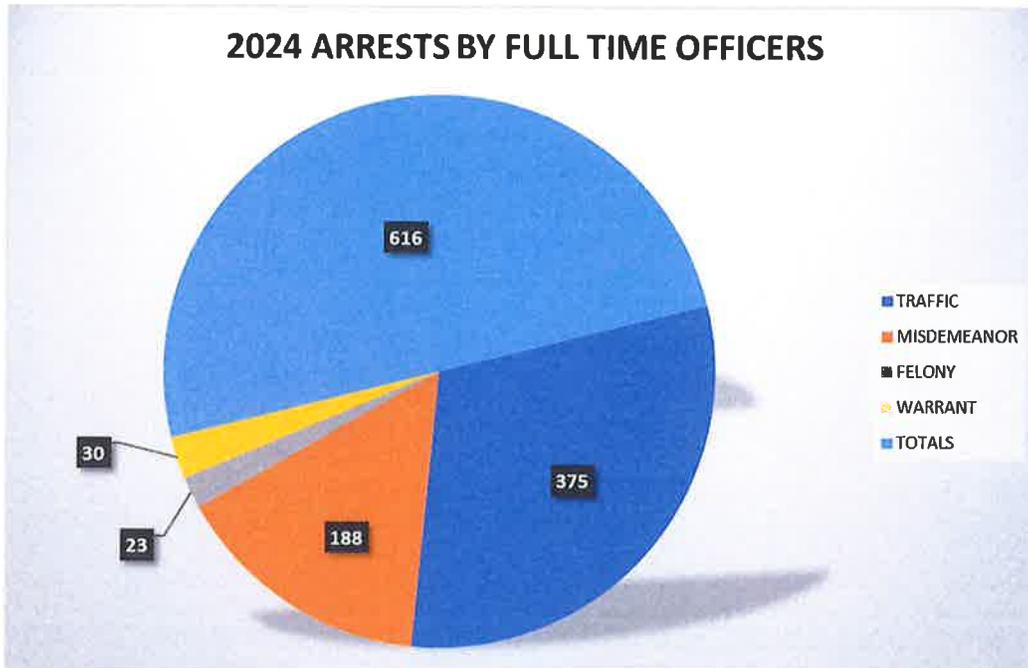


ENFORCEMENT ACTIONS

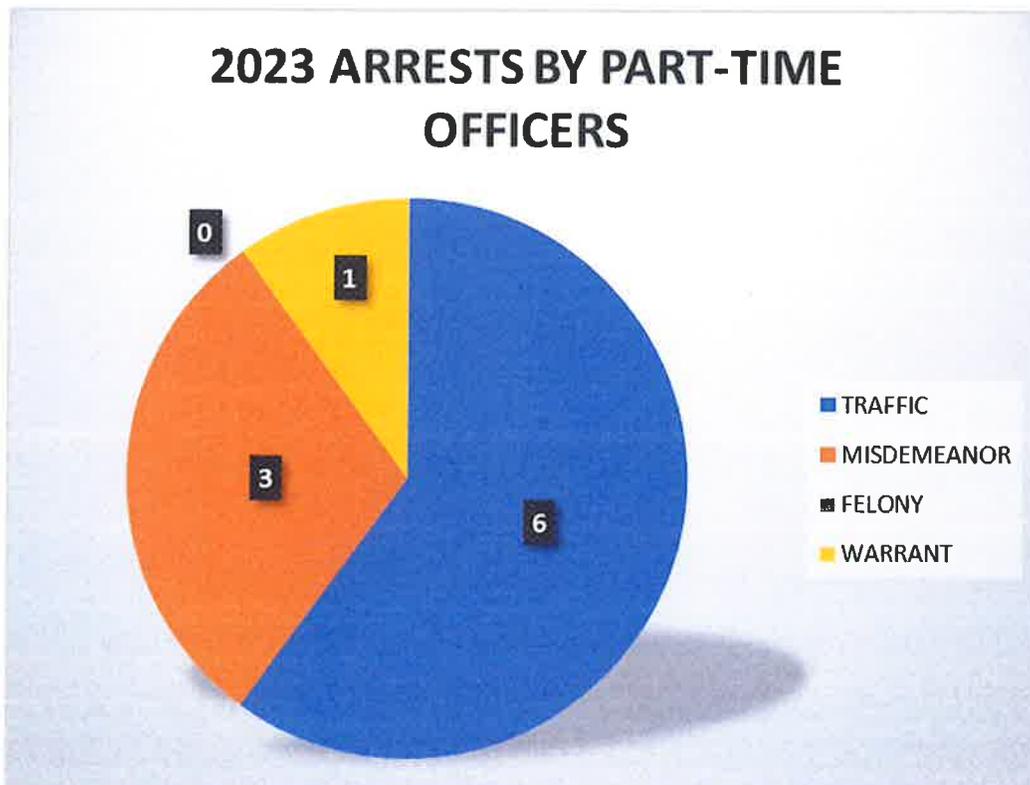
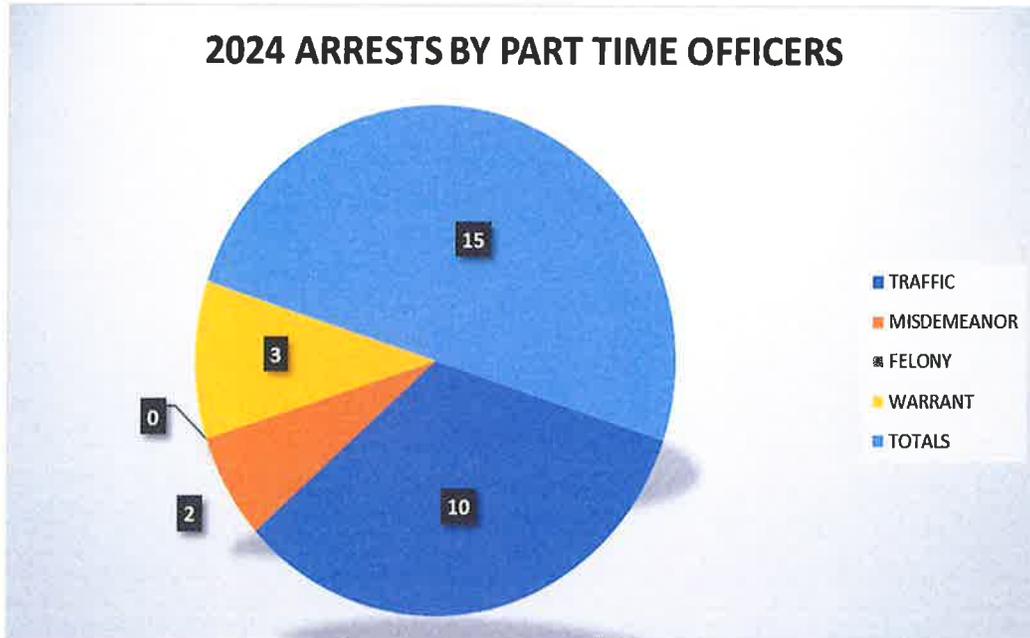


	Incident Reports	Assist	OVI/DUI	Fel	Grand Jury	Alarms	Lockouts	Warrants	Warnings	Traffic
2019	8724	2883	15	13	11	701	379	51	863	684
2020	6453	2218	7	21	10	657	351	22	313	198
2021	5918	2243	10	14	12	565	284	30	289	192
2022	8652	2628	14	22	14	429	257	22	956	354
2023	9223	3361	25	12	14	469	279	32	1106	405
2024	8521	3033	24	23	15	478	238	39	1079	501

ARRESTS BY CLASSIFICATION – F/T OFFICERS



ARRESTS BY CLASSIFICATION – P/T OFFICERS



PARKING ENFORCEMENT



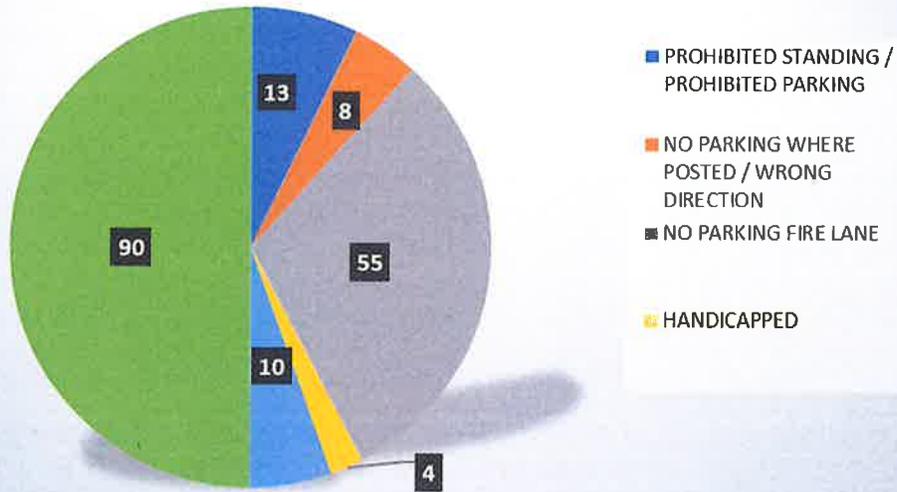
2024 PARKING TICKETS BY VIOLATION	
VIOLATION	CITATIONS
PROHIBITED STANDING / PROHIBITED PARKING	13
NO PARKING WHERE POSTED / WRONG DIRECTION	8
NO PARKING FIRE LANE	55
HANDICAPPED	4
ON STREET OR HIGHWAY	10
TOTAL	90

2023 PARKING TICKETS BY VIOLATION	
VIOLATION	CITATIONS
PROHIBITED STANDING / PROHIBITED PARKING	7
NO PARKING WHERE POSTED / WRONG DIRECTION	11
NO PARKING FIRE LANE	15
HANDICAPPED	3
ON STREET OR HIGHWAY	16
TOTAL	52

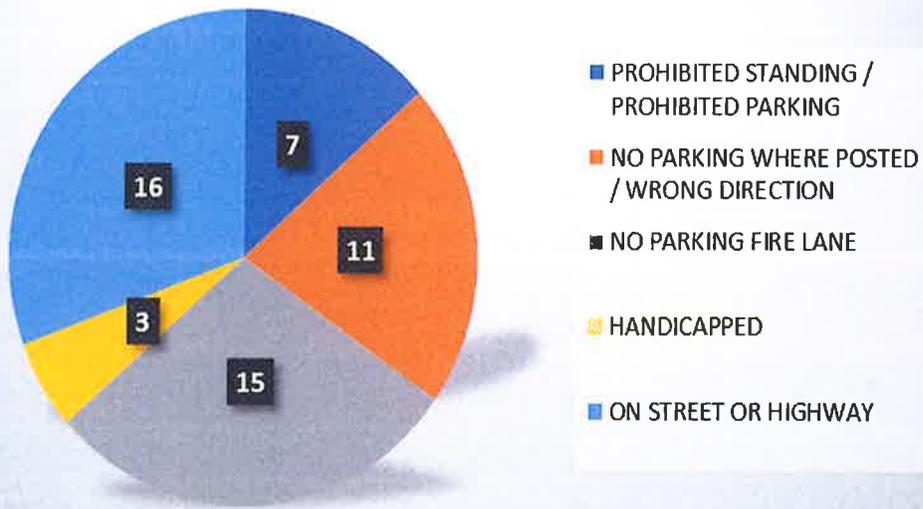
PARKING ENFORCEMENT - CONTINUED



2024 PARKING TICKETS BY VIOLATION CITATIONS



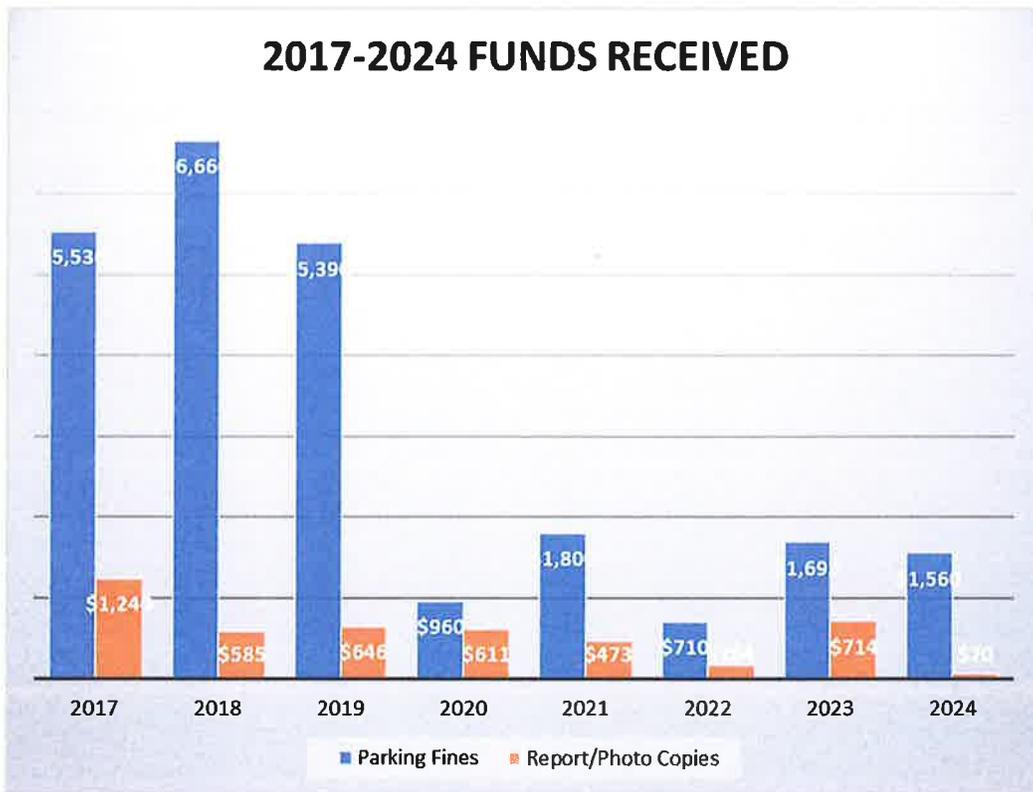
2023 PARKING VIOLATION BY TYPE



FUNDS RECEIVED 2017-2024



Funds Received 2017-2024								
	2017	2018	2019	2020	2021	2022	2023	2024
Parking Fines	\$5,530	\$6,660	\$5,390	\$960	\$1,800	\$710	\$1,693	\$1,560
Report/Photocopies	\$1,240	\$585	\$646	\$611	\$473	\$164	\$714	\$70



USE OF FORCE, PURSUIT, EMPLOYEE COMPLAINT REVIEW



No Chardon officers were required to take actions that resulted in the serious injury or death of another person during 2024. Five incidents resulted in the use of force by officers.

- January 29, 2024 – While attempting to take a male into custody for an assault, he resisted arrest by pulling away from the officers and punching a Sheriff's Deputy in the process. The male was placed on the ground, and he continued to resist officers. The male was physically restrained and placed in handcuffs. The deputy received minor injuries, and the deputy's eyeglasses were broken.
- On March 30, 2024 – A female called the police, reporting that her neighbors upstairs were being held hostage. The caller was known to officers as someone who suffers from mental illness. It was determined that the female was in crisis and required an emergency mental health evaluation. The female became uncooperative in the back of the rescue squad and attempts to de-escalate her were not successful. She resisted officers as they attempted to handcuff her. She was physically controlled, placed in handcuffs, and transported to the hospital.
- On May 7, 2024, officers responded to a report of a female threatening suicide. The female had sent text messages to family members stating that she was going to kill herself. While officers were talking with her, she grabbed a pill bottle and ingested an unknown number of pills. Officers attempted to physically restrain her while attempting to prevent her from swallowing the pills. She was transported to the hospital for an emergency mental health evaluation.
- On June 26, 2024, officers responded to a call from a grandfather reporting that his adult grandson, who suffers from mental illness, was in a manic state and had left the residence. The grandfather reported that the grandson had been violent in the past and was unpredictable. An officer located the subject a short distance from the house and attempted to speak with him. The male did not respond to the officer but was yelling that he was Jesus Christ and continued walking away from the officer. Additional officers responded to the area, and the male was observed entering the garage at an address known by officers to belong to an elderly female.



USE OF FORCE, PURSUIT, EMPLOYEE COMPLAINT REVIEW

- Officers encountered the male as he attempted to leave the garage. A taser was deployed as the male attempted to strike an officer with a guitar. The male was taken to the ground where he was placed in handcuffs and was transported to the hospital by ambulance for an emergency mental health evaluation.
- On October 10, 2024, a mother contacted the police department and reported that her son and a vehicle belonging to her father were missing from the residence. Later, the grandfather contacted the police to report that his vehicle had been stolen by his juvenile grandson from his daughter's residence in the City of Chardon. The grandfather told officers that he knew that the vehicle had been involved in a crash in the area of Walmart. Through investigation, officers learned that the father of the juvenile suspect had been at the scene of the crash; however, he would not disclose the location of the crash or the location of his son, telling officers that he didn't want his son to get into trouble. Officers would later find the vehicle substantially damaged, in a field, 300 yards off the cul-de-sac on Locey Drive. The vehicle had struck a barrier. During the investigation, officers returned to the mother's residence, where the juvenile's father had now arrived. The father was irate and yelling profanities at the officers and attempts to de-escalate him were not successful. Upon being told that he was being arrested for obstructing official business and disorderly conduct, he resisted officers and engaged in a physical struggle on the staircase inside the residence. The father attempted to push one of the officers down the stairs. Officers physically restrained the father, and he was placed in handcuffs.

There were no injuries reported in any of the incidents, and the U-O-F used by officers in each of the above events was reviewed by supervision and determined to be within policy.

Sworn officers received policy updates regarding the use of force, and officers participated in active violence training with the Valley Enforcement Group that concentrated on building clearing and vehicle close-quarters tactics training.

Monthly Training – Seven range sessions were held to practice the use of firearms and marksmanship and complete our yearly qualification. One additional range was canceled due to bad weather. All staff completed annual First Aid, CPR, and AED training. Available officers were also required to attend Gracie Survival Tactics (GST) training sessions during September through December. Personnel completed a variety of PoliceOne Academy online training sessions.

Grievance Review – There were no employee grievances or lawsuits filed against the department or any of its officers during 2024.

Pursuit Review – There were no pursuits involving Chardon Police Officers.

Officer Complaints – There were no sustained personnel complaints.

STAFF TRAINING



Chardon Police Department employees, including police officers assigned to patrol, court security, school resource, and our records clerks, attended a variety of trainings during 2024 to keep them up-to-date on important topics to enhance their ability to perform their functions.

With the rise of Violent Critical Incidents across the United States, training in this field is a must. Two training opportunities that officers attended in 2024 dealt with this active violence, one for supervisors (Supervising Critical Incidents) and another for first responders (Mass Casualty Incident Drill). The Mass Casualty Incident Drill occurred at Perry High School and included police and fire agencies from Lake and Geauga Counties. This exercise simulated a mass casualty event and emphasized the best practice actions that might be required should police and fire personnel face a similar real-life situation.

In addition to the schooling that the officers took part in, they also had to complete 24 hours of training that is required by the Ohio Attorney General's Office to keep them certified as peace officers in the State of Ohio. This Continuing Professional Training (CPT) covers a variety of topics, including legal updates, arrest/search & seizure, human trafficking, and defensive tactics. A majority of these trainings were done online through E-OPOTA.

2024 CONTINUING PROFESSIONAL TRAINING STATE MANDATED	
CRIME GUN EVIDENCE	NIBIN OVERVIEW
CRISIS MITIGATION	OHLEG LIMS PRE-TRAINING
DEMENTIA & RELATED DISORDERS	PUBLIC RECORDS 2024
LEGAL CONFERENCE / TACTICAL CONFERENCE	RESPONDING TO MENTAL HEALTH ISSUES
LEGAL UPDATE 2024	VETERANS IN CRISIS
NIBIN III	VICTIM'S RIGHTS/MARSEY'S LAW
DEFENSIVE TACTICS - GRACIE SURVIVAL TACTICS MONTHLY THROUGHOUT THE YEAR	

STAFF TRAINING - CONTINUED



OFFICER EXTERNAL TRAINING COURSES 2024			
CHIEF NIEHUS	SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING (VEG) LEGALLY / TACTICALLY CONFIDENT NEW 9MM GLOCK & LASER SIGHT CPR/AED/FIRST AID UNIFIED COMMAND - OTOA	PTL. A. FRANTZ	SHOOTING SIMULATOR TRAINING LEGALLY CONFIDENT TACTICALLY CONFIDENT CPR/AED/FIRST AID
LT. M. DELISA	ALICE TRAINING (INSTRUCTOR) SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING (VEG) LEGALLY CONFIDENT TACTICALLY CONFIDENT NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID	PTL. C. VADASCIO	TACTICAL MEDIC FOR FIRST RESPONDERS SHOOTING SIMULATOR TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID
SGT. P. PFIESTER	SUPERVISORY LEADERSHIP (FBI-LEEDA) SHOOTING SIMULATOR TRAINING LEGALLY CONFIDENT TACTICALLY CONFIDENT CPR/AED/FIRST AID	PTL. J. KLIMA	TACTICAL EMERGENCY COMBAT CARE NEW 9MM GLOCK & LASER SIGHT TRAINING ACTIVE THREAT TRAINING CPR/AED/FIRST AID
SGT. D. CARLSON	SUPERVISORY LEADERSHIP (FBI-LEEDA) SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING (VEG) ARIDE TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID	PTL. A. MOLESKI	SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID
PTL. C. CHILDS	SHOOTING SIMULATOR TRAINING TACTICAL EMERGENCY COMBAT CARE ARIDE TRAINING LEGALLY CONFIDENT, TACTICALLY CONFIDENT NEW 9MM GLOCK & LASER SIGHT TRAINING OTOA SHOOT TRAINING CPR/AED/FIRST AID	PTL. J. MULLET	ACTIVE THREAT TRAINING CPR/AED/FIRST AID

OFFICER EXTERNAL TRAINING COURSES 2024 - CONTINUED			
PTL. J. ELAM	ALICE TRAINING (INSTRUCTOR) SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING (VEG) ARIDE TRAINING SRO/DARE CONFERENCE NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID	PTL. B. WILCOX	CPR/AED/FIRST AID
PTL. C. PIRNAT	TACTICAL MEDIC FOR FIRST RESPONDERS AUTISM & FIRST RESPONDERS TRAINING SHOOTING SIMULATOR TRAINING ARIDE TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING	PTL. R. JONOVICH	SHOOTING SIMULATOR TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING
PTL. J. BRYANT	TACTICAL MEDIC FOR FIRST RESPONDERS AUTISM & FIRST RESPONDERS TRAINING SHOOTING SIMULATOR TRAINING LEGALLY CONFIDENT TACTICALLY CONFIDENT NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID	PTL. T. SNYDER	SHOOTING SIMULATOR TRAINING CPR/AED/FIRST AID
PTL. N. BRUCKMAN	AUTISM & FIRST RESPONDERS TRAINING SHOOTING SIMULATOR TRAINING TACTICAL EMERGENCY COMBAT CARE NEW 9MM GLOCK & LASER SIGHT TRAINING CPR/AED/FIRST AID	PTL. B. LENDER	SHOOTING SIMULATOR TRAINING NEW 9MM GLOCK & LASER SIGHT TRAINING
PTL. M. CARNEY	SHOOTING SIMULATOR TRAINING ACTIVE SHOOTER TRAINING (VEG) NEW 9MM GLOCK & LASER SIGHT TRAINING	PTL. C. TERCEK	SHOOTING SIMULATOR TRAINING CPR/AED/FIRST AID

FLEET

By Sgt. Paul Pfiester

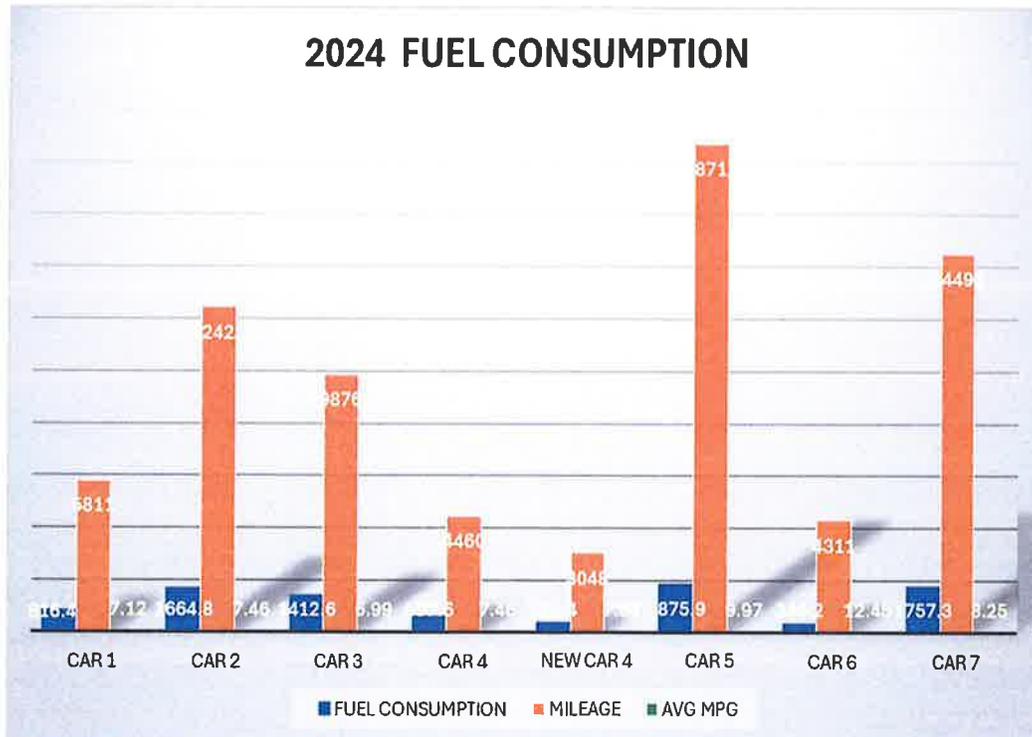
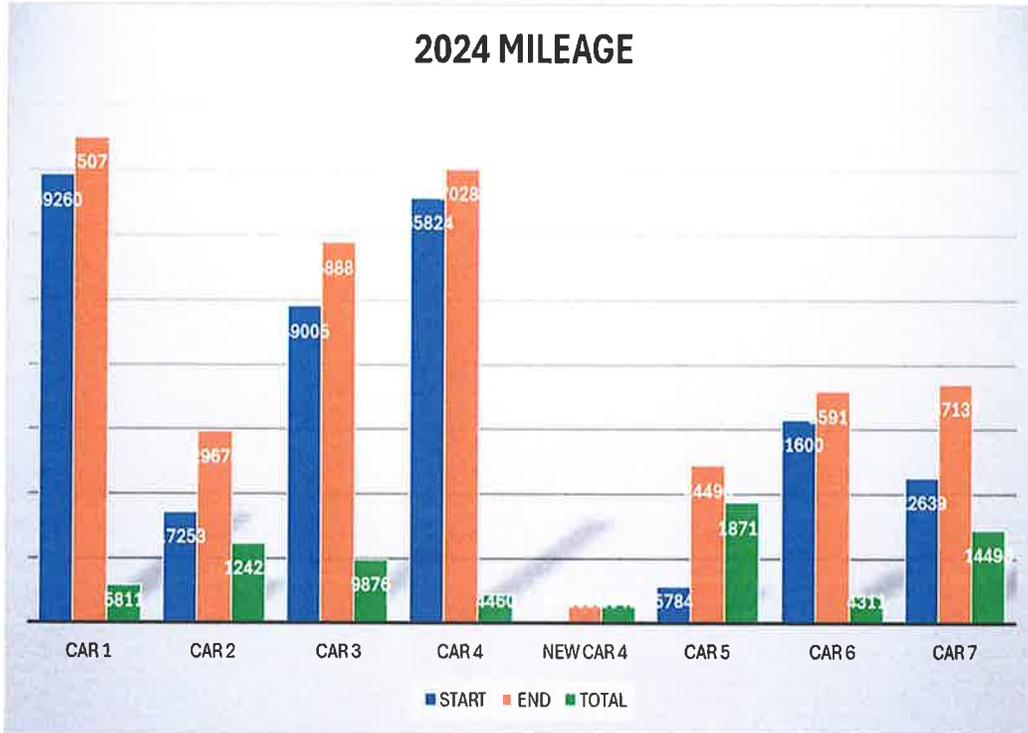


The Chardon Police Department fleet is comprised of six marked patrol cars and one unmarked vehicle. Sgt. Pfiester is responsible for the maintenance and service of the fleet. Sgt. Pfiester regularly monitors fleet vehicles to ensure they are serviceable and ready to respond to emergencies. Officers have a primary and secondary vehicle assigned to them for regular assignments. Fleet vehicles are equipped with emergency equipment, including sirens, emergency warning lights, a WatchGuard video system, Getac mobile computers, prisoner transport partitions as well as a variety of first aid, evidence processing, and other necessary equipment.

				2024 MILEAGE			REPLACEMENT	
CAR #	YEAR	MAKE	MODEL	START	END	TOTAL	PO/REC	SCH
CAR 1	2019	FORD	UTILITY	69260	75071	5811	2018	2024
CAR 2	2021	FORD	UTILITY	17253	29675	12422	2021/2022	2027
CAR 3	2019	FORD	UTILITY	49005	58881	9876	2019	2025
CAR 4	2016	FORD	UTILITY	65824	70284	4460		2024
NEW CAR 4	2024	DODGE	DURANGO	40	3088	3048	2024	2029
CAR 5	2023	FORD	UTILITY	5784	24496	18712	2022/2023	2028
CAR 6	2017	FORD	UTILITY	31600	35911	4311	2016	2026
CAR 7	2021	FORD	UTILITY	22639	37137	14498	2021/2022	2027

FLEET - CONTINUED

By Sgt. Paul Pfiefter



AAA “PLATINUM AWARD” RECOGNITION - TRAFFIC SAFETY



By Lt. Matt DeLisa



The standards for traffic safety are high within the Chardon Police Department. Our officers go on patrol with the intent of making the city’s roadways safe for all who travel on them. Whether it’s through traffic enforcement or the officer’s mere presence out within the community, the Chardon police officers make it a priority to do their best in accomplishing our traffic safety goal.

Throughout 2024 officers have gone above and beyond. The American Automotive Association (AAA) has recognized the Chardon Police Department by awarding us with their prestigious “Platinum Award” for 2024, the highest honor in their Community Traffic Safety Program awards program.

The AAA Community Traffic Safety Program is designed to recognize area police departments throughout Northeast Ohio for their efforts to promote traffic safety awareness through enforcement and education in their respective communities. Departments are considered for various awards based on statistical evidence that is presented, along with the efforts put forth to educate the traffic community. The members of the Chardon Police Department take pride in going out and interacting with the community. Their efforts to ensure the safety of both motorists and pedestrians, through education and enforcement, are important in keeping motorists and pedestrians safe.



CVS / PHARMACY MEDICATION DISPOSAL FOR SAFER COMMUNITIES PROGRAM – DEA DRUG TAKE BACK PROGRAM



By Lt. Matt DeLisa

When you enter the front lobby of the Chardon Municipal Building, you will notice a red metal drug box in between the two police windows. Many people walk by it daily, knowing the contents of the red box, but not being fully aware of how important and needed it is to keep our community safe.

Storing unused, unwanted, or expired prescription medications can lead to accidental poisoning, drug abuse, and even drug trafficking. Unfortunately, when people dispose of their medications, they often flush them down the toilet, not knowing that most wastewater treatment plants are not designed to safely remove medicine from water. As a result, these drugs end up contaminating our streams, rivers, and waterways. The red drug boxes provide communities with simple, safe, and effective ways to dispose of their leftover medications.

Since 2018, the Chardon Police Department has teamed up with CVS Pharmacy and their “Medication Disposal for Safer Communities Program,” as well as with the Drug Enforcement Administration’s (DEA) “Drug Take-Back Program.” Each program is designed to dispose of medications safely and responsibly, keeping not only the communities safe but also our natural resources.



On **April 29, 2024**, and again on **October 26, 2024**, the Chardon Police Department took part in the National Drug Take-Back Days, where a national spotlight is put on the importance of disposing of unwanted or unused medications properly. After each of the take-back programs, all agencies taking part gather what they have collected, and take them to a designated drop-off area, where the Drug Enforcement Administration – DEA, picks them up and disposes of them properly.

Over the past year (2024), the Chardon Police Department collected 308 lbs. of medications, which were properly disposed of. This represents a 208% increase in collections made during 2023, when 100 lbs. of unused, unwanted, or expired medications were collected. Each year, more and more people are becoming aware of the program and are doing their part to be more responsible for our community by disposing of their unused, expired, and unwanted medications.

SCHOOL RESOURCE OFFICER / DARE PROGRAM



By SRO Elam

Officer Jasen Elam is in his second year as the School Resource Officer for the Chardon Local School District. Officer Elam is a 19-year veteran of the Chardon Police Department. In addition to other duties, SRO Elam has served as a Field Training Officer and an evidence room custodian. He has earned an associate's degree from Lakeland Community College and graduated from the Cleveland Heights Police Academy. He also served in the 838th Military Police Company of the Ohio Army National Guard from 1998 to 2004.

Officer Elam liaison between the department, and he is with school students to ensure a investigate crimes, and require police strong relationships and parents is Elam, and to the Police



continues to serve as a schools and the police actively involved in working administrators, staff, and safe school environment, intervene in situations that involvement. Building with students, faculty, staff, extremely important to SRO Department.

Calls for service at the Chardon Schools have included lockouts, private property vehicle crashes, students in possession of vape pens, drugs, alcohol abuse, harassment, social media problems, disorderly conduct, theft, assault, and parking violations. The use of vape pens has continued to be a widespread issue among all ages of high school students, both male and female. Officer Elam assists other law enforcement officers with incidents involving students when they are not in school.

As SRO, Ofc. Elam also teaches the DARE program at the Chardon Middle School and St. Mary's Elementary School. He instructed 8 different 7th-grade classes at the middle school and 1 5th-grade class at St. Mary's. Officer Elam participates in safety drills at all of the schools located in the City including St. Mary's School.

SCHOOL RESOURCE OFFICER / DARE PROGRAM



As with previous SROs, Officer Elam continues to counsel students, sometimes with their parents, when appropriate, to help ensure they avoid problems that might lead to law enforcement involvement and/or school violations. He also answers students' questions and concerns about legal issues, social issues, and school-related problems. Officer Elam is frequently asked to speak to various classes regarding legal issues and societal matters that police officers frequently face.



A current issue that SRO Elam contends with fairly regularly is the use of marijuana dab pens.

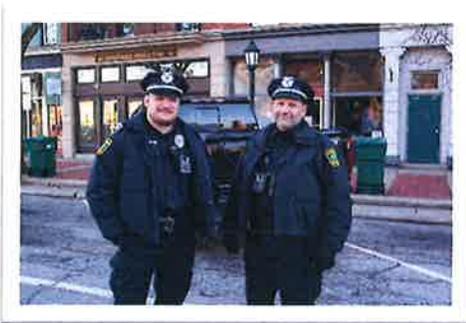


Dab pens look very similar to vaping devices used to ingest tobacco or nicotine. A dab pen is used to vaporize cannabis concentrates and other additives, such as thinning and preservative agents. Dabbing effects on the brain include slowed or dulled cognition. In addition, using dab pens can worsen and even trigger mental health issues. Dabs are of particular importance because the concentration of THC is often much higher, and there have been overdoses associated with dab usage. Higher doses of THC are much more likely to produce anxiety, agitation, paranoia, and in some cases psychosis. THC dabs are odorless when vaporized in the dab pen, making detection much more difficult for school staff members. This is a problem that school districts across the state are facing. The Chardon School District has installed vape detectors to help reduce the number of vaping incidents.

EVENTS, TOURS & COMMUNITY OUTREACH PROGRAMS



- | | |
|-----------------|--------------------------|
| MAPLE FESTIVAL | LOVE FEST |
| OLD GLORY DAYS | TRUNK OR TREAT |
| FIREWORKS | HALLOWEEN CIDER & DONUTS |
| EASTER EGG HUNT | HOME FOR THE HOLIDAYS |
| KIDS FEST | CHRISTMAS LIGHTING |
| BREWFEET | SHOP WITH A COP |
| HOMECOMING | CONCERTS IN THE PARK |



EMERGENCY OPERATIONS PLANNING



In October, Chief Niehus, Lt. DeLisa, and SRO Elam met with Chardon Local School District officials, including Superintendent Hanlon, Assistant Superintendents Ed. Klein and Steven Koful, Building Principals, Adam Tomko, Christina Sherwood, Edward Yeomans, Sheriff Hildenbrand, Chardon Fire Chief Giess, Munson Fire Chief Vatty, to go over important school emergency planning. The review emphasized emergency planning, communications, and resource coordination. During the meeting, officials participated in discussions prompted by the tabletop presentation.

A tabletop exercise is a discussion-based session where team members meet in an informal setting to discuss their roles during an emergency and their responses to a particular emergency. Exercises like this help us to clarify roles and responsibilities and to identify additional mitigation and preparedness needs.

The exercise proved to be extremely beneficial for each of the participants, and it is anticipated that additional exercises will be planned in the future.

2024 EVENTS



FEBRUARY	NIGHT TO SHINE	CHARDON METHODIST CHURCH
APRIL	SAP RUN	CHARDON MAPLE FESTIVAL
APRIL	10 MILE DROP	LAKE HEALTH
APRIL	MAPLE FESTIVAL	COMMUNITY EVENT
MAY	YOUR LIFE YOUR CHOICE	GEAUGA SHERIFF
JUNE	PRIDE FEST	GEAUGA PRIDE
JULY	FIREWORKS SHOW	CHARDON FIREWORKS FUND
JULY	CAR SHOW	CHAMBER OF COMMERCE
JULY	WILD MUSIC MAPLE	LOVE FEST INC
AUGUST	BREWFEET	CHARDON ROTARY
OCTOBER	TRUNK OR TREAT	ST MARY'S CHURCH
OCTOBER	TRUNK OR TREAT	GEAUGA COUNTY EVENT
OCTOBER	CIDER & DONUTS	CHARDON POLICE HOST
OCTOBER	COSTUME PARADE	PARK SCHOOL
NOVEMBER	TROMP ON TRAFFICKING	STOP TRAFFICKING
NOVEMBER	CHRISTMAS PARADE	CHARDON SQUARE
DECEMBER	SHOP WITH A COP	CHARDON POLICE HOST



VALLEY ENFORCEMENT GROUP RESPONSE TEAM



2024 S.W.A.T Year End Report

The Valley Enforcement Group (VEG) Special Weapons and Tactics team consists of specially trained police officers from surrounding police agencies. These 15 officers are on call twenty-four hours a day, seven days a week. Team members can be called upon to respond to any incident where Special Weapons and Tactics are needed. This includes but is not limited to, barricaded subjects, hostage rescues, endangered persons, and high-risk narcotic arrest warrants.



Members of the team must remain in good physical condition by keeping a high level of physical fitness standards and also be highly proficient in firearm standards. New prospective team members undergo a rigorous selection process, which includes receiving a 100% score on the OPOTA-approved handgun, rifle, and shotgun qualification. Officers must complete and pass a physical fitness test and an oral interview with the team commander and leaders. The prospective team member also has an additional interview with the entire team.

After making the team, members are placed on probation for two years. All team members must complete and pass a one-mile run and a physical agility obstacle course. At the end of the obstacle course, team members discharge their handguns and have to achieve a passing score of 90%.

Training is of vital importance to the VEG SWAT team. The team values its training and expects its members to value training as well. During 2024, the SWAT team held 26 training sessions. Additional training included extensive range training, high-threat entry concepts, chemical munition deployment, defensive tactics, special weapons, and range qualifications. Operational training was also used on abandoned structures and homes. Some of the training included the use of outside members as active role players. While role-playing the active scenarios, team members received real-life training situations that included; hostage takers, violent offenders, and barricaded subjects. Team members also trained with riot control munitions (gas) and worked with police K9s for different scenarios.

SWAT CONTINUED



Three two members were added to the team in 2024. Maintaining the number of officers on the team is essential and improves the team's ability to respond to callouts without the need for mutual aid assistance. The two new members are Ofc. Jaegar Camp of the Woodmere Police Department and Ofc. Dennis Jezior of the Moreland Hills Police Department. Unfortunately, Ofc. Ryan Patete Of the Bainbridge Police Department, Ofc. Ryan Sumner of the Warrensville Hts. Police Department, and Ofc. Toby Leahy of the Chagrin Falls Police Department left the team in 2024.



Team membership remains at fifteen officers and one support driver. The team plans to continue to work towards increasing team membership during 2025.

SWAT ACTIVATIONS

During 2024, the SWAT team responded to seven callouts:

Warrant Service – 2 Barricaded Person(s) – 2 Security Detail – 0 Hostage - 1

January 2 – The SWAT team responded to Bell Road in South Russell for a report of a suicidal male, who had barricaded himself inside his residence. South Russell officers were able to arrest the male while SWAT officers were responding.

February 9 – Department of Homeland Security agents requested assistance from the SWAT team to assist them in the execution of a search warrant at a residence in Warrensville Heights. A narcotics K-9 discovered that two kilos of cocaine were being shipped, via UPS, to the residence. Following a controlled delivery of the narcotics, attempts were made to apprehend any subjects who attempted to pick up the package. Eventually, entry was made into the residence, and the narcotics were retrieved. No arrests were made at that time.

May 31- The SWAT team responded to Mayfair Lane in Warrensville Heights to execute search and arrest warrants on a homicide suspect. SWAT team members conducted a "surround and callout" operation, during which the suspect surrendered without further incident.

June 25 - Moreland Hills P.D. requested the SWAT respond to Strawberry Ln. for a suicidal male, who was barricaded in a vehicle with a firearm. SWAT, in coordination with the UAV Unit observed that the male was likely deceased inside the vehicle. SWAT officers approached the vehicle and confirmed he was deceased. The scene was turned over to MHPD.

PERSONNEL



RETIREMENT:

There were no retirements during 2024

DEPARTURES:

During 2024, Officer Megan Carney resigned from the Police Department to pursue an opportunity with the Mentor Police Department. Officer Carney had been with the department for 3 years.

In May, Officer Nicholas Bruckman left the Police Department to pursue an opportunity with the Geauga County Sheriff's Department. Officer Bruckman had been with the department for 5 years.

NEW PERSONNEL:



Officer Jake Mullet and Officer Benjamin Wilcox were sworn in during the December Council meeting to fill vacancies within the police department.

Ofc. Mullet is a 2007 graduate of Berkshire High School and a 2012 graduate of Tiffin University, where he earned a bachelor's degree in criminal justice. Ofc. Mullet also attended the Kent State University Police Academy, where he earned his OPOTA certificate in February 2011. Since that time, he has amassed a variety of Law Enforcement experience, starting his career at the Geauga Sheriff's Office as a deputy sheriff, before accepting employment at the Chester Twp. Police Department as a full-time police officer. In 2019, Ofc. Mullet was hired as a full-time police officer for the Chagrin Falls Police Department, where he worked for 5 years, serving as a patrol officer, and for the last 3 years, he was assigned as their detective. Ofc. Mullet also previously worked for the Chardon Police Department for 5 years as a part-time police officer. Ofc. Mullet and his family reside locally.

PERSONNEL - CONTINUED



Ofc. Wilcox attended the Chardon Local Schools through the 6th grade, before moving to Versailles, Missouri, where he graduated from Morgan County High School in 2011. After graduation, he joined the United States Marine Corps, where he served as a military police officer for five years. Upon receiving an honorable discharge from the United States Marine Corp., he attended Kent State University graduating in 2020 with a bachelor's degree in business administration.

Ofc. Wilcox completed the police academy at (Tri-C) and obtained his OPOTA certification in April 2021. Upon graduating from the police academy, he joined the Euclid Police Department where he served as a police officer starting in August 2021. Ofc. Wilcox's father is a long-time Chardon resident and both of his grandparents, who have since passed, were retired Chardon Local School teachers. Ben and his family reside locally.



Officer Nicholas Bruckman was reinstated as a police officer after a short time away from the department. Ofc. Bruckman previously served as a full-time officer with the police department for five years. Officer Bruckman is a 2013 graduate of Geneva High School, and he attended the Basic Police Academy at Kent State University. Officer Bruckman also previously worked for the Cleveland Clinic Police Department, where he was a full-time police officer, and he also has experience as a part-time police officer with the Geneva on the Lake and Ashtabula City Police Departments. We were pleased to welcome him back into our ranks.

BICYCLE PATROL



Bicycle patrols were limited during 2024 due to scheduling and staffing.

Chardon Police Department currently has three officers trained through the official IPMBA curriculum who are a part of the bicycle unit.

Bicycles can be used as a supplemental patrol feature throughout the year. On the days when manpower and weather allow, bike officers can mount the bike on their cruiser during their shifts so that it will be available for use throughout the day. At various times, they would patrol using the bike in the residential areas of the City and some of the commercial areas. The officers found the use of the bike to be a meaningful public relations tool. During the night shift, an officer on a bicycle can be used in the same fashion but has the added benefit of being more covert, especially in and around businesses and residential areas. Utilization of the bicycles is manpower and weather-dependent, and unfortunately, during 2024, due to staffing, we were not able to utilize the bicycles as much as we would have preferred.

In conjunction with AAA and King Kone, the bike officers had 'safety citations' to issue to children that they observed wearing helmets while bike riding. The children could then turn in a portion of their citation for a free ice cream cone at King Kone. The other part would be mailed to AAA to enter a drawing for a free bike.

We hope to resume bicycle patrols on a limited basis during 2025.

2025 GOALS



1. COMPLETE LEXIPOL POLICY ROLL-OUT
2. ACHIEVE OHIO COLLABORATIVE ACCREDITATION
3. PLAN FOR ADDITION OF A PATROL OFFICER
4. CONDUCT EMERGENCY OPERATION – TABLETOP CHARDON SCHOOLS
5. DEDICATION OF JOHN BOHL MEMORIAL



1. INCREASE FELONY INDICTMENTS THROUGH CASE DEVELOPMENT
2. ACHIEVE GREATER VISIBILITY ON SQUARE AND RESIDENTIAL AREAS
3. PROACTIVE ENFORCEMENT THROUGH DIRECTED PATROL EFFORTS
4. INCREASE PROACTIVE TRAFFIC / PARKING ENFORCEMENT EFFORTS



1. ADD SEXTING PRESENTATION FOR ALL 7TH GRADERS
2. SPEAK TO PHYSICAL SCIENCE CLASSES ON CRASH INVESTIGATION
3. VISIT HISTORY CLASSES DURING THE TOPIC OF PROHIBITION
4. INCLUDE DRIVING SIMULATOR AS PART OF SAFE DRIVING



“The duties which a police officer owes to the state are of a most exacting nature. No one is compelled to choose the profession of a police officer, but having chosen it, everyone is obliged to live up to the standard of its requirements. To join in that high enterprise means the surrender of much individual freedom”

President Calvin Coolidge

Annual Report

2024

FINANCE DEPARTMENT

Submitted By:

**Mark Iacofano
Finance Director**

City of Chardon

2024 Financial Report

This document represents the 2024 financial report for the City of Chardon.

This report is comprised of the following:

- Key Highlights, identifying the major aspects of the City's finances in 2024
- Fund balances, presenting the actual ending encumbered balances for each fund in 2024, and presenting historical trends and comparisons
- Revenues, presenting revenue breakdown, income tax revenue breakdown, charges for services revenue breakdown, and actual and prior year comparisons
- Expenditures, presenting actual expenditures by fund and prior year comparisons

2024 Annual Report All Funds Revenue Summary

	ACTUAL REVENUES		ACTUAL REVENUES LAST YEAR		% Change from Previous Year
	2021	2022	2023	2024	
Revenues					
1. Income Taxes	\$7,182,992	\$7,719,352	\$7,806,601	\$9,728,182	24.61%
2. Charges for Services	\$4,571,829	\$5,217,730	\$5,152,114	\$5,105,815	-0.90%
3.1. Property Taxes	\$1,472,763	\$1,824,557	\$1,826,013	\$1,849,469	1.28%
3.2. Other Taxes	\$716,951	\$702,590	\$633,837	\$920,264	10.36%
3.3. TIF/RID	\$211,297	\$233,853	\$246,007	\$274,074	11.41%
4. Grants, Loans, Bonds	\$1,382,413	\$689,024	\$764,921	\$1,135,557	48.45%
5. Court Costs & Fines	\$1,245,852	\$1,209,744	\$1,151,700	\$1,223,959	6.27%
6. Interest Earnings	\$66,016	\$113,096	\$318,164	\$685,142	115.34%
7. Transfers In	\$2,548,221	\$4,055,660	\$3,751,461	\$4,095,526	9.17%
8. Other	\$585,775	\$562,997	\$861,937	\$796,180	-7.63%
REVENUES TOTAL	\$19,984,107	\$22,328,603	\$22,712,758	\$25,814,168	13.65%

- 1. Revenue from Income Taxes in all funds increased 25% from 2023. The largest increase was in the Net Profit category and related to a one-time catch-up payment by a taxpayer. The withholding and individual categories also saw increases.
- 2. Charges for Services decreased by 1% mainly attributed to a pause in Ambulance collections related to change in provider.
- 3. Other Taxes increase 10% mainly attributed to gasoline and motor vehicle tax.
- 4. Court Costs & Fines increased by 5% due to additional court costs and fines.
- 5. Interest Earnings increased by 115% due to higher interest rates and available cash being invested in money market account.

2024 Annual Report All Fund Exp by Function

	ACTUAL EXPENSES			ACTUAL EXPENSES LAST YEAR		% Change from Previous Year
	2021	2022	2023	FY2024		
Expenses						
Public Safety	-\$3,189,054	-\$3,846,429	-\$4,222,805	-\$3,865,290	-8%	
General Government	-\$3,755,540	-\$4,767,146	-\$5,142,127	-\$5,255,081	2%	
Streets, Lands, Buildings	-\$3,936,757	-\$3,728,663	-\$4,693,117	-\$4,563,557	-3%	
Parks	-\$357,014	-\$514,453	-\$666,780	-\$704,104	3%	
Water & Sewer	-\$3,813,571	-\$4,086,447	-\$3,650,878	-\$5,638,238	54%	
Municipal Court	-\$1,534,440	-\$1,639,489	-\$1,606,421	-\$1,709,658	6%	
Debt	-\$1,665,393	-\$1,240,176	-\$1,244,159	-\$1,244,044	0%	
EXPENSES TOTAL	-\$18,251,768	-\$19,820,802	-\$21,246,286	-\$22,979,972	8%	

- Public Safety decreased 8% due to closing of dispatch and those services being funded by the Sheriff's office.
- Water and Sewer spending increased 51% mainly due to major capital projects such as adding the Hidden Hill Water Line loop to create redundancy, Center Street sanitary line improvement, steel siding on Water Treatment plant, etc. *General Government includes Community Development, Victim Assistance, Manager, Legislative Finance, Legal, Income Tax Administration, Engineering, and General Administration.

Fund Balances-Budget 2025-By Fund Description

Funds Description Amount	2025 Actual Beg. Balances	2025 Proposed revenues	2025 Proposed expenses	2025 Proposed Proj End Bal
111-GENERAL FUND	\$5,215,678	\$9,825,406	\$12,405,860	\$2,635,224
202-GENERAL OPERATING RESERVE FUND	\$2,250,000	\$250,000	\$0	\$2,500,000
204-PAYROLL STABILIZATION FUND	\$193,663	\$0	\$0	\$193,663
212-S. C. M & R, FUND	\$775,556	\$621,550	\$871,080	\$526,026
214-STATE HIGHWAY IMPR, FUND	\$54,867	\$47,837	\$55,700	\$47,004
216-CEMETERY FUND	\$89,971	\$29,444	\$72,749	\$46,666
218-PARK & RECREATION FUND	\$66,683	\$499,350	\$536,734	\$29,300
220-POLICE OPERATING LEVY FUND	\$24,198	\$206,493	\$227,563	\$3,128
222-POLICE PENSION FUND	\$93,137	\$256,557	\$308,291	\$41,403
224-DRUG LAW ENFORCEMENT FUND	\$844	\$0	\$0	\$844
226-INDIGENT DR. ALCHL TR. FUND	\$23,697	\$15,450	\$20,000	\$19,147
228-ALCOHOL ENFRMNT & ED. FUND	\$6,271	\$0	\$0	\$6,271
230-FIRE & AMBULANCE OPER, FUND	\$658,991	\$1,532,291	\$1,264,174	\$927,108
232-PERMISSIVE TAX FUND	\$75,581	\$330,000	\$395,000	\$10,581
234-SHADE TREE FUND	\$101,723	\$55,000	\$82,477	\$74,246
236-STREET LIGHTING FUND	\$94,160	\$138,000	\$133,250	\$98,910
238-LAW ENFORCEMENT TRUST FUND	\$29	\$0	\$0	\$29
240-AMBULANCE FUND	\$157,976	\$200,000	\$251,000	\$106,976
242-SIDEWALK FUND	\$3,633	\$0	\$3,633	\$0
244-COURT COMPUTER PROJECTS FUND	\$30,530	\$81,000	\$103,550	\$7,980
246-SPECIAL PROJECTS FUND	\$59,110	\$239,100	\$289,002	\$9,209
248-PROBATION SERVICES FUND	\$59,423	\$356,970	\$398,374	\$18,019
250-CHARDON PUBLIC SQUARE FUND	\$0	\$0	\$0	\$0
252-DRIVERS INTRLCK & ALCOHOL MONITRING FUND	\$83,432	\$13,500	\$20,000	\$76,932
254-COMPUTERIZED LEGAL RESEARCH FUND	\$26,655	\$22,000	\$47,250	\$1,405
260-SIDEWALK IMPROVEMENT FUND	\$14,213	\$106,000	\$50,000	\$70,213
290-LOCAL CORONAVIRUS RELIEF FUND	\$0	\$0	\$0	\$0
291-AMERICAN RESCUE PLAN FUND	\$0	\$0	\$0	\$0
292-OPIOID SETTLEMENT FUND	\$61,130	\$11,000	\$20,500	\$51,630
340-G. O. DEBT SERVICE FUND	\$234	\$375,550	\$375,550	\$234
450-INFRASTRUCTURE IMPRO, FUND	\$456,167	\$0	\$0	\$456,167
451-CHARDON SQUARE CAPITAL IMPROVEMENT FUND	\$138	\$593,703	\$444,200	\$149,641
452-GENERAL CAPITAL IMPR, RESERVE FUND	\$1,601,935	\$5,190,514	\$4,646,367	\$2,146,082
454-JOHN BOHL MEMORIAL FUND	\$147	\$0	\$0	\$147
456-HERITAGE HOUSE FUND	\$0	\$0	\$0	\$0
458-RECREATION CAP. IMPR, FUND	\$0	\$0	\$0	\$0
460-TIF FUND	\$336,086	\$87,000	\$400,000	\$23,086
462-HIDDEN GLEN RID FUND	\$762,574	\$126,000	\$30,000	\$858,574
464-CIDER MILL RID FUND	\$4,827	\$350	\$0	\$5,177
466-WINDERMERE & WILLO-TREE RID FUND	\$122,107	\$38,600	\$0	\$160,607
468-THISTLE CREEK RID	\$32,975	\$62,000	\$15,000	\$79,975
469-REDWOOD TIF/RID	\$1,199	\$1,000	\$0	\$2,199
560-WATER OPERATING FUND	\$397,317	\$1,089,055	\$1,323,599	\$162,773
562-WATER CAPITAL IMPR, RESERVE FUND	\$391,434	\$751,070	\$554,900	\$587,604
570-SEWER OPERATING FUND	\$548,993	\$1,598,327	\$1,889,797	\$257,523
572-SEWER CAPITAL IMPR, RESERVE FUND	\$319,665	\$862,175	\$564,540	\$617,320
574-SANITARY SEWER ASSMT. & REV. LOAN FUND	\$48,972	\$0	\$0	\$48,972
575-WPCLF DEBT SERVICE FUND	\$30,496	\$476,040	\$476,255	\$30,281
576-WSRLA DEBT SERVICE FUND	\$6,015	\$396,150	\$396,146	\$6,019
578-WPCLF CAPITAL IMPR, FUND	\$34,758	\$0	\$0	\$34,758
579-WWTP CAPITAL IMPR, FUND	\$216,636	\$252,000	\$252,000	\$216,636
601-SELF-INSURANCE FUND	\$8,054	\$0	\$0	\$8,054
740-TORT CLAIM FUND	\$553	\$0	\$0	\$553
780-CEMETERY ENDOWMENT FUND	\$17,258	\$600	\$600	\$17,258
890-LAW LIBRARY FUND	\$0	\$20,000	\$20,000	\$0
892-UNCLAIMED MONEY FUND	\$12,483	\$2,600	\$930	\$14,153
894-CONSTR.GUARANTEE BOND FUND	\$130,497	\$0	\$0	\$130,497
896-CLEAN OHIO REVITALIZATION GRANT FUND	\$0	\$0	\$0	\$0

Funds Description	2025 Actual Beg. Balances	2025 Proposed revenues	2025 Proposed expenses	2025 Proposed Proj End Bal
898-COMMUNITY DEVELOPMENT GRANT FUND	\$0	\$0	\$0	\$0
AMOUNT	\$15,702,693	\$26,759,582	\$28,946,071	\$13,516,204

Fund 202-Required per Financial Policy to maintain approximately 3 months of general fund revenues as reserve so as revenues increase so will reserve balance

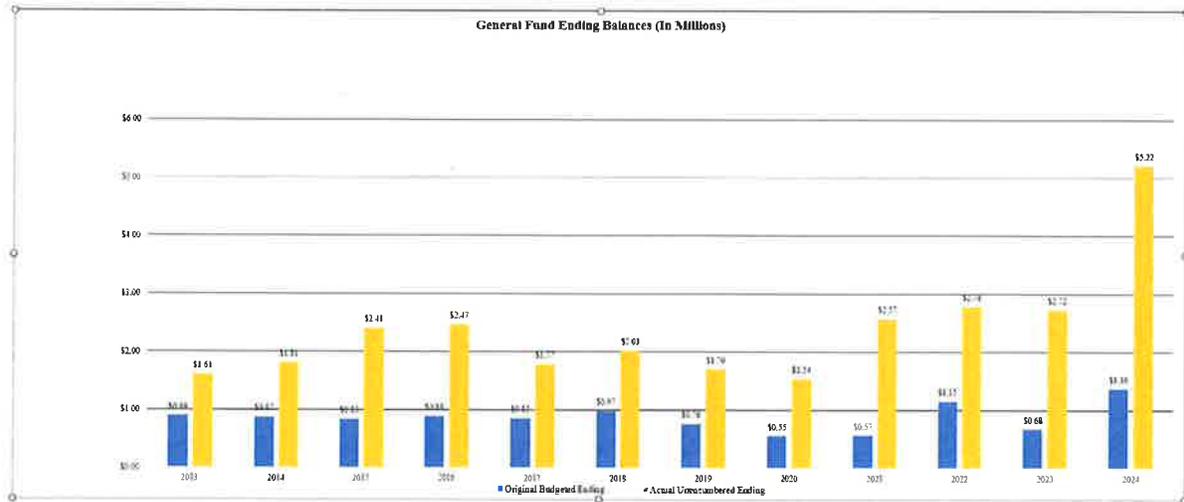
Fund 230-Intentionally building fund balance to fund new ladder truck estimated at \$2.2 million dollars.

Fund 452-Increasing fund balance to fund longer-term capital projects in the City such as Traffic Signalization project

Actual Ending Unencumbered Balances: 2015 to 2024

YEAR	ALL FUNDS	GENERAL FUND
2015	\$7,366,024	\$2,410,500
2016	\$8,046,353	\$2,467,988
2017	\$7,106,414	\$1,774,985
2018	\$7,685,042	\$2,025,452
2019	\$8,708,304	\$1,700,709
2020	\$8,288,825	\$1,536,766
2021	\$9,256,315	\$2,571,170
2022	\$11,317,414	\$2,783,553
2023	\$11,975,912	\$2,724,845
2024*	\$15,702,693	\$5,215,678

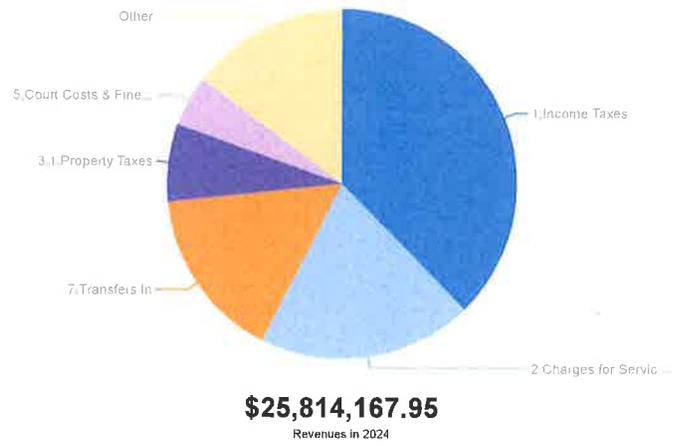
*An approximate 130% increase to net profit tax revenue along with increases to withholding and individual income tax revenue in 2024 contributed to actual revenues coming in approximately \$2.8 million higher than projected and expenditures came in lower than projected leading to a significant increase in fund balance.



Original Budgeting Ending balances are usually lower than Actual Unencumbered Ending since the City budgets conservatively for revenues and expenses so when actual expenses are lower than budgeted expenses and actual revenues are higher than budgeted revenues Actual Unencumbered Ending balances are higher than originally budgeted.

**All Funds Revenue
Breakdown Actual 2024**

Data Updated: Mar 25, 2025 10:39 AM



The majority of City revenue or approximately 38% in 2024 comes from Income Tax.

All Funds Revenue Breakdown Actual 2024

	2024 Actual
1.Income Taxes	\$9,728,182
2.Charges for Services	\$5,105,815
7.Transfers In	\$4,095,526
3.1.Property Taxes	\$1,849,469
5.Court Costs & Fines	\$1,223,959
4.Grants, Loans, Bonds	\$1,135,557
3.2.Other Taxes	\$920,264
8.Other	\$796,180
6.Interest Earnings	\$685,142
3.3.TIF/RID	\$274,074
TOTAL	\$25,814,166

Actual Income Tax 2019-2024

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Actual
MUNICIPAL INCOME TAXES	\$6,721,955	\$6,385,192	\$7,182,992	\$7,719,352	\$7,806,601	\$9,728,182
TOTAL	\$6,721,955	\$6,385,192	\$7,182,992	\$7,719,352	\$7,806,601	\$9,728,182

25% increase from 2023 but a large portion of this increase was attributed to a one time catch up payment by a taxpayer.

Actual Income Tax 2019-2024

Data Updated Mar 25 2025 10:39 AM



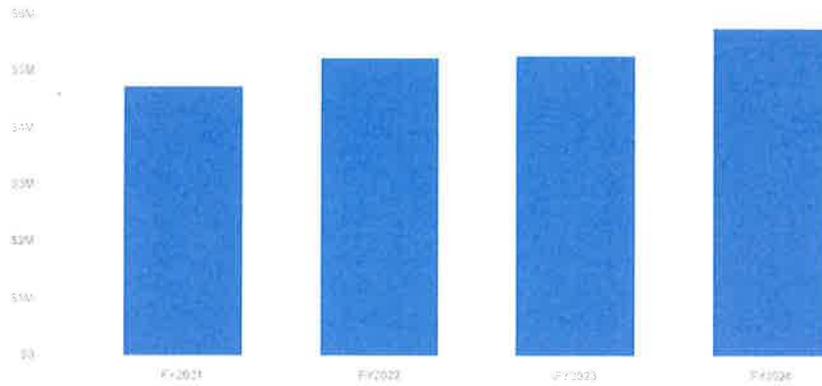
2021-2024 Withholding Comparison

Description	FY2021	FY2022	FY2023	FY2024
Amount				
TOTAL WITHHOLDING	\$4,729,609	\$5,226,375	\$5,275,462	\$5,759,716

Description	FY2021	FY2022	FY2023	FY2024
AMOUNT	\$4,729,609	\$5,226,375	\$5,275,482	\$5,759,716

2021-2024 Withholding Comparison

Data Updated: Jan 16, 2025 9:01 PM



\$5,759,716.44

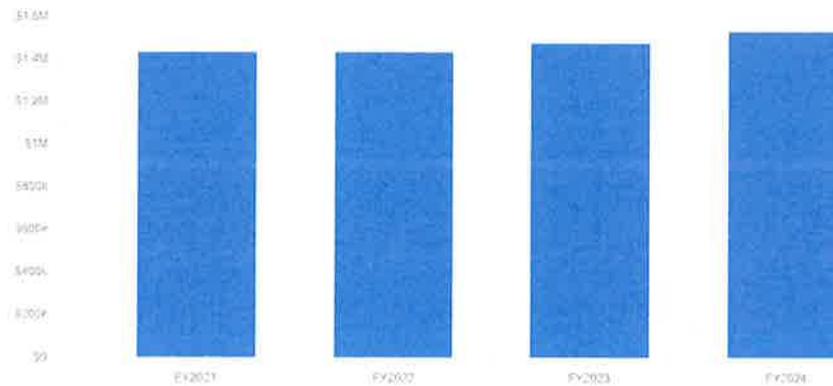
Description in FY2024

2021-2024 Individual Comparison

Description	FY2021	FY2022	FY2023	FY2024
Amount				
TOTAL INDIVIDUAL	\$1,434,647	\$1,433,694	\$1,476,637	\$1,530,662
AMOUNT	\$1,434,647	\$1,433,694	\$1,476,637	\$1,530,662

2021-2024 Individual Comparison

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\$1,530,662.37

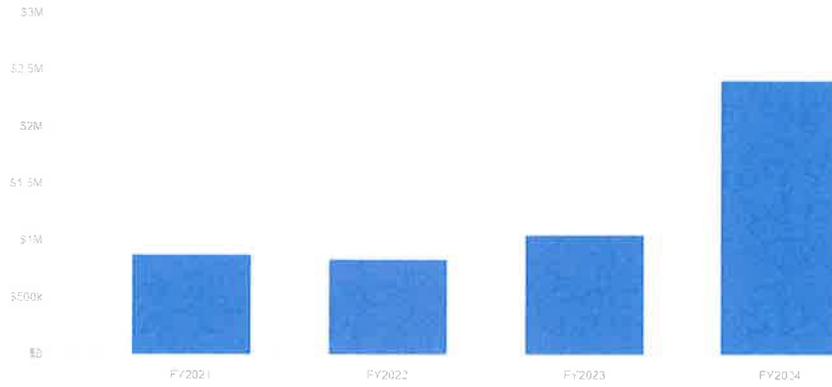
Description in FY2024

2021-2024 Net Profit Comparison

Description	FY2021	FY2022	FY2023	FY2024
Amount				
TOTAL NET PROFIT	\$868,589	\$824,919	\$1,043,408	\$2,407,496
AMOUNT	\$868,589	\$824,919	\$1,043,408	\$2,407,496

2021-2024 Net Profit Comparison

Data Updated Jan 18 2025 9:01 PM



\$2,407,495.94
Description in FY2024

Annual Report Charges for Services

	2021 Actual	2022 Actual	2023 Actual	2024 Actual
570-SEWER OPERATING FUND	\$1,322,434	\$1,323,625	\$1,381,295	\$1,450,632
560-WATER OPERATING FUND	\$1,014,386	\$992,290	\$1,026,851	\$1,052,999
562-WATER CAPITAL IMPR. RESERVE FUND	\$298,425	\$863,301	\$657,506	\$674,337
572-SEWER CAPITAL IMPR. RESERVE FUND	\$388,977	\$536,746	\$551,453	\$568,871
111-GENERAL FUND	\$246,560	\$265,106	\$246,257	\$308,054
579-WWTP CAPITAL IMPR. FUND	\$63,249	\$347,673	\$256,662	\$347,190
240-AMBULANCE FUND	\$187,884	\$225,199	\$236,935	\$110,831
218-PARK & RECREATION FUND	\$135,418	\$167,056	\$162,131	\$136,047
575-WPCLF DEBT SERVICE FUND	\$155,523	\$245,002	\$153,896	\$2,127
236-STREET LIGHTING FUND	\$136,590	\$135,778	\$135,823	\$138,295
230-FIRE & AMBULANCE OPER. FUND	\$107,558	\$109,887	\$121,412	\$95,120
260-SIDEWALK IMPROVEMENT FUND	\$104,981	\$104,481	\$104,612	\$106,503
234-SHADE TREE FUND	\$73,643	\$73,214	\$73,113	\$74,482
576-WSRLA DEBT SERVICE FUND	\$175,110	\$0	\$0	\$0
216-CEMETERY FUND	\$35,297	\$24,179	\$41,723	\$37,879
578-WPCLF CAPITAL IMPR. FUND	\$122,962	\$166	\$0	\$0
574-SANITARY SEWER ASSMT. & REV. LOAN FUND	\$2,832	\$4,026	\$2,447	\$2,447
TOTAL	\$4,571,829	\$5,217,730	\$5,152,114	\$5,105,815

As you can see from the table above, the majority of revenues in the Charges for Services category is related to Water and Sewer rents payments.

Annual Report Charges for Services

Data Updated Mar 25 2025 10:39 AM

\$5.5M
\$5M
\$4.5M
\$4M
\$3.5M
\$3M
\$2.5M
\$2M
\$1.5M
\$1M
\$500K
\$0

2021

2022

2023

2024

\$5,105,814.86

Revenues in 2024



All Fund Revenues 2020-2024

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Actual
1.Income Taxes	\$6,385,192	\$7,182,092	\$7,719,352	\$7,806,601	\$9,728,182
2.Charges for Services	\$4,153,271	\$4,571,829	\$5,217,730	\$5,152,114	\$5,105,815
3.1.Property Taxes	\$1,421,785	\$1,472,763	\$1,824,557	\$1,826,013	\$1,849,469
3.2.Other Taxes	\$631,177	\$716,951	\$702,590	\$833,837	\$920,264
3.3.TIF/RID	\$173,832	\$211,297	\$233,853	\$246,007	\$274,074
4.Grants, Loans, Bonds	\$1,954,017	\$1,382,413	\$689,024	\$764,921	\$1,135,557
5.Court Costs & Fines	\$1,040,467	\$1,245,852	\$1,209,744	\$1,151,700	\$1,223,959
6.Interest Earnings	\$158,738	\$66,016	\$113,096	\$318,164	\$685,142
7.Transfers In	\$2,830,107	\$2,548,221	\$4,055,660	\$3,751,461	\$4,095,526
8.Other	\$745,512	\$585,775	\$562,997	\$861,937	\$796,180
9.Internal Service Charges	\$66	\$0	\$0	\$0	\$0
TOTAL	\$19,494,165	\$19,984,107	\$22,328,603	\$22,712,758	\$25,814,168

Expenditures-Actual 2021-2024

	2021 Actual	2022 Actual	2023 Actual	2024 Actual
111-GENERAL FUND	\$7,904,728	\$9,384,842	\$10,094,951	\$9,938,106
570-SEWER OPERATING FUND	\$1,332,693	\$1,489,274	\$1,278,704	\$1,448,715
230-FIRE & AMBULANCE OPER. FUND	\$856,619	\$1,151,883	\$1,244,519	\$1,186,523
452-GENERAL CAPITAL IMPR. RESERVE FUND	\$420,931	\$899,775	\$1,930,577	\$1,252,797
560-WATER OPERATING FUND	\$1,056,752	\$1,144,261	\$943,556	\$1,047,425
562-WATER CAPITAL IMPR. RESERVE FUND	\$488,663	\$577,638	\$805,834	\$1,041,149
572-SEWER CAPITAL IMPR. RESERVE FUND	\$459,484	\$599,511	\$461,784	\$992,381
212-S. C. M & R. FUND	\$808,826	\$650,902	\$463,546	\$526,070
575-WPCLF DEBT SERVICE FUND	\$904,279	\$474,820	\$475,263	\$475,720
450-INFRASTRUCTURE IMPRO. FUND	\$886,255	\$315,138	\$430,754	\$490,740
576-WSRLA DEBT SERVICE FUND	\$396,146	\$396,146	\$396,146	\$396,146
218-PARK & RECREATION FUND	\$336,043	\$369,268	\$406,004	\$449,473
340-G. O. DEBT SERVICE FUND	\$364,969	\$369,210	\$372,751	\$372,178
248-PROBATION SERVICES FUND	\$289,652	\$311,780	\$325,716	\$347,135
222-POLICE PENSION FUND	\$172,340	\$227,765	\$227,610	\$262,256
246-SPECIAL PROJECTS FUND	\$220,448	\$142,331	\$228,441	\$244,643
579-WWTP CAPITAL IMPR. FUND	\$60,000	\$265,000	\$161,000	\$316,000
220-POLICE OPERATING LEVY FUND	\$170,411	\$200,691	\$218,566	\$194,371
240-AMBULANCE FUND	\$193,879	\$109,679	\$114,316	\$215,316
451-CHARDON SQUARE CAPITAL IMPROVEMENT FUND	\$0	\$0	\$0	\$578,704
236-STREET LIGHTING FUND	\$147,886	\$160,296	\$118,930	\$122,630
291-AMERICAN RESCUE PLAN FUND	\$0	\$0	\$0	\$542,568
260-SIDEWALK IMPROVEMENT FUND	\$128,612	\$29,956	\$237,428	\$32,199
244-COURT COMPUTER PROJECTS FUND	\$80,261	\$65,925	\$67,894	\$107,998
234-SHADE TREE FUND	\$57,170	\$56,094	\$64,578	\$48,278
254-COMPUTERIZED LEGAL RESEARCH FUND	\$49,062	\$142,223	\$6,082	\$21,691
214-STATE HIGHWAY IMPR. FUND	\$56,568	\$38,353	\$49,815	\$65,252
216-CEMETERY FUND	\$35,152	\$50,962	\$55,917	\$52,570
242-SIDEWALK FUND	\$4,462	\$128,477	\$14,933	\$31,344
578-WPCLF CAPITAL IMPR. FUND	\$126,690	\$0	\$0	\$0
232-PERMISSIVE TAX FUND	\$0	\$0	\$0	\$100,000
226-INDIGENT DR. ALCHL TR. FUND	\$15,000	\$20,000	\$20,000	\$15,000
890-LAW LIBRARY FUND	\$15,503	\$13,834	\$15,345	\$16,389
290-LOCAL CORONAVIRUS RELIEF FUND	\$55,953	\$0	\$0	\$0
252-DRIVERS INTRLCK & ALCOHOL MONITRING FUND	\$6,837	\$11,061	\$13,651	\$16,384
460-TIF FUND	\$46,540	\$0	\$0	\$0
462-HIDDEN GLEN RID FUND	\$0	\$0	\$0	\$20,258
892-UNCLAIMED MONEY FUND	\$2,671	\$3,490	\$1,566	\$4,578
468-THISTLE CREEK RID	\$0	\$0	\$0	\$5,102
466-WINDERMERE & WILLO-TREE RID FUND	\$0	\$0	\$0	\$1,635
780-CEMETERY ENDOWMENT FUND	\$191	\$216	\$212	\$198
601-SELF-INSURANCE FUND	\$94	\$0	\$0	\$0
464-CIDER MILL RID FUND	\$0	\$0	\$0	\$53
TOTAL	\$18,251,768	\$19,820,802	\$21,246,286	\$22,979,972

Annual Report

2024

**COMMUNITY DEVELOPMENT
DEPARTMENT**

Submitted By:

**Steven Yaney
Community Development Administrator**

City of Chardon Community Development Department 2024 Annual Report

Thank you for your interest in the City of Chardon Community Development Department. The following report summarizes the activities of the Department in 2024.

The City of Chardon Community Development Department consists of a Community Development Administrator (Steven Yaney) and a part-time Zoning Inspector (Peter Byrnes). The Department provides a central point for coordinating and monitoring construction and land development activities within the City of Chardon. In addition, the Department provides support services for the administration and enforcement of the Municipal Zoning Ordinance, Land Planning and Development Regulations and the International Property Maintenance Code. The Department processes the permits required by the Municipal Zoning, Land Development, and Streets and Utilities Regulations and provides follow-up and enforcement for the permit process. Additionally, the Department provides administrative support to the Planning Commission.

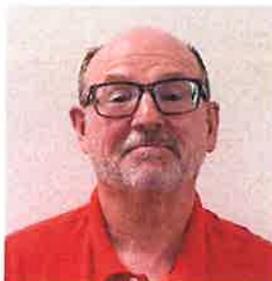
The City of Chardon strives to create an attractive, vibrant, and diverse community through innovative planning and community development strategies and practices, while protecting property values for our residents.

Smart planning today ensures that Chardon will be a wonderful place to live, work, and play for years to come. The steps we take today will have a direct impact on our residents' quality of life for generations.

I am proud of the impact that the Community Development Department has in our community and look forward to the continued success in the future.



Steven M. Yaney
Community Development Administrator
City of Chardon



Peter Byrnes
Community Development Project Coordinator
City of Chardon

PERMITS ISSUED 2024

This Department has the direct responsibility for administering the Municipal Zoning Ordinance. Further, the Community Development Administrator has been appointed by the Planning Commission as the Commission's agent for certain administrative actions and processes required by the City's Land Planning and Development Regulations. 2024 continued to be an exceptional year for permits, even with the ongoing labor and supply chain issues and unstable political environment. Staff is seeing permit numbers meet and, in most cases, exceeding pre-COVID 19 numbers in the five-year lookback. Chardon experienced a record amount of permits in 2024 (270). Chardon saw a significant increase in new home starts from 2023 to 2024 (12 to 44) which can be attributed to Thistle Creek and Maple Trace subdivisions. The City also saw permits for one (1) additional new single-family attached residential building that accounted for three (3) new units in the Cider Mill Townhomes. Residential accessory permits have started to return to pre-COVID levels in 2024 (53). Residential accessory permits (i.e. decks, sheds, fences) have remained fairly steady from 2016-2020 within a range of 50-68 permits each year. However, 2021 and 2022 saw a significant decrease for 2021 (38) to 2022 (39). Staff believes this was due to costs and material and labor shortages caused by the COVID-19 pandemic. There were two (2) new commercial buildings in 2024, and there were nineteen (19) occupancy permits issued for commercial/industrial properties in 2024, which was unchanged from 2023 (19). Occupancy permits consist of either new businesses opening within the city or an existing business expanding into new tenant space.

Even though the platted sections of Hidden Glen, Thistle Creek and Redwood are finishing up, the City does not plan to see decreases in the new single-family residential starts as Maple Trace continues to develop, along with Cider Mill Townhomes and Willo Tree which are in various stages of preliminary construction at the end of 2024. Below are pictures of new home construction by Ryan Homes in the Maple Trace subdivision.



As of the end of 2024 Thistle Creek subdivision had less than five (5) remaining homesites for construction. It is expected that Thistle Creek will be completed in late 2025 or early 2026. This should not have a major impact on the number of new home starts as Maple Trace, Cider Mill Townhomes and Willo Tree are already online or anticipated to be by the end of 2025. The top row of pictures below are examples of new home construction in Thistle Creek by Pro-Built Homes and JEMM Construction. The bottom pictures are of new townhome construction by Driven 4 Group in the Cider Mill Townhomes development.



The City of Chardon did not see a large uptick in new commercial/industrial construction in 2024. The two new commercial buildings are expected to begin construction in 2025 (Chipotle Mexican Restaurant) or later (Meijer Grocery Store). The bottom picture is of Ohio Ordnance Works whose approval process began in 2023 and will be completed in 2025.



The following table identifies the type and number of zoning and development related permits issued during this reporting year.

<u>ZONING</u>	<u>NUMBER</u>
<u>Residential Construction</u>	
New one- and two-family dwellings	44
Additions, remodeling and accessory structures	53
Multi-Family dwellings	0
Home Occupation	0
Single Family Attached	1 (Total Units: 3)
<u>Commercial Construction</u>	
New Buildings	2
Additions, remodeling and accessory structures	14 (includes parking lot projects)
Telecommunications Tower (includes co-locations)	0
Outdoor Dining	3
Entertainment Device Arcade	1
Historic Color Palette	0
<u>Industrial Construction</u>	
New Buildings	0
Additions, remodeling and accessory structures	0 (includes parking lot projects)
<u>Public/Semipublic Construction</u>	
New Buildings	0
Additions, remodeling and accessory structures	0 (includes parking lot projects)
<u>Occupancy Permits</u>	
Commercial	19
Industrial	0
Temporary	8
<u>Signs</u>	
General	27
Temporary	0

	2020	2021	2022	2023	2024
New Residential Units	2	5	11	12	44
Residential Accessory	68	38	39	47	53
New Commercial Buildings	1	0	0	2	2
Commercial Permits	15	30	28	34	20
New Industrial Buildings	0	0	3	0	0
Industrial Permits	0	0	1	0	0
Signs	20	23	20	22	27

Miscellaneous: 0

Permit Applications Denied 0

Permit Applications Withdrawn 0

Subdivision of Land

Minor Subdivisions and Lot Splits 2

Major Subdivision and PRD Submittals 2

Vacant Property Registration 1

Public Service Permits

Water line work permits 5

Sanitary sewer work permits 14

Storm sewer work permits 1

Street work permits 47

Sanitary sewer tie-in 0

Sidewalk 0

Demolition Notifications 3

Second Water Meter 2

Driveway permit 20

City Projects

2024 City Sidewalk Maintenance Program

2024 Crack Sealing Program

2024 Street Maintenance Program

Center Street Sewer Main Replacement

Subtotal 4

Total Permit Actions 270

CODE ENFORCEMENT ACTIONS

The following table relates the type and number of enforcement actions taken by this Department during 2024. This Department has the direct responsibility to enforce the Zoning Ordinance of the City and the Municipal Property Maintenance Code. Further, the Community Development Administrator has been appointed by the Planning Commission as the Commission's agent for certain enforcement actions.

Total enforcement actions decreased by 5.5% from 2023 (163) to 2024 (154). The total violations seem to be stabilizing back to or just slightly higher than pre-COVID totals. The City saw a decrease of 11.7% for high grass violations from 2023 (119) to 2024 (105) which is closely inline with 2022 (99). On the flip side, property maintenance violations have remained basically the same from 2022 (36) to 2023 (35) to 2024 (33). The Department has seen the total volume of property maintenance violations is in line with average from 2018-2020 of 27 violations per year. The one outlier since 2017 was in 2021 (84). City Council along with the Community Development Department have developed a strong reputation for what is the minimal expectations for property owners in the City of Chardon with regards to property maintenance. The Department also provides inspection and administrative resources to the City Manager for the enforcement of other municipal codes and regulations. The following Codified Ordinance enforcement actions were undertaken during the report year.

<u>TYPE</u>	<u>NUMBER</u>
Sign	6
High Grass	105
Property Maintenance	33
No Permit	7
Miscellaneous*	3
*(Includes parking lots)	
Total Enforcement Actions	154

	2020	2021	2022	2023	2024
Signs	43	9	5	3	6
High Grass	80	57	99	119	105
Property Maintenance	31	84	36	35	33
No Permit	5	9	3	1	7
Miscellaneous	20	40	28	5	3
TOTAL	179	199	171	163	154

The pictures shown below are just several examples of the types of violations the Community Development Department deals with on a regular basis. The top pictures depict a grass violation. The middle picture depicts an abandoned furniture and mattresses at a residence. The middle-left picture depicts a boat parked in the public right-of-way on a sidewalk. The lower left picture depicts an example of a recreational vehicle parked in the driveway. The lower right picture depicts an example of dilapidated cat houses that were constructed for feral cats.



MUNICIPAL PLANNING COMMISSION

The Planning Commission held thirteen (13) meetings during 2024. These meetings encompassed consideration of thirty (30) new agenda items and seventy-two (72) actions taken and two (2) informal discussions. The Municipal Planning Commission consists of seven (7) members, including two (2) councilmen. The members of the Municipal Planning Commission are:

Andrew Blackley, Chairman	Dean Peska
Mary Jo Stark, Vice Chairman	Colin Wantz
Lene Hill	Robert Emmons
Dan Meleski	

Planning Commission Actions in 2024

Sign Deviation	15	Concept Plan (PRD)	0
Variance	27	Preliminary Plan (PRD)	1
Temporary Occupancy	0	Informal Discussion	2
Concept Plan	3	Extensions	0
Use Variance	3	Text Amendments	1
Architectural Review	5	Lot Splits/Lot Consolidations	2
Dedication Plat (PRD)	3	Zoning Map Amendment	1
Dedication Plat	0	Conditional Use	4
Vacation Plat	0	Uptown Historic District Demo	0
Final Development Plan	2	Amendment to Approved Plan	3

January 23, 2024

PC Case #24-006: Applicant – Frontier Land Group LLC is requesting Record Document approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed record documents are for Maple Trace Planned Residential Development (subdivision) Phase 1. The property is located on the east side of South St. approximately 1,000 ft. south of the intersection of Bass Lake Road, Lost Pond Parkway and South Street. The address of the property is XXX South St. Chardon, OH 44024 with Parcel ID# 10-009111. The property is owned by Industrial Developers Diversified Limited. The total acreage of the proposed PRD is 40.11 acres. **(APPROVED)**

PC Case #24-007: Applicant – Willo Tree Development Inc. (Rollin Cooke III) is requesting Preliminary Plan approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for Willo Tree Phase 1 Planned Residential Development (subdivision). Phase 1 consists of 49 of the 122 total homes in the proposed PRD subdivision. The properties are located on the south side of Water St. approximately 320 ft. east of the intersection of Meadowlands Drive and Water St. The address of the property is XXX Water Street, Chardon, OH 44024, with Parcel ID# 10-165740, 10-165741, and 10-165742. The total acreage of the proposed PRD is 58.95 acres. The property owner is Willo Tree Development Inc. **(APPROVED)**

PC Case #24-008: Applicant – City of Chardon’s proposed text amendment to the Planning & Zoning Code. The text amendment is to amend in its entirety Part Eleven – Planning and Zoning

Code of the Codified Ordinances of the City of Chardon. **(APPROVED)**

February 27, 2024

PC Case #24-018: Applicant – Joseph Igoe is requesting a Conditional Use approval for an Indoor Commercial Recreation Facility (Axe Throwing) in the “C-3” Traditional Commercial District under section 1139.03 of the City of Chardon Codified Ordinances. The property is located on the west side of Cherry Avenue approximately 220’ south of the intersection of Center Street and Cherry Avenue. The address of the properties is 217 Cherry Avenue, Chardon, OH 44024, with Parcel ID# 10-119100. The property is owned by Randau Properties LLC. **(APPROVED)**

PC Case #24-023: Applicant – City of Chardon’s proposed zoning map amendment to bring the current zoning map into conformance with the proposed revisions to the City of Chardon Codified Ordinances Part Eleven – Planning & Zoning Code. The proposed Zoning Map Amendment will do the following: 1) Eliminate the “C-1” Restricted Business District and reclassify all the properties to “C-3” Traditional Commercial District 2) Eliminate the “RC” Rural Conservation District and reclassify all the properties to the “S” Special District 3) Reclassify all properties zoned “R-4” High Density Residence District in Chardon Park Estates and adjoining properties on South Hambden Street to a newly created “R-3CPE” Chardon Park Estates Residential District. **(APPROVED)**

PC Case #24-025: Applicant – Jake Kouwe (Chips Golf LLC) is requesting Sign Deviation approval to allow for the installation of a roof sign (3-D golf ball w/tee) at 214 Fifth Avenue (Chip’s Clubhouse). The property is located on the north side of Fifth Avenue at the northwest corner of the intersection of Fifth Avenue and Industrial Parkway. The address of the property is 214 Fifth Avenue, Chardon, OH 44024, with Parcel ID# 10-058700. Property owner is Hole In One Properties LLC. **(APPROVED)**

March 26, 2024

PC Case #24-037: Applicant – A Sign Above (on behalf of Ryan Homes) is requesting Sign Deviation approval to allow for the installation of an off-site temporary development sign for Maple Trace subdivision at 745 South Street (Shiffler Equipment). The property is located on the east side of South Street at the southeast corner of the intersection of South Street and High Fox Drive. The address of the property is 745 South Street, Chardon, OH 44024, with Parcel ID# 10-164754. Property owner is Shiffler Properties LLC. **(APPROVED)**

PC Case #24-039: Applicant – Jake Kouwe (Chips Clubhouse) is requesting architectural review for exterior renovations at 214 Fifth Avenue (Chip’s Clubhouse). The proposed renovations are to replace the existing aluminum siding on the east, south, and part of the west elevation with vinyl siding. The proposed color for the vinyl siding is light green. The property is located on the north side of Fifth Avenue at the northwest corner of the intersection of Fifth Avenue and Industrial Parkway. The address of the property is 214 Fifth Avenue, Chardon, OH 44024, with Parcel ID# 10-058700. Property owner is Hole In One Properties LLC. **(APPROVED)**

April 23, 2024

PC Case #24-054/055/056/057: Applicant – Jeff Henderson with LDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan & Architectural Review approval for a Major

Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for a new Chardon Schools Transportation and Maintenance Facility. The proposed plan is to refurbish the two existing buildings at a total combined square footage of 21,840 sq. ft. for offices, maintenance and storage. In addition, there will be a parking area added for school busses and school staff in front of the buildings. Additionally, they are requesting eight variances as follows: 1) Section 1139.11 to allow the reduction of the required side yard setback from a residential property from 25' to 10' (existing) 2) Section 1139.17 (c)(3) to remove the requirement of an opaque wall or fence to surround an outdoor vehicle storage area 3) Section 1139.17 (c)(5) to allow an outdoor vehicle storage area in the front yard 4) Section 1139.19 (b)(3) to increase the maximum fence height in the side/rear yard from 6' and the front yard of 3' to 8' 5) Section 1159.09 (a)(1) to waive the requirement of 5% of the parking area to be landscaped 6) Section 1159.09 (a)(2) to waive the requirement of landscape islands to define parking rows 7) Section 1159.11 (d) to reduce the width of the buffer yard from 25' to 10' and 15" in the side and rear (existing) 8) Section 1159.13 (c) to waive the requirement that the outdoor vehicle storage area and loading docks be enclosed by a solid 6' wall or fence for safety and security reasons. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The total acreage of the proposed development is 6.56 acres. The property is owned by Chardon Local Schools Board of Education. **(TABLED)**

PC Case #24-059: Kelly Feller is requesting a variance from The City of Chardon Planning & Zoning Code Section 1133.05 to allow the construction of a 16'x 16' residential addition that encroaches the rear yard setback. They are requesting to reduce the rear yard setback from 40' to 36' on the north side of the property. The property is located on the north side of Canfield Drive approximately 260' east of the intersection of Canfield Drive and Maple Avenue. The property is owned by Kelly & Ted Feller. The address of the property 215 Canfield Drive, Chardon, OH 44024, with Parcel ID# 10-164850. **(APPROVED)**

PC Case #24-061: Applicant – Rick Sommers (Thistlecreek Development LLC), is requesting an amendment to the approved preliminary plans for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The amendment is to remove the installation of a walking path in the common area of the subdivision due to topographical and future maintenance concerns. The proposed removal includes a payment in lieu of installation for parks and recreation use. The development is located on the north side of North Hamden St. approximately 180 ft. west of the intersection of North Hamden Street and Grant Street. The owner of the development is Thistlecreek Development LLC. The total acreage of the PRD is 20.78 acres. **(APPROVED)**

May 14, 2024

PC Case #24-068: Applicant – Kenny Misch is requesting a variance from the City of Chardon Codified Ordinances Schedule 1135.09 which requires a minimum front yard setback of 40'. The applicants are requesting a variance to reduce the front yard setback to 32' to allow for the construction of a residential addition (front porch). The property is located on the west side of Sylvia Drive approximately 475' south of the intersection of Hilltop Drive and Sylvia Drive. The address of the property is 340 Sylvia Drive, Chardon, OH 44024, with Parcel ID# 10-087170. The

property is owned by Susan & Bobby Pryor. **(APPROVED)**

PC Case #24-076: Applicant – Thomas Yankovich (Ellet Neon Sales & Service Inc.) is requesting a sign deviation from Section 1129 of the City of Chardon Codified Ordinances at Chardon Local Schools. The proposed deviation would allow for the installation of two (2) electronic message centers that are 32 sq. ft. in size. The first sign would be installed at Chardon High School next to the driveway entrance on the west side of Maple Avenue. The second sign would be installed at Chardon Middle School along the east side of North Street. The address of the properties are 151 Chardon Avenue (Chardon High School) and 424 North Street (Chardon Middle School), Chardon, OH 44024, with Parcel ID# 10-700400 and 10-703800 owned by Board of Education Chardon Local Schools. **(APPROVED)**

PC Case #24-077: Applicant – Jeff Henderson with TDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan approval for the installation of a 1,575 sq. ft. seasonal building at Chardon Local Schools football stadium. The proposed building will be used for restrooms, concession stands, and storage. The address of the property is 424 North Street (Chardon Middle School), Chardon, OH 44024, with Parcel ID# 10-703800 owned by Board of Education Chardon Local Schools. **(APPROVED)**

PC Case #24-054/055/056/057: Applicant – Jeff Henderson with TDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan & Architectural Review approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for a new Chardon Schools Transportation and Maintenance Facility. The proposed plan is to refurbish the two existing buildings at a total combined square footage of 21,840 sq. ft. for offices, maintenance and storage. In addition, there will be a parking area added for school busses and school staff in front of the buildings. Additionally, they are requesting eight variances as follows: 1) Section 1139.11 to allow the reduction of the required side yard setback from a residential property from 25' to 10' (existing) 2) Section 1139.17 (c)(3) to remove the requirement of an opaque wall or fence to surround an outdoor vehicle storage area 3) Section 1139.17 (c)(5) to allow an outdoor vehicle storage area in the front yard 4) Section 1139.19 (b)(3) to increase the maximum fence height in the side/rear yard from 6' and the front yard of 3' to 8' 5) Section 1159.09 (a)(1) to waive the requirement of 5% of the parking area to be landscaped 6) Section 1159.09 (a)(2) to waive the requirement of landscape islands to define parking rows 7) Section 1159.11 (d) to reduce the width of the buffer yard from 25' to 10' and 15" in the side and rear (existing) 8) Section 1159.13 (c) to waive the requirement that the outdoor vehicle storage area and loading docks be enclosed by a solid 6' wall or fence for safety and security reasons. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The total acreage of the proposed development is 6.56 acres. The property is owned by Chardon Local Schools Board of Education. **(APPROVED PARTIAL, TABLED CONCEPT PLAN)**

May 28, 2024

PC Case #24-054/055/056/057: Applicant – Jeff Henderson with TDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan & Architectural Review approval for a Major

Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for a new Chardon Schools Transportation and Maintenance Facility. The proposed plan is to refurbish the two existing buildings at a total combined square footage of 21,840 sq. ft. for offices, maintenance and storage. In addition, there will be a parking area added for school busses and school staff in front of the buildings. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The total acreage of the proposed development is 6.56 acres. The property is owned by Chardon Local Schools Board of Education. **(TABLED)**

PC Case #24-089: Applicant – Webb Ellinger (East Park Commons LLC) is requesting a Use Variance from Section 1139.03 of The City of Chardon Planning & Zoning Code in order to allow residential on the first floor of a building in the “C-2” Chardon Square Mixed Use District. The property is located on the south side of North Hambden Street approximately 200’ east of the intersection of East Park Street and North Hambden Street. The address of the property is 208 North Hambden Street, Chardon, OH 44024, with Parcel ID# 10-105250, owned by East Park Commons LLC. **(APPROVED)**

PC Case #24-092: Applicant – Frontier Land Group LLC is requesting Record Document approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed record documents are for Maple Trace Planned Residential Development (subdivision) Phase 2A. The property is located on the east side of South St. approximately 1,000 ft. south of the intersection of Bass Lake Road, Lost Pond Parkway and South St. The address of the property is XXX South Street Chardon, OH 44024 with Parcel ID# 10-009111. The property is owned by Industrial Developers Diversified Limited. The total acreage of the proposed PRD is 40.11 acres. **(APPROVED)**

Informal discussion with Abby Jacobs with Woolpert to present a potential future submittal for Meijer located on the southwest corner of the intersection of Water Street and Meadowlands Drive/Loreto Way.

June 11, 2024

PC Case #24-054/055/056/057: Applicant – Jeff Henderson with TDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan & Architectural Review approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for a new Chardon Schools Transportation and Maintenance Facility. The proposed plan is to refurbish the two existing buildings at a total combined square footage of 21,840 sq. ft. for offices, maintenance and storage. In addition, there will be a parking area added for school busses and school staff in front of the buildings. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The total acreage of the proposed development is 6.56 acres. The property is owned by Chardon Local Schools Board of Education. **(TABLED)**

June 25, 2024

PC Case #24-114/115/116: Applicant – James Sabatine Jr. (Cardinal Realty) is requesting Concept Plan and Architectural Review for a commercial remodel at the former Burger King Restaurant. The remodel is to convert the former restaurant into a Chipotle restaurant. Additionally, they are requesting a Conditional Use approval for a drive-thru in the “C-3” Traditional Commercial District under Section 1139.03 of the City of Chardon Codified Ordinances. The property is located on the north side of Water Street approximately 350’ west of the intersection of Water Street and Washington Street. The address of the property is 414 Water Street, Chardon, OH 44024, with Parcel ID# 10-164748. The property is owned by ARC BKMST41001 LLC. **(APPROVED)**

PC Case #24-128: Applicant – Thistlecreek Development LLC is requesting Record Document approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed record documents are for Thistlecreek Planned Residential Development (subdivision) Phase 2. The properties are located on the north side of North Hamden Street approximately 180 ft. west of the intersection of North Hamden Street and Grant Street. The owners of the properties are Thistlecreek Development LLC. The total acreage of the proposed PRD is 20.78 acres. **(APPROVED)**

PC Case #24-054/055/056/057: Applicant – Jeff Henderson with TDA Architecture (on behalf of Chardon Local Schools) is requesting Concept Plan & Architectural Review approval for a Major Development under Section 1111 of the City of Chardon Codified Ordinances. The proposed plan is for a new Chardon Schools Transportation and Maintenance Facility. The proposed plan is to refurbish the two existing buildings at a total combined square footage of 21,840 sq. ft. for offices, maintenance and storage. In addition, there will be a parking area added for school busses and school staff in front of the buildings. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The total acreage of the proposed development is 6.56 acres. The property is owned by Chardon Local Schools Board of Education. **(APPROVED)**

Informal Discussion with Nathan Long of Geauga Faith Rescue Mission about the potential for a second location at 339 Washington Street.

July 23, 2024

PC Case #24-163: Applicant – Steven Kofol (Chardon Local Schools) is requesting Concept Plan approval for a lot consolidation. The proposed consolidation would take twelve (12) existing parcels and consolidate them into one new parcel that is 6.56 acres. The property is located on the east side of Washington Street approximately 350 ft. south of the intersection of Washington Street and Fifth Avenue. The address of the property is 400 Washington Street, Chardon, OH 44024, with Parcel ID#(s), 10-122800, 10-122900, 10-123000, 10-123100, 10-123200, 10-123300, 10-123400, 10-123500, 10-123600, 10-123700, 10-123800. The property is owned by Chardon Local Schools Board of Education. **(APPROVED)**

PC Case #24-164: Applicant – Lynn Harlan (D4 Group) is requesting Planning Commission authorize the Community Development Administrator and City Engineer to grant approval for one (1) building in the new Cider Mills Development prior to the installation and dedication of utilities in the development. The property is located on the south side of Park Avenue approximately 600 ft. west of the intersection of Park Avenue and Tilden Alley. The address of the property is 329 Park Avenue, Chardon, OH 44024, with Parcel ID# 10-127800. The total acreage of the proposed development is 3.54 acres. The property is owned by Cider Mills Townhomes LLC. **(APPROVED)**

PC Case #24-159/160: Applicant – Nathan Long (Geauga Faith Rescue Mission) is requesting a Conditional Use approval for Transitional Supportive Housing in the “C-3” Traditional Commercial District under section 1139.03 of the City of Chardon Codified Ordinances. The request is for a women’s shelter with up to four (4) residents. Additionally, the applicants are requesting a variance from the City of Chardon Codified Ordinances Section 1145.11(nn)(3) to waive the 1,000’ setback requirement from their existing men’s shelter at 339 Washington Street. The property is located on the west side of Washington Street approximately 300’ north of the intersection of Center Street and Washington Street. The address of the property is 341 Washington Street, Chardon, OH 44024, with Parcel ID# 10-081350. The property is owned by Paul Schneider. **(APPROVED)**

August 27, 2024

PC Case #24-175: Applicant – Christopher Kurtz is requesting a variance from the City of Chardon Codified Ordinances Schedule 1133.05(a) which requires a minimum front yard setback of 40’ in the “R-3CPE” Chardon Park Estates Residential District. The applicants are requesting a variance to reduce the front yard setback to 37’ to allow for the construction of a residential addition (front porch). The property is located on the east side of Sylvia Drive approximately 210’ north of the intersection of Crickett Road and Sylvia Drive. The address of the property is 393 Sylvia Drive, Chardon, OH 44024, with Parcel ID# 10-105200. The property is owned by Catherine Leonello. **(APPROVED)**

September 24, 2024

PC Case #22-219/220/221: Applicant – Robert Landies III (310 Park Inc.) is requesting an amendment to the concept plan. In addition, the applicant is requesting two (2) variances as follows: 1) Variance from Section 1153.09 (c) (1) – To waive the requirement that 5% of the interior parking is to be landscaped 2) Variance from Section 1153.09(c)(3) – To waive the requirement that a parking row of more than ten (10) spaces must be broken up by a landscape island. The property is located on the west side of Park Drive at the southwest corner of the intersection of Park Drive and Seventh Avenue. The address of the property is 310 Park Drive, Chardon, OH 44024, with Parcel ID# 10-137700. Property owner is 310 Park Inc. **(APPROVED)**

PC Case #24-200/201/202/203/204/205: Applicant – Brian Smallwood (Woolpert) on behalf of Meijer is requesting final development plan approval for a new 159,935 sq. ft retail store and a Conditional Use for a gas station. In addition, the applicant is requesting nine (9) variances as follows: 1) Variance from Section 1147.03 – To increase the maximum height of a fence in the rear yard from 6’ to 8’ 2) Variance from Section 1153.25(h) – To waive the requirement outdoor light

fixtures be turned off between 11:00 PM and Sunrise due to 24-hour operation 3) Variance from Section 1153.25(i) – To waive the requirement signs be turned off between 11:00 PM and Sunrise due to 24-hour operation 4) Variance from Section 1151.09 – To reduce the number of parking spaces from 4/1000 sq. ft. to 3/1000 sq. ft. 5) Variance from Section 1151.27 – To reduce the length of a parking stall from 20’ to 19’ 6) Variance from Section 1151.35(b)(2) – To increase the maximum width of a driveway from 38’ to 50’ 7) Variance from Section 1151.29 – To reduce the number of loading docks from 1 for 10,000 sq. ft. plus 1/20,000 sq. ft. to 1 for 10,000 sq. ft. plus 1/30,000 sq. ft. 8) Variance from Section 1153.09(c)(3) – To waive the requirement that a parking row of more than ten (10) spaces must be broken up by a landscape island. 9) Variance from Section 1153.09(c)(4) – To reduce the width of a landscape island from 10’ to 8.5’ As part of this request Meijer will also be requesting Planning Commission to review eleven (11) sign deviations from Chapter 1149 of the Codified Ordinance. The property is located on the south side of Water Street at the southwest corner of the intersection of Water Street and Loreto Drive. The address of the property is XXX Water Street, Chardon, OH 44024, with Parcel ID# 10-165736. Property owner is Loreto Development Company. **(APPROVED PARTIAL, TABLED FINAL DEVELOPMENT PLAN & ARCHITECTURAL REVIEW)**

October 22, 2024

PC Case #24-232: Applicant – Dale Markowitz (Thrasher Dinsmore Dolan) on behalf of the owners is requesting Final Development Plan approval for a lot split. The proposed lot split would split the existing 26.2656 acre parcel into two new parcels (5.8794 acres and 20.3862 acres). The property is located on the south side of Park Avenue approximately 886’ east of the intersection of Wilson Mills Road and Park Avenue. The address of the property is 367 Park Avenue, Chardon, OH 44024, with Parcel ID# 10-129680. The property is owned by Bridle Downs LLC. **(APPROVED)**

PC Case #24-229/230: Applicant – SCM LLC (on behalf of Tractor Supply Company) is requesting an amendment to an existing Concept Plan approval for a Major Development under Section 1111 of The City of Chardon Planning & Zoning Code to allow an outdoor propane filling station in their outdoor open air garden center. In addition to the amendment to the concept plan approval the following use variance is requested: 1) Use Variance to Section 1139.03 to allow a propane filling station in the outdoor garden center. The property is located on the north side of Water Street approximately 690’ west of the intersection of Water Street and Cherry Avenue. The address of the property is 540 Water Street, Chardon, OH 44024, with Parcel ID# 10-162440. The property is owned by ML Plaza LLC. **(TABLED)**

PC Case #24-238: Applicant – Eric Meister (Solvin Autos) is requesting a use variance as follows: 1) Use Variance to Section 1139.03 to allow a automobile sales and automobile repair garage including outdoor storage of vehicles in the “I-WTTO” Industrial District. The property is located on the west side of Washington Street on the southwest corner of the intersection of Washington St. and Sixth Avenue. The address of the property is 357 Washington Street, Chardon, OH 44024, with Parcel ID# 10-027100. The property is owned by Chardon Real Estate LLC and Washington Street Properties LLC. **(APPROVED)**

PC Case #24-200/201/202/203/204/205: Applicant – Brian Smallwood (Woolpert) on behalf of Meijer is requesting final development plan approval and architectural review for a new 159,935

sq. ft retail store and a gas station. The property is located on the south side of Water Street at the southwest corner of the intersection of Water Street and Loreto Drive. The address of the property is XXX Water Street, Chardon, OH 44024, with Parcel ID# 10-165736. The property owner is Loreto Development Company. **(APPROVED)**

November 26, 2024

PC Case #24-276: Janet Phillips is requesting a variance from the Planned Unit Development Plan for Fox Pointe subdivision to allow the construction of a 12' x 14' residential addition (enclosed porch) that encroaches the rear yard setback. The applicant is requesting to reduce the rear yard setback from 20' to 16' on the north side of the property. Approximately 14 sq. ft. encroaches the rear yard setback. The property is located on the north side of Fox Pointe Drive at the terminus of the cul-de-sac. The property is owned by Janet Phillips Trustee. The address of the property 210 Fox Pointe Drive, Chardon, OH 44024, with Parcel ID# 10-165570. **(APPROVED)**

PC Case #24-265/266/267/268: Applicant – James Sabatine Jr. (Cardinal Realty) is requesting Final Development Plan approval and Architectural Review for a new commercial building at the site of the former Burger King Restaurant. The proposed new building is for a Chipotle restaurant. Additionally, they are requesting a Conditional Use approval for a drive-thru in the “C-3” Traditional Commercial District under Section 1139.03 of the City of Chardon Codified Ordinances. They are requesting two (2) variances: 1) Variance to Schedule 1139.05(b)(2)B to reduce the side parking setback from 10' to 5' for 6 parking spaces along the east property line 2) Variance to Section 1151.23(e) to reduce the setback for parking lots adjacent to buildings from 10' to 6'. The property is located on the north side of Water Street approximately 350' west of the intersection of Water Street and Washington Street. The address of the property is 414 Water Street, Chardon, OH 44024, with Parcel ID# 10-164748. The property is owned by Cardinal Realty LLC. **(APPROVED)**

Annual Report

2024

CHARDON MUNICIPAL COURT

Submitted By:

Terri L. Stupica, Judge

Victoria L. Dailey, Clerk of Court



Dedicated to Geauga County's Law & Justice.

- Serving Geauga County Communities -

	POPULATION	EST.	(2020 CENSUS)
Aquilla Village	305	1880	Municipality
Auburn Township	6,574	1817	Township
Bainbridge Township	12,893	1817	Township
Burton Township	2,972	1806	Township
Burton Village	1,407	1895	Municipality
City Of Chardon - *Became a city in 2001	5,242	1851	Municipality
Chardon Township	4,494	1812	Township
Chesterland Township	9,957	1816	Township
Claridon Township	2,798	1817	Township
*Created as Burlington in 1817			
Hambden Township	4,676	1811	Township
Hunting Valley Village	136	1924	Municipality
Huntsburg Township	3,657	1821	Township
Middlefield Village	2,748	1901	Municipality
Middlefield Township	4,525	1817	Township
Montville Township	1,938	1822	Township
Munson Township	7,087	1821	Township
Newbury Township	5,244	1817	Township
Parkman Township	4,446	1817	Township
Russell Township	5,404	1827	Township
South Russell Village	3,972	1923	Municipality
Thompson Township	2,144	1817	Township
Troy Township	2,778	1820	Township
*Created as Welshfield in 1820; Renamed Troy in 1834			

Geauga County – named for Native American word meaning ‘Raccoon’



Established: March 1, 1806

County Seat: Chardon City

**CASE TYPE REPORT
NEW CASE SUMMARY**

NEW CASES FILED IN 2024	TOTAL	GRAND TOTAL
FELONIES	113	
MISDEMEANORS	610	
ALCOHOL RELATED TRAFFIC	205	
OTHER TRAFFIC	4,884	
B.M.V. APPEALS	18	
TOTAL NEW CASES CRIMINAL/TRAFFIC DIVISION	5,830	
CIVIL CONTRACTS	800	
PERSONAL INJURY & PROPERTY DAMAGE	8	
OTHER CIVIL	7	
EVICCTIONS	129	
SMALL CLAIMS	252	
TRUSTEESHIP	0	
RENTAL	1	
TOTAL NEW CASES CIVIL DIVISION	1,197	
GRAND TOTAL NEW CASES FILED IN 2024		7,027
REACTIVATED CASES IN 2024		
CIVIL	57	
CRIMINAL / TRAFFIC	914	
TOTAL REACTIVATED CASES IN 2024		971
TOTAL CASES		7,998

CASEFLOW BY YEAR

* New Case Figures Include Reactivated Cases

	*2020	*2021	*2022	*2023	*2024
FELONIES					
PENDING IN JANUARY	4	3	6	9	4
NEW CASES	152	143	182	136	153
TOTAL	156	146	188	145	157
DISPOSED OF	153	140	179	141	156
BALANCE	3	6	9	4	1
MISDEMEANORS					
PENDING IN JANUARY	171	241	243	165	164
NEW CASES	1,195	1,313	1,212	1,214	925
TOTAL	1,366	1,554	1,455	1,379	1,089
DISPOSED OF	1,125	1,311	1,290	1,213	969
BALANCE	241	243	165	166	120

ALCOHOL RELATED TRAFFIC					
PENDING IN JANUARY	62	56	47	43	38
NEW CASES	206	264	235	222	255
TOTAL	268	320	282	265	293
DISPOSED OF	212	273	239	227	261
BALANCE	56	47	43	38	32
OTHER TRAFFIC					
PENDING IN JANUARY	226	198	243	199	210
NEW CASES	4,395	5,657	5,819	5,075	5,393
TOTAL	4,621	5,855	6,062	5,274	5,603
DISPOSED OF	4,423	5,612	5,863	5,064	5,406
BALANCE	198	243	199	210	197
PERSONAL INJURY & PROPERTY DAMAGE (VE)					
PENDING IN JANUARY	7	6	7	5	6
NEW CASES	14	15	16	8	8
TOTAL	21	21	23	13	14
DISPOSED OF	15	14	18	7	9
BALANCE	6	7	5	6	5
CONTRACTS (VF)					
PENDING IN JANUARY	328	295	285	266	269
NEW CASES	690	791	670	625	854
TOTAL	1,018	1,086	955	891	1,123
DISPOSED OF	722	798	687	622	793
BALANCE	296	288	268	269	330
OTHER CIVIL (VH)					
PENDING IN JANUARY	7	3	8	6	2
NEW CASES	8	14	9	1	7
TOTAL	15	17	17	7	9
DISPOSED OF	12	9	11	4	4
BALANCE	3	8	6	3	5
SMALL CLAIMS (VI)					
PENDING IN JANUARY	77	74	50	35	17
NEW CASES	213	242	164	190	252
TOTAL	290	316	214	225	269
DISPOSED OF	216	266	180	208	200
BALANCE	74	50	34	17	69
EVICCTIONS (VG)					
PENDING IN JANUARY	31	23	23	22	15
NEW CASES	98	81	101	106	132
TOTAL	129	104	124	128	147
DISPOSED OF	106	81	102	112	120
BALANCE	23	23	22	16	27
TRUSTEESHIP					
PENDING IN JANUARY	0	0	0	0	0

NEW CASES	0	0	0	0	0
TOTAL	0	0	0	0	0
DISPOSED OF	0	0	0	0	0
BALANCE	0	0	0	0	0
RENTAL (ES)					
PENDING IN JANUARY	2	3	3	1	1
NEW CASES	5	2	0	0	1
TOTAL	7	5	3	1	2
DISPOSED OF	3	0	2	0	1
BALANCE	4	5	1	1	1
BUREAU OF MOTOR VEHICLES					
PENDING IN JANUARY	0	0	0	0	0
NEW CASES	13	20	6	12	18
TOTAL	13	20	6	12	18
DISPOSED OF	13	20	6	12	18
BALANCE	0	0	0	0	0
PENDING BEGINNING OF YEAR	915	902	915	751	726
*TOTAL NEW CASES	6,989	8,542	8,414	7,589	7,998
TOTAL	7,904	9,444	9,329	8,340	8,724
TOTAL DISPOSED OF	7,000	8,524	8,577	7,610	7,937
PENDING END OF YEAR	904	920	752	730	787

WEDDINGS

Month	2020	2021	2022	2023	2024
January	3	4	2	1	2
February	3	1	3	2	4
March	4	2	3	4	3
April	0	6	3	5	1
May	0	1	3	3	1
June	4	0	3	3	5
July	5	3	3	2	5
August	3	7	5	4	5
September	4	4	3	1	5
October	9	2	3	2	6
November	1	0	1	2	4
December	4	1	2	3	4
Total	40	31	34	32	45

LOCKUPS

The Court continues to utilize its video arraignment capabilities to include any video equipped facility within the State of Ohio. This process saves jurisdictional police departments' time and transportation expense along with providing safety benefits to both public and staff within the Courthouse.

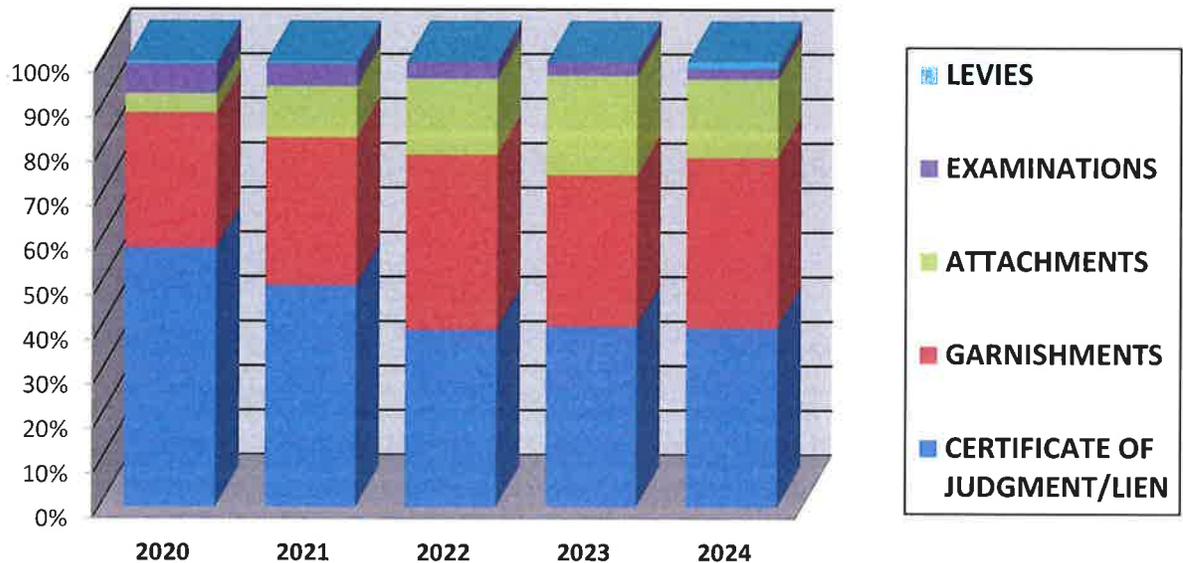
Arrest by Transport / Video by Geauga County Sheriff's Department Yearly				
2020	2021	2022	2023	2024
531	520	606	660	905

CIVIL COLLECTIONS Caseflow by Year Report

Collection Actions Filed	2020	2021	2022	2023	2024
Certificate of Judgment/Lien	249	279	199	195	229
Garnishments	130	186	196	163	218
Attachments	18	64	85	107	100
Examinations	29	29	19	15	14
Levies	2	2	0	0	8
Total	428	560	499	480	569

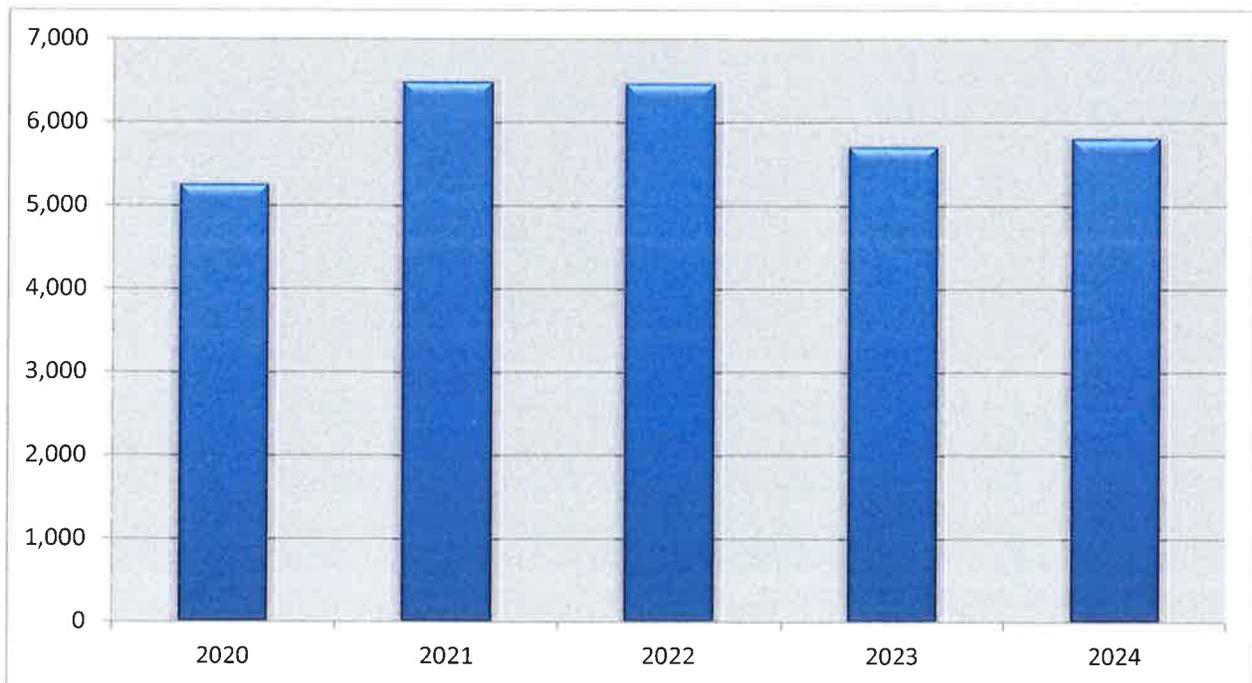
Total Garnishment / Bank Pays Processed	1,089	896	1,228	1,202	1,051
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COLLECTION ACTIONS FILED BY YEAR



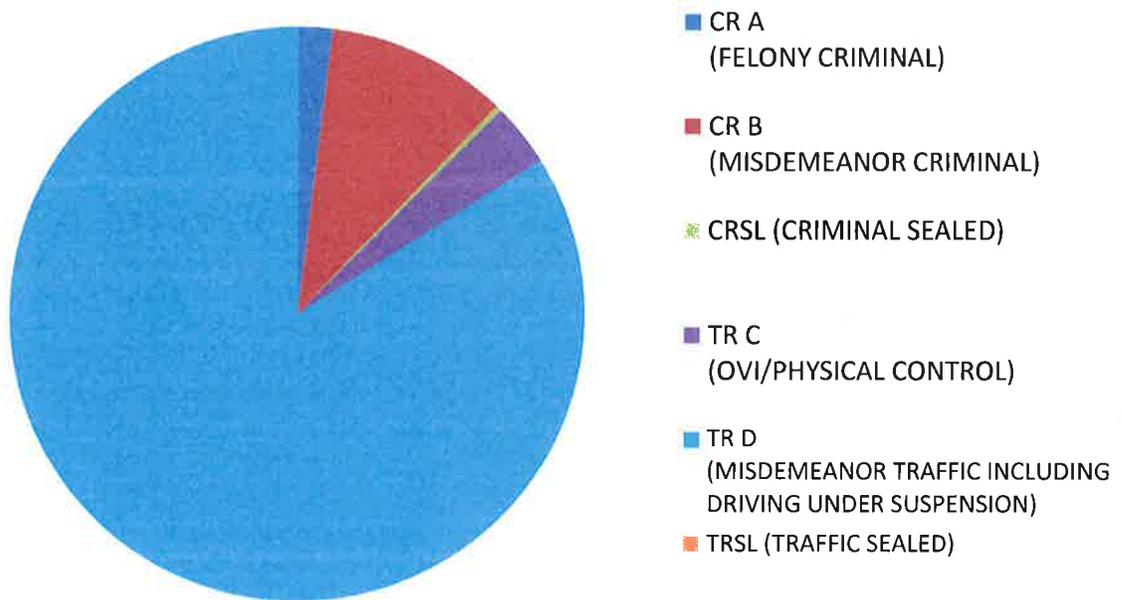
CASE COUNT BY YEAR & DEPARTMENT
Criminal / Traffic Division

Department	2020	2021	2022	2023	2024
Bainbridge	582	710	682	481	750
Burton	119	76	80	79	64
Chardon	220	228	417	493	456
Chesterland	651	796	580	320	308
Department Natural Resource (Wild)	11	10	9	24	15
Department Natural Resource (Water)	6	7	10	4	0
Geauga County Dog Warden	20	18	26	46	59
Geauga County Sheriff	1,559	2,296	1,714	1,503	1,571
Geauga Park District	12	7	6	5	3
Holden Arboretum Police	1	0	0	2	0
Hunting Valley	2	2	5	8	2
Individual	96	35	93	33	31
Lake County Sheriff				1	
Middlefield	418	427	436	416	421
Ohio State Patrol	1,346	1,630	2,108	1,953	1,818
Russell	142	139	138	201	189
South Russell	51	99	155	130	122
Thompson	13	6	9	10	4
Total	5,249	6,486	6,468	5,709	5,813



CASE TYPE BY DEPARTMENT
Criminal / Traffic Division

Department	CR A	CR B	CRSL	TR C	TR D	TRSL	TOTAL
Bainbridge	9	81	2	33	625	0	750
Burton	0	2	0	1	61	0	64
Chardon	5	70	6	23	352	0	456
Chesterland	9	40	0	11	248	0	308
Dept Natural Resource (Wild)	0	15	0	0	0	0	15
Dept Natural Resource (Water)	0	0	0	0	0	0	0
Geauga County Dog Warden	0	59	0	0	0	0	59
Geauga County Sheriff	66	209	5	57	1,234	0	1,571
Geauga Park District	0	0	0	1	2	0	3
Holden Arboretum	0	0	0	0	0	0	0
Hunting Valley	0	0	0	0	2	0	2
Individual	1	28	2	0	0	0	31
Lake County Sheriff	0	0	0	0	0	0	0
Middlefield	7	49	3	6	356	0	421
Ohio State Patrol	10	13	1	64	1,730	0	1,818
Russell	3	11	0	5	170	0	189
South Russell	2	14	0	4	102	0	122
Thompson	0	0	0	1	3	0	4
Total	112	591	19	206	4,885	0	5,813



FINANCIAL REPORTS

CIVIL / SMALL CLAIMS DIVISION SUMMARY	
Open Items as of 12/31/2023	\$37,069.91
Total Receipts for 2024	\$600,232.91
Total	\$637,302.82
Total Disbursements for 2024	(\$574,000.34)
Open Items as of 12/31/2024	\$63,302.48

CIVIL / SMALL CLAIMS REPORT		
Open Items as of 12/31/2023	\$37,069.91	
2024 Receipts	\$600,232.91	
Total Civil / Small Claim Division Receipts		\$637,302.82
Disbursements for 2024		
Civil		
Refunds, Judgments, Fees & Funds	\$340,645.43	
Cost Disbursed – Chardon	\$184,509.38	
Small Claims		
Refunds, Judgments, Fees & Funds	\$16,275.52	
Cost Disbursed – Chardon	\$31,978.61	
Rental		
Payments of Rent in Escrow		
Costs Disbursed – Chardon	\$566.40	
Trusteeship		
Payments of Trusteeship Monies		
Costs Disbursed – Chardon		
Civil Miscellaneous		
Unclaimed Funds		
Indigent Defense Support Fund Bond	\$25.00	
Total Civil / Small Claims Division Disbursements		(\$574,000.34)
Civil / Small Claims Division Open Items as of 12/31/2024		\$63,302.48

CIVIL / SMALL CLAIMS DIVISION DISBURSEMENTS		
Civil		
Refunds & Judgments	\$316,044.54	
Legal Aid to Treasurer of State	\$24,364.89	
Geauga County Sheriff Fee	\$236.00	
Subtotal	\$340,645.43	
Small Claims		
Refunds & Judgments	\$13,563.91	
Legal Aid to Treasurer of State	\$2,711.61	
Geauga County Sheriff Fee		

	Subtotal	\$16,275.52	
Rental			
Payments & Refunds		\$566.40	
	Subtotal	\$566.40	
Trusteeship			
Payments of Trusteeship Monies			
	Subtotal		
Civil Miscellaneous			
Indigent Defense Support Fund		\$25.00	
	Subtotal	\$25.00	
		Disbursement Total:	\$357,512.35
Civil			
Clerk Costs		\$145,416.44	
Bailiff Fees		\$600.00	
1% Adm.Fee/Legal Aid		\$246.11	
Videotape Costs		\$10.00	
2% Poundage Fees		\$6,045.83	
Building/Special Project Fund		\$18,394.00	
Court Computer Fund		\$11,190.00	
Comp/Legal Research Fund (eff 3/1/13)		\$2,607.00	
	Subtotal	\$184,509.38	
Small Claims			
Clerk Costs		\$23,059.00	
Bailiff Fees		\$150.00	
1% Adm.Fee/Legal Aid		\$27.39	
Videotape Costs		\$10.00	
2% Poundage Fees		\$245.22	
Building/Special Project Fund		\$4,980.00	
Court Computer Fund		\$2,760.00	
Comp/Legal Research Fund (eff 3/1/13)		\$747.00	
	Subtotal	\$31,978.61	
Rental			
Clerk Costs			
Trusteeship			
Clerk Costs			
Miscellaneous			
Unclaimed Funds			
		Total City of Chardon Disbursements	\$216,487.99
		Total Civil / Small Claims Disbursements	\$574,000.34

CRIMINAL / TRAFFIC DIVISION SUMMARY	
Open Items as of 12/31/2023	\$38,541.68
Total Receipts for 2024 (not including escheated)	\$1,549,387.31
Total	\$1,587,928.99
Total Disbursements for 2024	(\$1,545,069.59)
Open Items as of 12/31/2024	\$42,859.40

CRIMINAL / TRAFFIC REPORT		
Open Items as of 12/31/2023	\$38,541.68	
2024 Receipts (includes escheated)	\$1,551,222.00	
Total Criminal / Traffic Division Receipts		\$1,589,763.68
Disbursements for 2024		
Unclaimed Funds	\$1,834.69	
City of Chardon	\$994,675.96	
Villages	\$15,492.01	
County	\$222,966.64	
Treasurer of State of Ohio	\$260,675.38	
Department of Natural Resources		
Ohio State Board of Pharmacy	\$4,599.98	
Geauga Park District		
Geauga County Sheriff Fees	\$43,051.77	
Police Departments (excluding Chardon)	\$3,607.85	
Geauga County Humane Society		
Total Criminal / Traffic Division Disbursements		(\$1,546,904.28)
Criminal / Traffic Division Open Items as of 12/31/2024		\$42,859.40

CRIMINAL / TRAFFIC DIVISION DISBURSEMENTS		
		*Already Documented Monies
City of Chardon		
Clerk Costs	\$555,623.62	
Costs (Purge Arraign Warrant)	\$1,440.46	
Bailiff Fees	\$3,112.82	
Bond Forfeitures	\$7,737.00	
Unrefundable Monies	\$35.87	
Unclaimed Bonds *	\$935.00	
Unclaimed / Outstanding Checks *	\$429.38	
Unclaimed Restitution *	\$470.31	
Muni Witness & Jury Fees		
Videotape Costs	\$1.00	
Bailiff Club Fees	\$3,028.63	
Contempt of Court Costs	\$21,077.38	
Expungement Costs	\$4,350.00	
2% Clerk Probation Fee	\$1,311.00	

First Offender Program	\$5,644.25	
Immobilization Fee		
Credit Convenience Fee	\$6,524.00	
Subtotal not including unclaimed bonds* & outstanding checks*	\$609,886.03	
50% OSP Fines	\$16,142.45	
Computer Fund	\$75,301.76	
Building/Special Project Fund	\$137,445.89	
Computer/Legal Research Fund	\$17,023.43	
Probation Active Fee	\$60,321.90	
Probation Limited Active Fee	\$325.51	
Probation Inactive Fee	\$6,162.82	
Intensive Supervised Probation		
Urine Test Cup	\$13.00	
Lab Cup	\$21,384.51	
Pre-Sentence Report		
Probation Neglect Appointment Fee	\$619.64	
Ohio Max Service	\$6,619.99	
Fines	\$8,712.00	
50% OSP Fines – Law Library	\$16,142.38	
Indigent Fund	\$3,415.00	
Police Departments (excluding Chardon PD)	\$571.60	
Arrest DUI Fund	\$455.00	
Drivers Interlock/Alcohol Monitor Fund	\$5,935.68	
Indigent Driver Alcohol Treatment Fund	\$8,197.37	
Subtotal	\$ 420,021.59	
Total Disbursed to City of Chardon		\$994,675.96
Villages		
Burton Village		
Fines	\$1,186.33	
Arrest DUI Fund	\$25.00	
Total Disbursed to Burton Village	\$1,211.33	
Middlefield Village		
Fines	\$12,052.68	
Arrest DUI Fund	\$85.00	
Total Disbursed to Middlefield Village	\$12,137.68	
South Russell Village		
Fines	\$2,118.00	
Arrest DUI Fund	\$25.00	
Total Disbursed to South Russell Village	\$2,143.00	
Hunting Valley Village		
Fines		
Arrest DUI Fund		
Total Disbursed to Hunting Valley Village		
Total Disbursements to Villages		\$15,492.01

Geauga County Auditor		
Bainbridge	\$12,605.00	
Chesterland	\$3,893.67	
Russell	\$3,105.00	
Thompson	\$53.30	
Dog Warden	\$1,621.00	
County Jail Housing Fund	\$8,776.79	
Witness & Jury Fees	\$74.80	
Bainbridge Arrest DUI Fund	\$1,275.00	
Chesterland Arrest DUI Fund	\$205.00	
Russell Arrest DUI Fund	\$60.00	
Sheriff Arrest DUI Fund	\$1,292.00	
Thompson Arrest DUI Fund		
Punderson Arrest DUI Fund		
4511-13 Other Highway	\$32,606.38	
4511-13 Other Law Library	\$32,606.42	
4511-13 State Law Library	\$3,330.88	
4511-13 State General Fund	\$3,315.79	
4301-03 Other Law Library	\$1,044.75	
4301-03 Other General Fund	\$1,044.75	
Bainbridge Law Library	\$11,936.48	
Chesterland Law Library	\$3,893.66	
Russell Law Library	\$3,105.00	
Thompson Law Library	\$53.30	
Other Law Library	\$34,121.63	
Other General Fund	\$35,121.40	
State Law Library	\$273.71	
State General Fund	\$273.67	
Public Defender Fee	\$7,163.31	
Indigent/Defense Fee/Cost Recoupment		
5577 Highway Fund	\$16,312.50	
Law Library	\$3,801.45	
Total Disbursed to Geauga County Auditor		\$222,966.64
Treasurer of State		
Treasurer of State (DNR Resources - Wild Fine)	\$3,446.00	
Treasurer of State (DNR Resources - Water Fine)	\$350.00	
Ohio State Patrol	\$29,785.70	
Victims Fund	\$46,273.52	
Liquor Control	\$3,339.03	
Seatbelt	\$6,912.00	
OSP Arrest DUI Fund	\$910.00	
State Expungement	\$1,140.00	
Child Highway Fund	\$312.00	
Indigent Defense Support Fund	\$148,372.13	
Drug Law Enforce Fund	\$16,315.55	

Highway Safety Fund	\$150.00	
Justice Program Fund	\$479.60	
OSP Drug Fine	\$378.20	
OSP OVI Fine	\$2,496.65	
Warrant Block	\$15.00	
Total Disbursements to Treasurer of State		\$260,675.38
Miscellaneous		
Dept. of Natural Resources (Wildlife)		
Dept. of Natural Resources (Watercraft)		
Geauga Park District		
Geauga Park District – Arrest DUI Fund		
Ohio Board of Pharmacy	\$4,599.98	
Geauga County Sheriff Fees	\$43,051.77	
Burton PD Fees	\$116.00	
Bainbridge PD Fees	\$1,137.00	
Middlefield PD Fees	\$1,008.85	
Chesterland PD Fees	\$963.00	
Russell PD Fees	\$83.00	
Newbury PD Fees		
Punderson Fees		
South Russell PD Fees	\$300.00	
Thompson PD Fees		
Hunting Valley PD Fees		
Geauga Humane Society		
Total Miscellaneous Disbursements		\$51,259.60
Total Criminal / Traffic Division Disbursements		\$1,545,069.59

Court Expenditures – 2024

Court Operation Expenses	City	County
General Fund		
Salaries	\$571,941.30	\$92,420.90
Insurance Benefits	\$220,278.00	\$20,018.34
PERS	\$79,751.43	\$12,938.53
Workman's Comp	\$882.20	
Medicare	\$8,067.50	\$1,340.10
PERS		
Office Material & Supply	\$3,472.36	
Small Tools / Monitor Equipment		
Oper Material & Supply	\$5,249.91	
Telephone		
Travel Lodging Meals		
Memberships		
Legal Services		\$15,286.50
Personal Service Contracts	\$13,943.76	
County Acting Judge (+PERS, WCOMP, MED)		\$3,742.14
Public Defender Remiss		\$1,469.28
Personal Service Contracts		
Miscellaneous Services		
Juror Fees		\$650.00
Witness Fees	\$8.00	\$98.40
Employee Bonds	\$350.00	
Machine / Equipment Repair & Maintenance	\$307.49	
Postage	\$29,805.07	
Mileage Reimbursement	\$6,361.68	
Machinery & Equipment		
Miscellaneous Court Costs & Fees		
Rent & Leases		
Furniture & Fixtures		
Transfer to Probation	\$255,000.00	
Transfer to Special Projects	\$40,000.00	
**Total	\$1,235,418.72	\$147,964.19
Total Court Operation / General Fund Expenses	\$1,383,382.91	

Disbursements	City	County
Revenue Not Credited for Expenses		
Arrest DUI Fund	\$455.00	
Indigent Drivers Alcohol/Treat FD + ST REF (8,747.21)	\$20,392.66	
Computer Fund	\$85,556.16	
Special Project Fund	\$186,946.65	
Special Projects Insurance Reimbursement	\$2,124.24	
Drivers Interlock/Alcohol Monitor FD+ST REF(6,298.66)	\$13,395.20	
CPD Fees	\$571.60	
Computerized Legal Research Fund	\$20,478.65	
% OSP Fines (ORC 3775.50 Law Library)	\$16,142.38	
Total	\$354,674.34	
Revenue Credited for Expenses		
Criminal / Civil Court Costs	\$813,237.80	\$39,019.64
General Fund Insurance Reimbursement		
Public Defender Fee		\$7,172.31
County Health Reimbursement	\$20,018.34	
Employee Insurance Contribution	\$24,971.00	
Unclaimed Money	\$4,578.00	
Reimbursement from Villages	\$17,274.00	
Total Revenue Credited	\$880,079.14	\$46,191.95

Revenue After Expenses	City	County
Revenue	\$880,079.14	\$46,191.95
Expense **	(\$1,235,418.72)	(\$147,964.19)
Balance	(\$355,339.58)	(\$101,772.24)
Reimbursement to County by State	Legal Services	\$9,548.43
	Balance	(\$92,223.81)

MISCELLANEOUS INFORMATION

Criminal / Traffic Division

Monies Collected:	2020	2021	2022	2023	2024
Capital Recovery Collections	\$7,367.85	\$125.00	/	/	/
Victim Restitution Collected	\$57,714.04	\$78,424.84	\$35,760.00	\$45,249.88	\$63,318.92
Attorney General Collections	\$233,449.31	\$268,131.84	\$170,327.39	\$198,779.37	\$187,924.18
Total	\$298,531.20	\$346,681.68	\$206,087.39	\$244,029.25	\$251,243.10

Monies Credited:	2020	2021	2022	2023	2024
Dismissed Fine/Cost per Judge	\$6,379.27	\$3,307.96	\$7,383.87	\$2,014.73	\$3,353.54
Community Service	\$4,407.80	\$4,141.04	\$1,197.00	\$861.00	\$539.00
Fine/Cost: Dismissed at States Cost	\$19,100.48	\$19,727.40	\$18,859.22	\$17,115.32	\$20,708.52
Total	\$29,887.55	\$27,176.40	\$27,440.09	\$19,991.05	\$24,601.06

Civil / Small Claims Division

Money Credited:	2020	2021	2022	2023	2024
Per Judge or Clerk (CGLOB/CGLOB4)	\$128.00	\$450.66	\$8.00	\$22.00	\$0
\$4.99 or less (CGLOB1)	\$7.50	\$0	\$500.89	\$117.50	\$0
Uncollectible Costs per Judge / Clerk (CGLOB2/CGLOB6)	\$1,565.35	\$3,608.99	\$1,601.18	\$1,315.99	\$0
Bankruptcy (CGLOB5)	\$0	\$0	#\$76.70	\$0	\$0
Uncollectible – Indigency	/	/	\$1,670.50	\$50.00	\$0
Total	\$1,700.85	\$4,059.65	\$3,849.35	\$1,505.49	\$0