

CHARDON *Ohio*

2023 ANNUAL REPORT

Randal B. Sharpe, City Manager



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2023 ANNUAL REPORT

Dear Members of Council and Chardon Residents:

I am pleased to present our City's Annual Report for 2023. The City continued to provide high-quality services, maintain infrastructure, and make investments to benefit Chardon for future generations.

The annual report highlights key initiatives, projects, programs, and events that occurred in 2023. City staff works diligently to address Council's priorities such as streets and sidewalks, safety, economic development, and building community pride while engaging many volunteers and civic organizations in this effort.

In 2023 the City maintained a sound financial municipal corporation and managed an overall \$21,249,290 budget.

In addition to building a strong local economy, the City is focused on maintaining and improving an inviting and dynamic Uptown. The Square is the heart of the City and wonderful public space providing a backdrop for the concert series, car shows, art festivals, farmers' market, and for just relaxing in the park reading a book or enjoying a picnic.

The success of the City would not be possible without the leadership and support of City Council, dedicated staff, the volunteers who contribute their time and expertise to our boards and commissions, and the many civic organizations that partner to make Chardon a great place to call home.

Best regards,

Randal B. Sharpe

Randal B. Sharpe

City Manager

A few 2023 notable events:

- √ The City Manager recommended transferring dispatch responsibilities from the City to the Sheriff's office. Council approved the request and the dispatch center was closed on June 30, 2023.
- √ A second full-time Records Clerk position was created due to the closure of the Dispatch Center.
- √ The 2023 Charter Review Committee met and did not make any recommendations for changes to the Charter.
- √ The City's Travel Meal Policy was revised based on a modified per diem rate per the U.S. General Services Administration.
- √ The 2013 Purchase Requisitions & Purchase Orders Policy was revised increasing the thresholds for both verbal and written quotes.
- √ The City commissioned a Hotel Market Feasibility Study by the Core Distinction Group. The study indicated the need for an upper midscale hotel with 70-90 guest rooms. It also indicated that the property should offer amenities including but not limited to, Wi-Fi, complimentary breakfast, meeting room and business center.
- √ The use of Closeout Sheets was repealed in July.
- √ Regulations for the use of the Heritage House restrooms were revised. The restrooms will be closed and port-o-lets required if the duration of the event is more than four hours and the estimated attendance will be greater than one hundred.
- √ The City hosted the 1st annual City Employee Service Recognition Breakfast held at the Heritage House.
- √ The 2024-2025 pilot for the Hometown Hero Banner Program was implemented.
- √ The City exercised the two option years to continue the agreement with Waste Management for city-wide trash and recycling collection.
- √ Collective Bargaining Agreements were negotiated with AFSME and OPBA. Additionally, the part-time patrol organized as a unit. The following three units went to fact-finding: Full-Time Patrol, Sergeants and Part-Time Patrol.
- √ Thrive Performing Arts dissolved their operation at 106 Water Street and the Geauga Theater at the end of 2023.
- √ On behalf of the Chardon Square Association, Dave Nelson – Chardon Performance Therapy, constructed and added twenty-six arches to the Holiday Display at the south end of the Square. *Cover photo credit to Nick Ricco.

Annual Report

2023

PUBLIC SERVICE DEPARTMENT

Submitted By:

**Paul Hornyak
Public Service Director**



A Message from the Director of Public Works:

Each year, the job of providing quality public utilities such as safe drinking water, dependable sanitary and storm water collection systems, safe passable roads and sidewalks becomes more difficult each year and 2023 was no different due to ongoing parts and material shortages, equipment price increases and limited availability of vehicles and equipment. Furthermore, employee attrition and retention coupled with fewer qualified applicants added to personnel difficulties faced by this Department. Those new challenges, and the fact that our City continues to develop while the infrastructure continues to slowly age and the regulations that govern certain services, particularly water production and wastewater treatment, continue to change and become more stringent, all made Public Service operations a much more difficult process than years past.

Nonetheless, as the Director of Chardon's Public Service Divisions, I continue to recognize just how important dependable utilities and infrastructure are to maintaining a thriving community and an exceptional quality of life standard for the residents and businesses of Chardon. My staff and I continue to embrace the challenge of not only maintaining these services at an extremely high level, but trying to do so in the most cost-effective manner possible.

Within the full report you will see that 2023 brought significant progress in several key areas for all the divisions within the Public Service Department. The 2023 Street Maintenance Program (now in its eighth year) included 1,700 square yards of new pavement resurfacing on Crickett Road from Crocker Boulevard to Irma Drive and on Crocker Boulevard 255 feet. Furthermore, over 45,100 square yards of Crack Sealing and Reclamite were applied to over 22 streets in town.

The Seventh Avenue Rehabilitation and Extension project included the repair of the badly deteriorated concrete pavement on existing Seventh Avenue from Center Street to 1,090-feet north, as well as the widening of Seventh Avenue at Center Street creating a dedicated left turn lane. Also completed during this project was the new road construction that connected existing Seventh Avenue north to Park Drive with new water main and storm sewer within the existing City right-of-way.

This year's Sidewalk Infill and Connectivity Plan focused on constructing 4,700 linear feet of new sidewalk along both sides of Center Street, from Washington Street to 7th Avenue, where none had existed prior. The project was primarily funded by a grant from NOACA awarded to the City in 2021 and covered approximately 70% of the project costs.

Also, in 2023 The City of Chardon and the Chagrin River Watershed Partners began the Chardon CSX/Chardon Maple Highlands Trail Stream and Wetland Restoration Project adjacent to the Maple Highlands Trail Head. This project restored approximately 940 linear feet of channelized and eroding streambank, it also re-established 0.46 acres of wetland and converted 300 linear feet of buried stream to a vegetated bioswale, while revegetating 0.75 acres of riparian corridor in the projects footprint. A Federal Grant from the Ohio Environmental Protection Agency of nearly \$250,000 paid for the majority of the design and construction on this project.

In closing, I am continually reminded and impressed that every employee within the Divisions of Water and Sewer, Streets, Parks, and Cemeteries and Lands and Buildings are all determined to make the City of Chardon a better place to live, work and raise a family. History reminds us that reliable public utilities and solid infrastructure are truly the cornerstones of any successful community and the excellent work performed by this Department is second to none and is modestly reflected in the findings of this report.



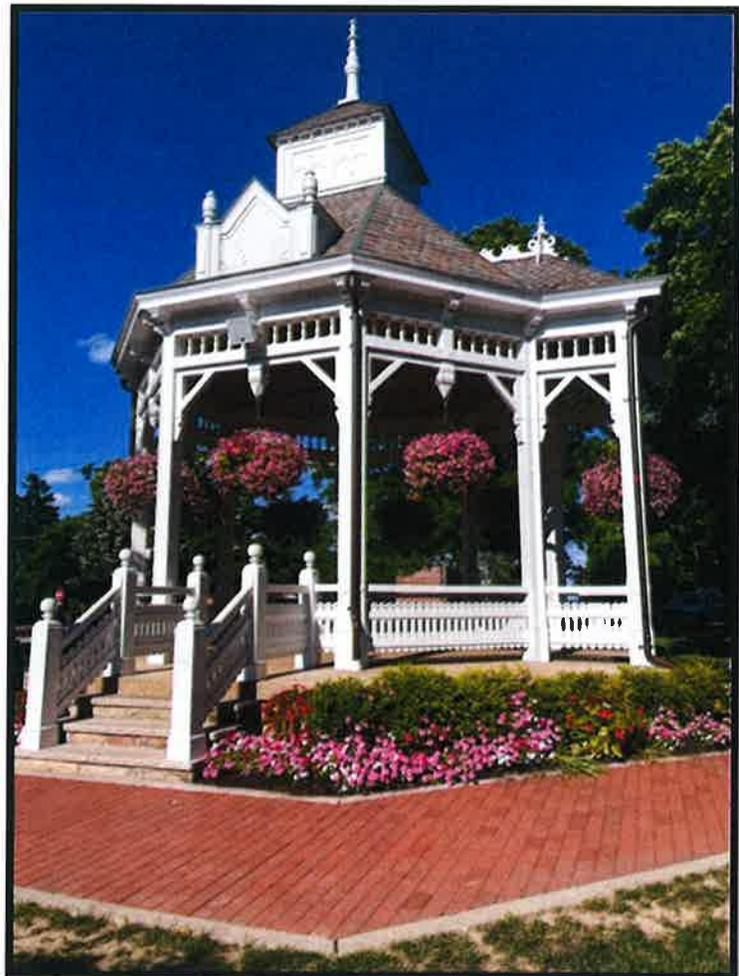
Paul Hornyak
Director of Public Works

DIVISION OF LANDS AND BUILDINGS 2023 ANNUAL REPORT

The City of Chardon's Lands and Buildings Division prepares, directs, coordinates and performs the operation, maintenance and repair of buildings and grounds in an effort to keep all City owned properties in a clean and acceptable condition. The Lands and Buildings staff receives and investigates complaints concerning the operation and maintenance of the buildings and grounds utilized by City employees, private tenants and Chardon residents.

Operating with (1) one full-time employee and (3) three part-time employees, the Lands and Buildings Department is responsible for the continuous cleaning and preservation of City owned buildings and property, the restocking of supplies and replacing various equipment used in daily operations. The City continues to outsource a cleaning company to clean the Municipal Center and Heritage House. Furthermore, proactive measures such as Fire Department HVAC upgrades, preventative maintenance and elevator inspection programs are utilized to facilitate cost savings while ensuring that all City facilities are up to code, presentable and safe.

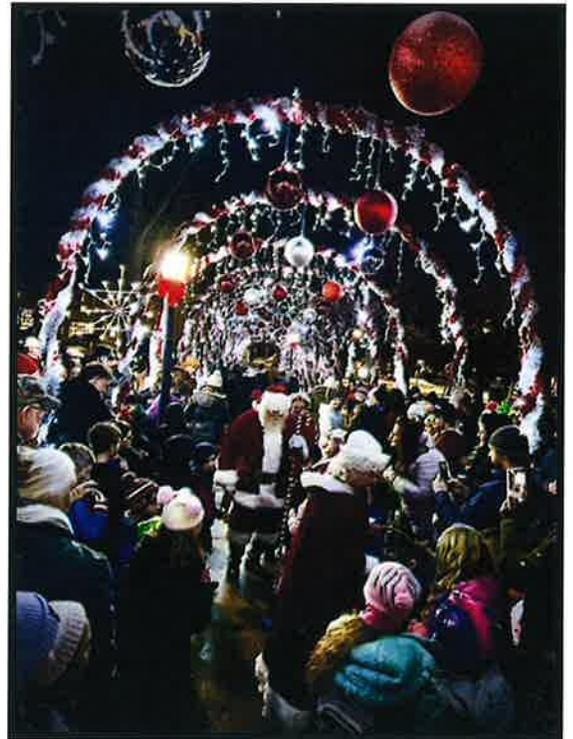
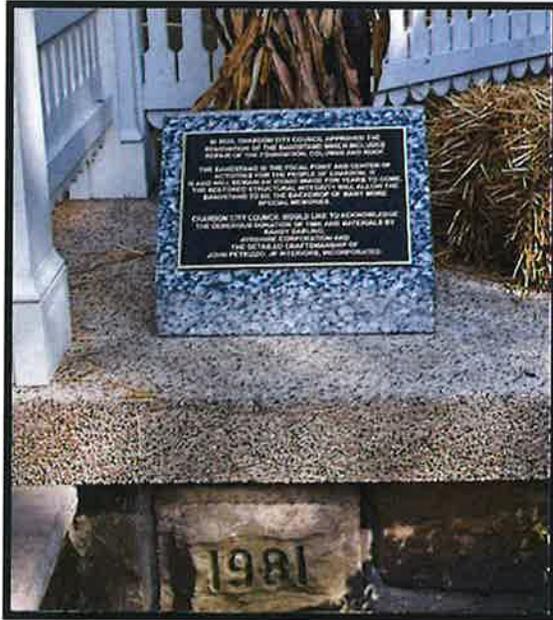
The Lands and Buildings staff maintain continuous care of lawn mowing, landscape planting and mulching along with daily watering and cultivation of 135 flower baskets in and around the Square, this rounds out the activities of this very busy department.



Mike Butt
Lands and Buildings Supervisor

Chardon Square / Heritage House

- Installed and watered one hundred and thirty-five hanging flower baskets from May through October.
- Put out Christmas decorations for the Square.
- Continued maintenance of the Heritage House and Bandstand.
- Continued park tree trimming.
- Replaced the television.
- Replaced the hardscaping around the clock.
- Installed six (6) new concrete picnic pads.
- New plaque added to the Bandstand for the restoration work.



101 South Hambden Street & Old Village Hall

- Restoration unit of 105B.
- Replaced concrete steps at 103 and 109 South Street.
- Cleaned the trench drains and pumped the bays for the Fire Department.
- Installed a new fire alarm system.
- Installed a water softener system.

Chardon Municipal Center, 111 Water Street

- Routine maintenance for the HVAC roof units.
- Continued cleaning from Jan Pro.
- Oversaw routine paper and electronic shredding services.
- Replaced the awning.
- Replaced two (2) HVAC split units.



Thrive Performing & Visual Arts Center

- Routine maintenance of mechanical systems.

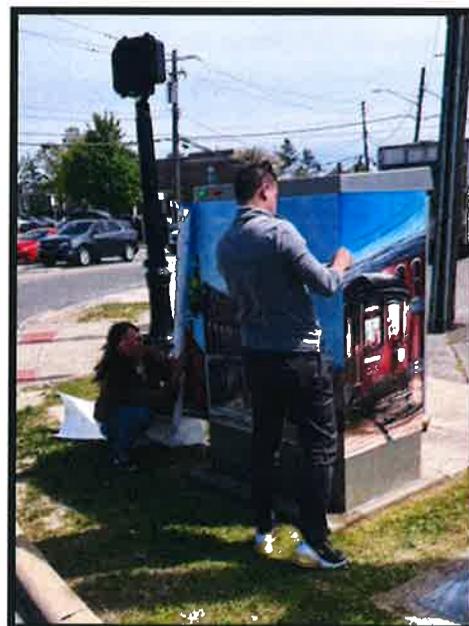
Geauga Theater Community Arts Center

- Conducted normal maintenance.



Special Projects

- Installed new restroom at Chardon Living Memorial Park. Work included cameras, electric and water.
- Installed Mitel phones throughout Municipal Building.
- Oversaw the closing of the dispatch center and installed new access control systems throughout the building; TelGuard systems fire alarms for all eleven (11) buildings; and upgraded camera system to Milestone X Pro Tect – which currently manages seventy-three (73) cameras.





DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

The offices and garage for the Division of Streets, Parks and Cemeteries are located at 499 North Hambden Street and also house cold storage, bulk storage and the salt storage buildings. This Department maintains all the city streets, parking lots, storm sewers, street signs, sidewalks and their repairs along with snow removal. The fleet consists of numerous plow trucks, loaders, excavators, brush and leaf collection units and other off-road equipment.



November is when the winter season begins for the Street Department and this is also the time when staff transitions to day and night shift rotations for plowing. The Street Department plows and maintains over fifty-five (55) lane miles of roads that receive an average of 107 inches of annual snowfall. With the arrival of spring, the activity on the Square picks-up and the Street Department will changeover from plowing duties to assisting local groups and organizations prepare for their individual events. Beginning in April with the annual Maple Festival, the Historic Chardon Square will house activities and events each weekend through October.

DIVISION OF STREETS, CEMETERIES AND PARKS

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During the summer months, much of the staff's time is spent patching the City streets due to potholes and water main leaks, and repairing and replacing storm sewer pipes, and catch basins. Brush pick-up monthly during the summer, mowing City-wide properties, and performing work at the recreation parks and facilities as needed are also done. The Street Department operates and maintains the Municipal Cemetery and Rider Cemetery. Drainage along with driveway and sidewalk issues are common, and it is important to work closely with residents to resolve these issues. Working with the Director of Public Works and the City Engineer, the Street Department collaborates on the Sidewalk Replacement Program, Crack Seal Program, the Pavement Markings Program and concrete street and curb repairs.

In the fall, the residential leaf pick-up program begins. It is also at this time of year when all the seasonal projects are concluded and the staff prepares for the winter months ahead.

The Street Department is staffed by one (1) Superintendent, one (1) Foreman, one (1) Mechanic, one (1) Cemetery Sexton and six (6) Maintenance Workers, all of which are full-time employees.



DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

STREET DEPARTMENT

- Plowed and salted 55 lane miles, city streets (approximately 2,750 tons salt received in 2023).
- **BEET HEET** deicing liquid received 4,600 gallons.
- Asphalt repairs including water leaks, potholes and catch basins at various locations in the city. (47.53 tons hot mix, 13.71 tons cold mix, “Tac” SS-1H emulsion 125 gallons).
- Plowed 35+ miles of sidewalks throughout the city.
- Fall leaf pickup (98 leaf box loads).
- Chipping brush (25.33 loads) 12 yards per box (304 yards total).
- Spring leaf pickup (one trip around town).
- Ohio Utility Protection Service. Requests 848 utility locates.
- Hauled snow from various locations to snow storage.
- Plowed sidewalks on the square.
- Plowed municipal center parking lot.
- Plowed 106 Water Street public parking lot.
- Plowed fire station parking lot.
- Asphalt repair.
- Oiled all truck and equipment undercarriages to prevent rust.
- Made and installed various pre-construction signs city-wide.
- Repaired berms various locations.
- Landscaped snow storage areas city-wide and sidewalk plow damage.
- Installed and removed 10 banners various locations.
- Jetted storm sewers various locations.
- Investigated numerous drainage issues in the city.
- Periodically cleaned catch basin tops city-wide.
- Mowed berms throughout the city as needed.
- Repaired / replaced street name signs, traffic signs and posts at various locations.
- Installed and removed carsonite markers for plowing various locations within the city.
- Landscaped various job sites around the city.
- Assisted CPD with traffic control at various times, locations and events.
- Mowed CPD shooting range 501 North Hambden Street.
- Mowed Allynd Boulevard Island.
- Mowed corporation limit sign areas.
- Mowed city property north side of Fifth Avenue west of Washington Street.
- Mowed around the base of two (2) emergency sirens.
- Mowed 320 Park Avenue.
- Mowed 499 North Hambden Street, City Safety Center.
- Brush hog the city property between Wilson Mills Road and Loreto Drive.
- Hand painted pavement markings various locations as needed.



DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

- Installed and removed trash cans, traffic cones, barricades, signage and fence along with traffic control as needed on square for various events.
- Performed tests of signals and pedestrian crossing equipment.
- Cleared downed trees from storm damage various locations within the City.
- Cut and disposed of low and hazardous tree limbs over City streets.
- Cleared overgrown brush, hedges, and tree limbs along sidewalks City-wide.
- Cleaned sluice in Chardon Park Estates periodically for debris.
- Sprayed weed control along guardrails and corporation signs.
- Replaced portable pedestrian crossing sign on Square as needed.
- Repaired corporation signs.

STORM DITCH MAINTENANCE.

- **Woodiebrook Road**
- Sluice in Chardon Park Estates
- **East King Street**
- **Canfield Drive**
- **Installed Storm Sewer Claridon Road**
- **Repaired Storm Sewer Student Parking Lot Maple Avenue**

REBUILD / REPAIR CATCH BASINS, MAN HOLES & PIPING

- **Fifth Avenue**
- **South Street**
- **Cherry Street & Center Street**
- **Parker Court**

NEW EQUIPMENT

- **Truck #11 was purchased**
- **Boom Mower**
- **Backhoe #32**
- **Cemetery Zero Turn Mower**

CONTRACT WORK

- Street sweeping, City Square,
4 times a year and spring and fall.
- Traffic signal maintenance and repair.

2023 PAVEMENT MARKING PROGRAM

- Striping city streets and parking stalls.



Installing Storm Sewer Claridon Rd

DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

2023 PAVEMENT IMPROVEMENT

- Seventh Avenue Rehabilitation and Extension to Park Drive
- New Pavement parts of Crocker Boulevard and Crickett Drive
- Crack Seal - Fifth Avenue., South Hambden Street, Randal Court, Lost Pond Parkway, Middle Post Point, Saw Mill Drive, Washington Street, Bass Lake Road, Allynd Boulevard, Downing Drive, Moffett Avenue, Daniels Drive & North Street.

2023 RECLAIMITE STREETS

- Maple Avenue
- Canfield Drive
- Huntington Street
- Goodrich Court
- Daniels Drive
- CPE - Sylvia Drive, Cynthia Drive, Hilltop Drive, Crocker Boulevard & Crickett Drive

2023 SIDEWALK IMPROVEMENTS

- Center Street Infill
- Karen Drive & Crickett Drive Replacement

LAND AND BUILDINGS “Departmental Assistance”

- Set up/removed holiday lights and snow fence on Square.
- Set up/removed and stored snowflakes.
- Set up and removed numerous special events barricades and trash cans on Square.
- Repaired gravel parking lot at City Hall.
- Repaired Main Street and Short Court sidewalks.
- Weekly trash removal on Main Street and around the Square.
- Put up/take down flags around the Square.

ZONING INSPECTIONS PERFORMED

- Driveway inspections.
- Sidewalk inspections.
- Storm sewer inspections.



Night Cold Patching Seventh Ave

DIVISION OF STREETS, CEMETERIES AND PARKS

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RECREATION DEPARTMENT

- Installed 1,600 ft drain pipe on the multi-purpose field at Mel Harder Park.
- Installed culvert across Mel Harder Park driveway.
- Installed and removed pool covers.
- Repaired and graded Chalet Drive and parking lot.
- Repaired landscaping at Mel Harder Park.
- Berm mowed high brush along creek at Mel Harder Park.
- Mel Harder Park filled in low areas on the back drive and parking area with grindings.
- Plowed the Chalet parking lot.
- Serviced the Recreation Department's park mowing and maintenance equipment.
- Removed beaver dams as needed Mel Harder Park.
- Removed trash twice weekly Mel Harder Park, chalet, pool and basketball and volleyball courts.
- Help with plowing bike path.



Mel Harder Park Drainage Installation



Sluice Cleaning Chardon Park Estates

DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

CEMETERY

The City Cemetery is located at 201 Park Avenue. There are approximately 6,610 interments at the Chardon Municipal Cemetery.

- Performed funeral service preparations.
- Landscaped graves.
- Laid-out, hand-dug, poured and landscaped headstone foundations.
- Serviced mowers and equipment.
- Mowed and trimmed.
- Leaf cleanup for cemetery grounds.
- Repaired and landscaped berms in Chardon Municipal Cemetery.
- Cleaned mausoleum at Chardon Municipal Cemetery.
- Straightened headstones.
- Winterized and stored mowing equipment.
- Installed and removed drive markers for snow removal.
- Plowed and salted cemetery drives.
- Maintained flowers along Park Avenue fence.
- Planted and maintained endowment flowers.
- Repaired asphalt drives.
- Trimmed trees.
- Cleaned-up storm damage.



Storm Damage to Cemetery Fence

DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT

CEMETERY STATISTICS

Description	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Graves Sold	31	19	11	9	18	11	22	28	16	54
Interment Full Adults	16	12	14	7	14	19	6	37	6	7
Interment Full Children	0	0	0	0	0	0	0	0	0	0
Internment Ashes - Adult	9	23	21	19	16	24	8	20	21	20
Internment Ashes - Children	0	0	0	0	0	0	0	0	0	0
Internment Indigent - Ashes	1	1	0	2	0	0	0	0	0	0
Disinterment Full Adults	0	0	0	1	0	0	0	0	0	1
Disinterment Full Children	0	0	0	0	0	0	0	0	1	0
Disinterment Ashes Adult	0	0	0	0	0	0	0	0	0	0
Disinterment Ashes Children	0	0	0	0	0	0	0	0	0	0
Mausoleum Crypts Sold	0	2	0	1	0	0	0	0	0	0
Mausoleum Open/Close	1	0	0	0	0	0	0	0	0	0
Mausoleum Crypts Available	3	1	1	1	1	0	0	0	0	0
Foundations New	22	17	19	16	10	23	14	17	14	20
Foundations Replaced	3	8	5	3	6	16	5	24	4	4



Patching Cemetery Drives



Cemetery Mower

DIVISION OF STREETS, CEMETERIES AND PARKS

2023 ANNUAL REPORT



Maple School Student Lot Storm Sewer Repair



East King Street Sanitary Tie in Road Repair



North Hambden Street Power Line Damage from a Storm



Barricades for Element 41 Drag Show Themed Brunch

DIVISION OF URBAN FORESTRY

2023 ANNUAL REPORT

The Urban Forest in the City of Chardon consists primarily of all trees within the right-of-way adjacent to the City streets. Normally, these trees are located in lawn areas between the edge of road and sidewalk, but can also include trees located on what appears to be the residential side of the City sidewalk. Because no two streets are exactly alike in town, tree locations are measured from the center line of the road to determine ownership and responsibility. Right-of-way trees along with all of the trees on the Square, the Cemetery and City buildings and parks are accounted for in the Urban Forestry annual inventory.



To accomplish the annual goals for the management of the trees, subcontractors are hired through the planting and trimming season. These projects include tree removals, tree plantings, stump grinding, site renovations after removals, and tree pruning. There are many companies within the City and a few from nearby communities that are asked to participate. The City Street Department staff is able to perform small tree removals and sidewalk clearance pruning with professional results.

This year's projects included the planting of 30 new Rejoice Crabapples, White Fringe trees called "Tokyo Towers", Red Maples and Kentucky Coffee trees along both sides of Tilden Avenue and Ferris Avenue.

As is the case each year, many of the existing trees need dead wood pruning and or removal. A number of subcontractors assisted in doing so on the Square, on Tilden Avenue, Ferris Avenue, Center Street, Water Street and North Street as well as in utility easements in Chardon Park Estates.

The Urban Forester also started a "Young Tree Care" program this past year. With the help of local landscape firms, 180 newly planted 3-inch diameter trees received, mulching, soil amendment, guide stake removal and enlarged bedding area. The next step in the program is to properly prune all of the new trees to create an optimal canopy as the tree matures.

Finally, after 8 years of service to his community, the Shade Tree Commission said good-bye and thank you to Mr. Mike Tvergyak. The vacancy will be filled by Ms. Marilyn Rohr. Ms. Rohr brings 32 years of educational instruction in Biology, Chemistry and Environmental Science within the Chardon School District and will certainly be an asset to the Commission.

David Allen

Chardon Urban Forester

DIVISION OF WASTEWATER

2023 ANNUAL REPORT

The City of Chardon's Wastewater Treatment Plant located at 501 North Hambden was first constructed in 1916 at a cost of \$12,346. Since that time, additional improvements and renovations were undertaken in 1953, 1975, 1987 and 2002 to further enhance the treatment capabilities of the Plant. Today, the Wastewater Treatment Plant is capable of treating 1.8 million gallons per day on a normal basis. Estimated capital costs of all wastewater facilities in 2023 are approximately \$74,008,008.

The Wastewater Treatment Plant operates under a permit issued by the State of Ohio and United States Environmental Protection Agencies. The permit requires that the plant remove 90+% of Biochemical Oxygen Demand (BOD) and Suspended Solids pollutants year-round. The plant's effluent must also meet phosphorous, coliform bacteria, chlorine, and heavy metals limits, before it can be discharged to Big Creek which then flows to Lake Erie. The Wastewater Treatment Plant also regulates industrial discharges under a pretreatment program approved by the Ohio Environmental Protection Agency.



WWTP effluent

The Wastewater Treatment Plant (WWTP) treated 387.00 million gallons (MG) of wastewater in 2023, which was a 6.80% increase from the MG treated in 2022. Sludge produced and removed was 1.30 MG in 2023, which was an 8.3% increase from the 1.20 MG produced in 2022. The 1.30 MG of sludge was dewatered and pressed into 131.29 dry tons that was loaded into containers and hauled to landfills. We recorded 64.6 inches of snow fall in 2023 which is a 55.11% decrease from the 100.2 inches recorded in 2022. We also recorded 57.65 inches of precipitation in 2023.

The Wastewater Treatment Plant has a total of six (6) full-time employees and is staffed as follows: one (1) Ohio EPA Licensed Operator, one (1) Lead Man on second shift, three (3) Maintenance Workers, one (1) Lab Technician and a Superintendent who oversees both the Wastewater Plant and the Water Treatment Plant. The Wastewater Treatment Plant is staffed both first and second shifts Monday through Friday and one (1) employee is present on the weekends, and every holiday, during first shift hours only.

2023 WASTEWATER TREATMENT PLANT COMPLETED PROJECTS

- Replaced non-potable booster pump.
- Replaced carriage drive directional switch for sand filter #2.
- Converted upstairs of Influent building lighting to LED.
- Rehabbed digester tank #5.
- Rebuilt return sludge pump #1.
- Installed new roller, belts, and reworked wash water boxes on sludge press #2.
- Installed new gear box on grit auger.
- Installed complete new rotating assembly on influent pump #3.
- Removed and replaced oxidation ditch aerator drive motor.
- Install 2 new aerators in EQ basin.
- Replaced 10-inch valve on influent pump #2.
- Rebuild influent pump #2.
- Pulled press non-potable pump and sent out for rebuild.
- Fabricated scum tray for clarifier #1.
- Rebuilt polyblend system for press #1.
- Removed non-working aerators from EQ basin.
- Rebuilt return sludge pump #2.
- Installed new influent gate actuator.
- Replaced decant pump #1
- Cleared brush away from perimeter chain link fence around WWTP.
- Replaced floats and check valves in sand filter pump station.



New aerator installation in the EQ basin

LIFTSTATION MAINTENANCE

- Cleaned check valves at all lift stations every forty-five (45) days.
- Removed grease from wet well at all lift stations every sixty (60) days.
- Bridgewater: replaced pump #2.
- Colonial Park: rebuilt south pump.
- Colonial Park: replaced floats.
- Maple Hill: replaced south pump.
- Burlington: replaced floats.

SEWER LINE MAINTENANCE

- Cleaned 2/3 of the sewer mains in the city including trouble areas twice.
- 302 East King replaced tee and 90 for lateral tie in.
- 220 Basquin Drive fix sewer force main.
- 135 Fifth Avenue new sewer lateral tie in.
- Removed grit from sewer main between manhole #128 & #819A with a rental vacuum truck.
- 417 Downing drive raised manhole casting to grade.
- 111 Water Street lowered manhole casting to grade in gravel parking lot.
- Responded with the jet truck twenty-nine (29) times for various backed up sewer issues and jetted the City's sewer main.

Weather rain & snow Summary January, 2023- December, 2023	City of Chardon WEATHR PRECIP RAIN /S IN/D	City of Chardon WEATHR SNOWFALL 24/HR IN/D
January, 2023	7.06	22.5
February, 2023	3.66	0.70
March, 2023	5.07	19.10
April, 2023	4.28	1.0
May, 2023	2.39	1.0
June, 2023	6.23	
July, 2023	6.26	
August, 2023	7.71	
September, 2023	0.86	
October, 2023	6.89	
November, 2023	3.02	11.80
December, 2023	4.22	8.50
Sum	57.65	64.60
Avg	4.80	9.23
Max	7.71	22.50
Min	0.86	0.70



111 Water Street lowered sanitary manhole casting

Sludge Volume Summary January, 2023- December, 2023	SL LF SLUDGE VOLUME GALLONS Sum
January, 2023	205,764
February, 2023	128,545
March, 2023	195,033
April, 2023	129,853
May, 2023	154,229
June, 2023	109,196
July, 2023	56,103
August, 2023	153,522
September, 2023	50,730
October, 2023	130,589
November, 2023	132,827
December, 2023	95,472
Sum	1,541,863
Avg	128,489
Max	205,764
Min	50,730
Sludge Cake Dry Tons Summary January, 2023- December, 2023	Sludge Cake Dry Tons Sum
January, 2023	16.65
February, 2023	10.56
March, 2023	16.67
April, 2023	10.67
May, 2023	10.48
June, 2023	11.70
July, 2023	4.33
August, 2023	14.34
September, 2023	5.50
October, 2023	11.44
November, 2023	11.47
December, 2023	7.48
Sum	131.29
Avg	10.94
Max	16.67
Min	4.33



Sand filter pump station repair



496 Cricket cleaning sewer main

Plant Statistics Summary January, 2023- December, 2023	EFFLOW Flow Mgd MGD Average	EFFLOW Flow Mgd MGD Sum	WEATHR PRECIP RAIN /SNOW IN/D Sum	WEATHR SNOWFALL 24/HR IN/D Sum	RAW WW BOD Carb 5 MG/L Average	EFFLOW BOD Carb 5 MG/L Average	RAW WW Solids TSS MG/L Average
January, 2023	1.276	39.561	7.06	22.50	106.06	1.275	115
February, 2023	0.892	24.980	3.66	0.70	102.59	0.957	150
March, 2023	1.136	35.229	5.07	19.10	87.15	1.022	167
April, 2023	0.836	25.065	4.28	1.0	109.35	1.607	164
May, 2023	0.702	21.749	2.39	1.0	112.73	1.359	187
June, 2023	0.602	18.067	6.23		108.64	1.265	174
July, 2023	0.623	19.327	6.26		111.49	1.466	206
August, 2023	0.844	26.153	7.71		96.18	1.726	150
September, 2023	0.427	12.806	0.86		131.64	0.719	228
October, 2023	0.711	22.028	6.89		116.67	0.698	218
November, 2023	0.659	19.758	3.02	11.80	116.28	0.837	186
December, 2023	1.060	32.856	4.22	8.50	79.26	0.820	116
Sum	9.767	297.579	57.65	64.60	1,278.04	13.750	2,062
Avg.	0.814	24.798	4.80	9.23	106.50	1.146	172
Max	1.276	39.561	7.71	22.50	131.64	1.726	228
Min	0.427	12.806	0.86	0.70	79.26	0.698	115

Plant Statistics Summary January, 2023- December, 2023	EFFLOW Solids TSS MG/L Average	RAW WW Nh3 N Ammonia MG/L Average	EFFLOW Nh3 N Ammonia MG/L Average	RAW WW Phos Total Wet MG/L Average	EFFLOW Phos Total Wet MG/L Average
January, 2023	3.9	7.87	0.51	2.03	0.37
February, 2003	2.6	11.21	0.02	2.69	0.31
March, 2023	1.6	8.62	0.03	2.05	0.44
April, 2023	1.7	12.75	0.02	2.84	0.62
May, 2023	1.2	16.04	0.02	3.23	0.70
June, 2023	2.2	14.48	0.03	2.94	0.66
July, 2023	2.2	17.23	0.03	3.66	0.63
August, 2023	1.9	13.33	0.02	3.07	0.73
September, 2023	1.5	20.77	0.02	4.72	0.83
October, 2023	1.7	16.70	0.02	3.11	0.54
November, 2023	1.9	16.22	0.02	4.08	0.48
December, 2023	1.7	9.35	0.02	1.95	0.48
Sum	24.0	164.59	0.76	36.39	6.79
Avg	2.0	13.72	0.06	3.03	0.57
Max	3.9	20.77	0.51	4.72	0.83
Min	1.2	7.87	0.02	1.95	0.31

Effluent Flow Summary January, 2023- December, 2023	EFFFLOW Flow Mgd MGD Sum	EFFFLOW Flow Mgd MGD Maximum	EFFFLOW Flow Mgd MGD Average
January, 2023	39.561	1.830	1.276
February, 2023	24.980	1.695	0.892
March, 2023	35.229	1769	1.136
April, 2023	25.065	1.566	0.836
May, 2023	21.749	1.851	0.702
June, 2023	18.067	1.660	0.602
July, 2023	19.327	1.291	0.623
August, 2023	26.153	1.358	0.844
September, 2023	12.806	0.552	0.427
October, 2023	22.028	1.328	0.711
November, 2023	19.758	1.093	0.659
December, 2023	32.856	1.479	1.060
Sum	297.579	17.472	9.767
Avg.	24.798	1.456	0.814
Max	39.561	1.851	1.276
Min	12.806	0.552	0.427

RawEffluent Audit Summary January, 2023- December, 2023	RAW WW Flow Mgd MGD Sum	EFFFLOW Flow Mgd MGD Sum	RAW WW BOD Carb 5 MG/L Sum	EFFFLOW BOD Carb 5 MG/L Sum	RAW WW Nh3 N Ammonia MG/L Sum	EFFFLOW Nh3 N Ammonia MG/L Sum	RAW WW Phos Total Wet MG/L Sum
January, 2023	50.988	39.561	1,378.75	16.58	110.22	7.09	18.28
February, 2023	32.349	24.980	1,231.13	11.48	134.53	0.26	13.47
March, 2023	46.518	35.229	1,220.15	14.31	112.07	0.36	16.38
April, 2023	32.512	25.065	1,312.25	19.28	153.04	0.25	22.71
May, 2023	28.637	21.749	1,578.16	19.03	240.65	0.34	32.34
June, 2023	24.240	18.067	1,412.36	16.44	159.29	0.32	20.58
July, 2023	26.414	19.327	1,337.85	17.59	224.04	0.36	36.63
August, 2023	34.461	26.153	1,442.70	25.89	186.68	0.31	27.61
September, 2023	17.046	12.806	1,579.71	8.63	249.20	0.26	42.52
October, 2023	28.486	22.028	1,516.65	9.07	233.85	0.26	34.21
November, 2023	23.679	19.758	1,395.39	10.04	194.64	0.24	36.73
December, 2023	41.676	32.856	951.10	9.84	112.14	0.24	15.63
Avg	32.250	24.798	1,363.02	14.85	175.86	0.86	26.42



220 Basquin Drive sewer force main repair for Chalet



Sludge press #2 new roller installed

RawEffluent Audit Summary January, 2023- December, 2023	EFFFLOW Phos Total Wet MG/L Sum	RAW WW Solids TSS MG/L Sum	EFFFLOW Solids TSS MG/L Sum	SL LF SLUDGE WEIGHT TON DRY Sum	SL LF SLUDGE VOLUME GALLONS Sum
January, 2023	5.22	1500	51	16.65	205,764
February, 2023	3.71	1,804	31	10.56	128,545
March, 2023	5.71	2,336	22	16.67	195,033
April, 2023	7.44	1,972	20	10.67	129,853
May, 2023	10.46	2,624	17	10.48	154,229
June, 2023	7.94	2,260	28	11.70	109,196
July, 2023	8.13	2,467	26	4.33	56,103
August, 2023	10.26	2,244	29	14.34	153,522
September, 2023	10.00	2,740	18	5.50	50,730
October, 2023	7.50	2,840	22	11.44	130,589
November, 2023	5.78	2,236	23	11.47	132,827
December, 2023	5.77	1,392	20	7.48	95,472
Avg	7.33	2,201	26	10.94	128,489

Annual Sludge Summary January, 2023- December, 2023	SL LF SLUDGE WEIGHT TON DRY Sum	SL LF Solids % % TOTAL Sum	SL LF SLUDGE VOLUME GALLONS Sum	SL LF SLUDGE WEIGH WET TONS Sum
January, 2023	16.65	49.00	205,764	101.93
February, 2023	10.56	53.56	128,545	62.23
March, 2023	16.67	71.63	195,033	93.09
April, 2023	10.67	37.10	129,853	57.51
May, 2023	10.48	34.68	154,559	60.46
June, 2023	11.70	37.79	109,196	62.71
July, 2023	4.33	18.24	56,103	23.73
August, 2023	14.34	51.28	153,522	83.67
September, 2023	5.50	16.10	50,730	34.16
October, 2023	11.44	36.40	130,589	62.83
November, 2023	11.47	33.14	132,827	69.19
December, 2023	7.48	33.04	95,472	45.36
Sum	131.29	471.96	1,541,863	756.87
Avg	10.94	39.33	128,489	63.07
Max	16.67	71.63	205,764	101.93
Min	4.33	16.10	50,730	23.73

Annual Sludge Summary January, 2023- December, 2023	SL LF ARSENI C MG/KG Sum	SL LF CAD MIUM MG/K G Sum	SL LF CHROM MG/KG Sum	SL LF COPPER MG/KG Sum	SL LF Lead Pb Slg Wt MG/KG Sum	SL LF MERCUR Y MG/KG Sum	SL LF MOLYBDEN UM MG/KG Sum
January, 2023							
February, 2023							
March, 2023	49.4	5.6		8.3	32.1	5.6	
April, 2023							
May, 2023							
June, 2023	35.5	2.9		5.2	25.1	0.5	
July, 2023							
August, 2023							
September, 2023	33.5	5.5		1329.9	35.3	0.2	
October, 2023							
November, 2023							
December, 2023	48.9	12.9		6.4	52.0	1.4	
Sum	167.3	27.0		1349.8	144.5	7.7	
Avg	41.8	6.7		337.4	36.1	1.9	
Max	49.4	12.9		1329.9	52.0	5.6	
Min	33.5	2.9		5.2	25.1	0.2	

Annual Sludge Summary January, 2023- December, 2023	SL LF NICKEL NI SLG MG/KG Sum	SL LF SELLINIUM MG/KG Sum	SL LF ZINC MG/KG Sum
January, 2023			
February, 2023			
March, 2023		5.6	
April, 2023			
May, 2023			
June, 2023		7.1	
July, 2023			
August, 2023			
September, 2023		65.3	
October, 2023			
November, 2023			
December, 2023		15.1	
Sum		93.1	
Avg		23.3	
Max		65.3	
Min		5.6	

DIVISION OF WATER

2023 ANNUAL REPORT

In 2023 the Water Department pumped 162.30 million gallons (MG) of raw water from the wellfield to the water plant, which equated to 1.14% less than the 164.15 MG pumped in 2022. The average percentage of lost/unmetered finished water for 2022 was 20.95%, a number that decreased to 19.24% in 2023. Estimated capital cost of all water facilities including distribution system, water plant, and water tower in 2023 are approximately \$39,740,713.



New steel siding WTP south wall

The Water Department & Water Treatment Plant operates with a total of five (5) full-time employees and is staffed as follows: one (1) Ohio EPA Licensed Operator, one (1) Labor Foreman, two (2) Maintenance Workers, one (1) Lab Technician and a Superintendent who oversees both the Wastewater Plant and the Water Treatment Plant.

A few of the major projects completed by third party companies include, cleaning and inspection of well #15 along with a partial rebuild. New steel siding on the south wall of the water plant. The 16" and 12" water mains on 7th Avenue and Park Drive were extended and tied together, creating a loop system in that portion of the city. Maple Trace development going in also created a loop system tying together South Street and Tinkers Trail in the Woods of Burlington. Other maintenance projects completed by Water Department staff include: installation of complete rotating assembly for high service pump #3 – semi-annual fire hydrants flushing in the spring and fall – the repaired and repainting of various fire hydrants in the City - water main valves location and exercising – the continuation of the water service curb box location, replacement and mapping program – landscape restoration and sidewalk repair to those areas where water leaks and fire hydrant replacement took place – inspection of new commercial and residential development improvements.

Water Leaks

- 221 Allynd Boulevard – 6” cast iron pipe
- Short Court Street and Main Street – 6” cast iron pipe
- 102 Woodbridge Crossing – 8” ductile iron pipe
- 409 Karen Drive – 8” cast iron pipe
- 102 Woodbridge Crossing – 8” ductile iron pipe
- 695 South Street – 12” ductile iron pipe
- 133 Tinkers Trail – 12” ductile iron pipe
- 212 Basquin Drive – 6” Transite pipe

Total:8



695 South Street leak repair

MAIN VALVES OPERATED

Total: 300

FIRE HYDRANTS FLUSHED

Total: 575 (twice per year)

FIRE HYDRANTS REPLACED

Total: 1

CHLORINE RESIDUAL TESTS

Total: 1600

LEAD AND COPPER TESTING

Passed

BACTERIA TESTING

79 Negative 0 Positive

CURB BOX REPLACEMENTS

Total: 30

NEW WATER SERVICE AND CURB STOPS

Total: 2

NEW AND UPDATED CURB BOX CARDS

Total: 7



409 Karen Drive fractured 8-inch cast water main due to water hammer

WATER TREATMENT PLANT & WELL FIELD

- Rebuilt vacuum regulator.
- Calibrated chemical scales.
- Operated in manual mode while network switch was down.
- Installed new meter head for well #5.
- Replaced chlorine analyzer probe.
- Replaced chemical pump valve on phosphate pump #2

- Pressure washed outside of clear well.
- Cleaned and inspected well #15 along with a partial rebuild.
- Fixed leaking pressure line on raw water relief valve.
- Installed new vacuum regulators on chlorine cylinders #1 and #2.
- Replaced solenoid valve on chlorinator #1 for supply water.
- Repair chain link fence due to tree damage from storm.
- New steel siding on south wall of WTP.
- Replaced thermostat for HVAC unit.
- New security cameras installed.
- Cleaned influent meter.
- Trouble shoot and repaired well #15 motor wire connections.
- New fire and burglar alarm monitoring system installed.
- Installed new complete rotating assembly for high service pump #3.
- Installed new injector for chlorinator #1.
- Replaced suction hose and fittings on fluoride pump #2



Before and After Tinkers Trail 12" bell leak

Water Plant Max/Min January 2023–December 2023	Water Plant Free Chlorine Mg/L Maximum	Water Plant Free Chlorine Mg/L Minimum	Water Plant Total Chlorine Mg/L Maximum	Water Plant Total Chlorine Mg/L Minimum	Water Plant Free Chlorine Mg/L Monthly Average	Water Plant Combined Chlorine Mg/L Monthly Average
January	1.08	0.72	1.25	0.81	0.93	0.13
February	1.06	0.82	1.28	0.96	0.92	0.14
March	1.10	0.73	1.24	0.95	0.91	0.14
April	1.03	0.78	1.23	0.94	0.91	0.14
May	1.03	0.80	1.19	0.89	0.92	0.13
June	1.01	0.64	1.19	0.75	0.87	0.15
July	1.06	0.73	1.22	0.91	0.92	0.13
August	1.07	0.71	1.22	0.91	0.89	0.13
September	1.04	0.76	1.27	0.87	0.91	0.15
October	0.96	0.70	1.16	0.78	0.86	0.13
November	0.96	0.74	1.14	0.86	0.87	0.14
December	1.05	0.76	1.18	0.88	0.90	0.15
Sum	12.45	8.89	14.57	10.51	10.81	1.66
Avg	1.04	0.74	1.21	0.88	0.90	0.14
Max	1.10	0.82	1.28	0.96	0.93	0.15
Min	0.96	0.64	1.14	0.75	0.86	0.13

Water Plant Max/Min January 2023–December 2023	Water Plant Fluoride Mg/L Maximum	Water Plant Fluoride Mg/L Minimum	Water Pant Fluoride Mg/L Monthly Average
January	1.05	0.91	0.97
February	1.00	0.85	0.92
March	1.01	0.89	0.95
April	1.00	0.92	0.95
May	0.98	0.92	0.94
June	1.01	0.91	0.94
July	0.98	0.89	0.93
August	0.97	0.88	0.93
September	1.02	0.90	0.93
October	0.95	0.88	0.92
November	0.99	0.86	0.93
December	0.95	0.83	0.91
Sum	11.91	10.64	11.22
Avg	0.99	0.89	0.94
Max	1.05	0.92	0.97
Min	0.95	0.83	0.91

Water	Pumpage in Million Gallons				Avg. Gal. Metered in Million Gallons		% Loss
	Plant Raw	Avg/Day	Plant Finished	Avg/Day	Total	Avg/Day	
Year 2023							Month
January	13.237	.427	12.823	.414	10.397	.347	-18.92
February	12.330	.440	11.928	.426	10.240	.341	-14.15
March	13.067	.422	12.537	.404	9.414	.314	-24.91
April	12.761	.425	12.804	.427	10.055	.335	-17.60
May	14.846	.479	14.897	.481	10.550	.352	-29.18
June	14.212	.474	14.167	.472	12.816	.427	-9.54
July	13.844	.447	13.956	.450	10.917	.363	-21.78
August	13.847	.447	13.889	.448	11.471	.382	-17.74
September	13.938	.465	14.099	.470	11.346	.378	-19.53
October	13.861	.447	13.764	.444	11.025	.368	-19.90
November	12.831	.428	12.687	.423	10.501	.350	-17.72
December	13.524	.436	12.416	.401	10.110	.337	-18.57
Total	162.298	5.337	159.967	5.259	128.842	4.294	-229.54
Average	13.524	.445	13.331	.438	10.737	.358	-19.13
Max	14.846	.479	14.897	.481	12.816	.427	-29.18
Min	12.330	.422	11.928	.401	9.414	.314	-9.54



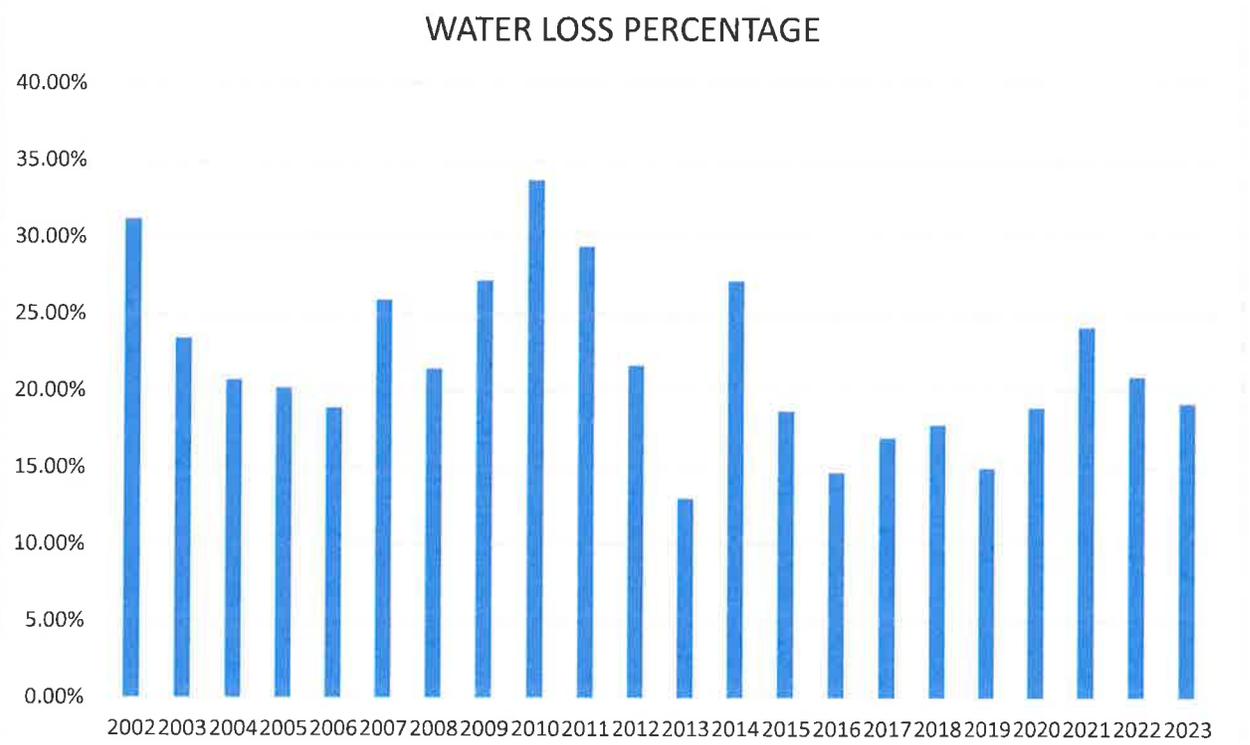
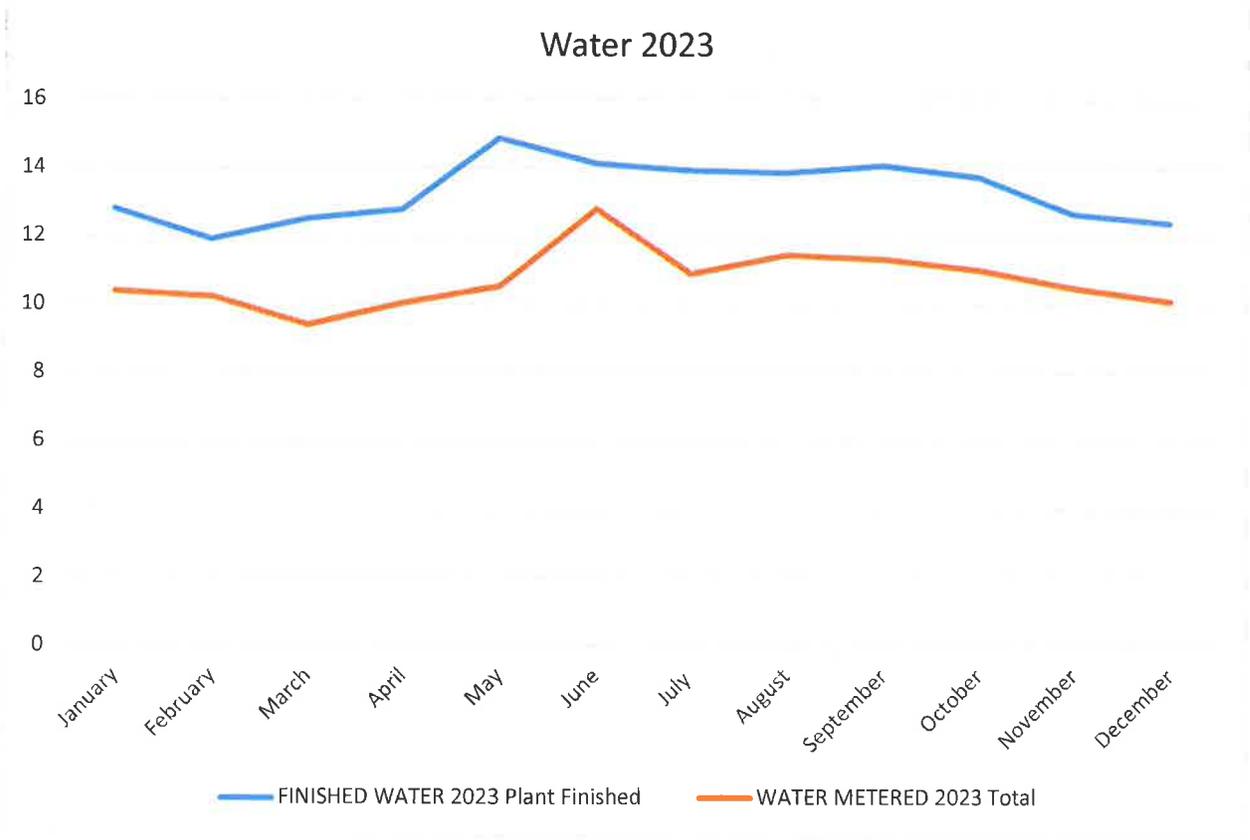
212 Basquin water leak repair



102 Woodbridge Crossing leak repair



New 1 ½ dump truck, mini excavator and trailer purchased in 2023



Annual Report

2023

PARKS AND RECREATION DEPARTMENT

Submitted By:

**Adam Rogers
Parks and Recreation Director**

PARKS AND RECREATION DEPARTMENT

2023 ANNUAL REPORT

The Parks and Recreation Department provides facilities and programs for the citizens of the Chardon community to engage in both physical and passive activities based on their interests. The Department is focused on increasing participation in all recreation programs. Information about the various programs is disseminated to the public through the digital signboard on Chardon Square, social media, the internet, digital brochures, school newsletters, and GTV. Many of the recreation programs are operated by volunteers and/or independent contractors.

The Parks and Recreation Board is made up of seven members that serve a four-year term. The current Parks and Recreation Board is:

Barb Simkoff – Chairman
Dan Goodell
Thomas Jessup
Melody Coniglio

Kyle Martin
Deborah Chuha
Open

The Parks and Recreation Director is Adam Rogers. Adam has been employed full-time by the City since May 6, 2019. With over 12 years of experience in recreation, his most recent positions were in Westlake and Willoughby. Adam earned his Bachelor's degree from Kent State University in Recreation and Leisure Studies with a concentration in Sports Management.



Chardon Municipal Pool

The Chardon Municipal Pool was open to both residents and non-residents in 2023. The staff did an amazing job managing swim lessons and ensuring space for more participants to register. Below is the pool pass registration comparison from 2022 to 2023. Eight employee pool passes were issued in 2023.

Swimming Pool	2023			2022		
	Sold	Cost	Revenue	Sold	Cost	Revenue
Family Pass (city)	67	\$125	\$8,375	40	\$125	\$5,000
Family Pass (other)	21	\$180	\$3,780	29	\$180	\$5,220
Married Spouses (city)	7	\$80	\$560	3	\$80	\$240
Married Spouses (other)	2	\$120	\$240	2	\$120	\$240
Adult Pass (city)	8	\$60	\$480	7	\$60	\$420
Adult Pass (other)	2	\$95	\$190	2	\$95	\$190
Child Pass (city)	14	\$40	\$560	11	\$40	\$440
Child Pass (other)	11	\$65	\$715	5	\$65	\$325

Total	\$14,895	\$12,075
Residents	\$9,975	\$6,100

The Chardon Sharks Swim Team participated in the Suburban Swim League again in 2023. Eighty-seven participants registered for the swim team, and Coach Becca Marra ensured that all participants had a fun and exciting summer. The program generated a total of \$8,280.00.



The Department successfully offered swim lessons at full capacity in 2023. Thanks to an adequate number of employees, we were able to accommodate participants on the waitlist. The Learn to Swim program generated \$13,310.00.

Summer Day Camp

Summer Day Camp had a successful year in 2023 with a program length of 9 weeks. The camp offered three different sessions starting on June 5, 2023. The Day Camp hosted one hundred and three participants.

Camp Staff

Director

- Violet Webster

Assistant Director

- Kyle Kovats

Counselors

- Logan Dillon
- Carmela Rosace
- Timothy Adair
- Sophia Meyer
- Olivia Seifrick
- Isabella Lucha



Camp Counselor Achievements

In 2023, our team with four new counselors demonstrated exceptional dedication and enthusiasm in their roles at Chardon Day Camp. Throughout the year, these counselors actively engaged in a continuous learning process, acquiring valuable skills that significantly contributed to the success of the camp.

Their achievements included mastering the art of developing a comprehensive day camp schedule, ensuring a well-organized and enjoyable experience for campers. Additionally, the counselors showcased their creativity by designing and introducing innovative games, adding a new dimension to the campers' participation.

This commitment to learning and skill development not only enhanced the overall quality of the Chardon Day Camp but also positively impacted the campers' experience. We applaud these counselors for their hard work and look forward to their continued contributions in future endeavors.



Special Events

The City of Chardon scheduled eleven Concerts-in-the-Park and fourteen food trucks in 2023. Participation for the concerts ranged from about two hundred to three hundred per concert, and many people expressed how much they enjoyed the concerts being in Chardon.



One Movie in the Park was offered in 2023. Participation was around forty participants. Due to the leveling number of participants it has been decided not to continue offering the event moving forward.



The Back-to-School Concert was held on Saturday, August 19, from 12:00 pm to 4:00 pm. This free event featured a live performance by Swamps of Jersey. It is estimated that the event attracted around one hundred people to Chardon Square.



The Chardon Fall Fest successfully ran with slightly higher participation than usual. The event offers a free night on the square for participants to enjoy hot dogs, s'mores, a balloon artist, face painter, music, and even the opportunity to make their own scarecrow. A big thank you to our sponsors: Rotary Club of Chardon, Chardon Area Kiwanis, and the Chardon Square Association

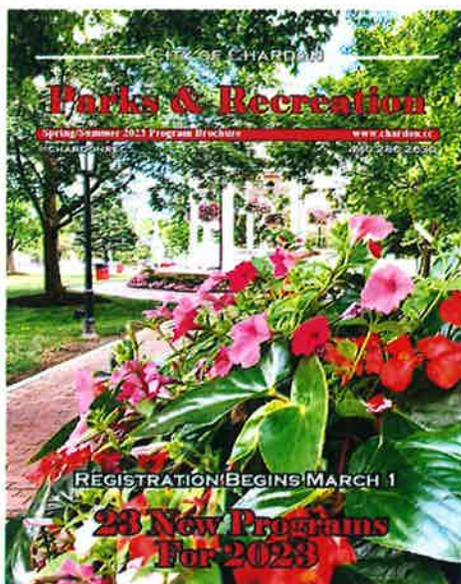


Programs

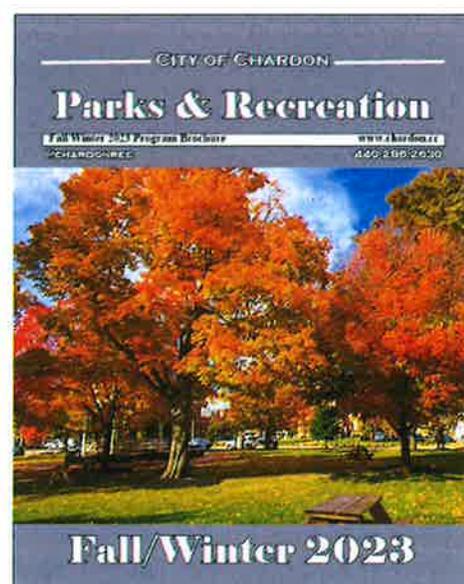
Youth Programs

- The youth soccer program continues to be one of the most popular youth sports programs offered by the City. The program was managed by the Geauga Federation Soccer League in 2023, and it attracted seven hundred and sixteen participants this season, generating a total revenue of \$41,520.
- The second-highest-generating program is travel basketball. The teams are organized by paid independent contractors in partnership with the City's Recreation Department. Stacia Camino serves as the girls' program director, and Chris Gaspar is the boys' director. Together, they attracted seventy-one participants and generated \$27,675.
- Twenty-six new programs were introduced in 2023. Some of the most successful new programs include youth running, jazzercise, and martial arts. Collectively, all of the 2023 programs generated \$127,201. The Recreation Department will continue to focus on marketing both existing and new programs to raise awareness.

2023 Spring/Summer Brochure

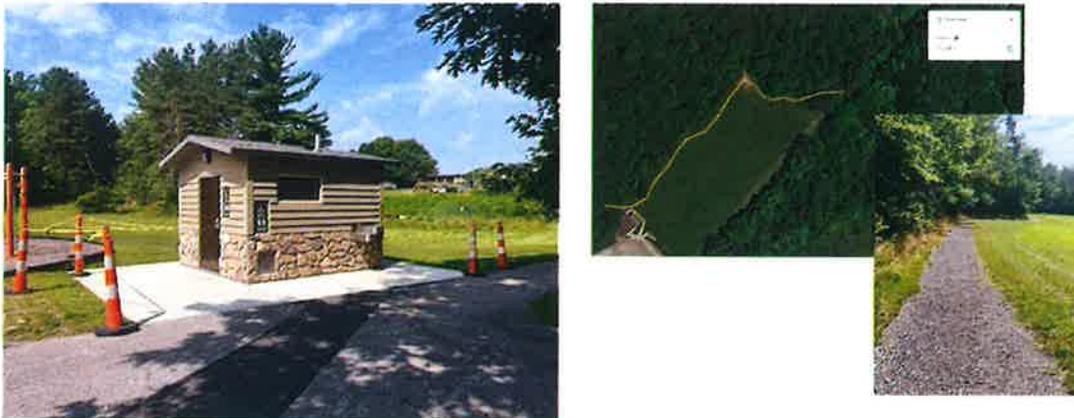


2023 Fall/Winter Brochure



Facility Upgrades

Phase II of the Chardon Living Memorial Park was completed in the summer of 2023. This phase involved extending and connecting the walking trails, installing outdoor concrete restrooms, and upgrading the surveillance system. Additional grant funds were secured in 2022 from the Geauga Parks Foundation to support the rehabilitation of the initially developed walking trails.



2023 Revenue

- Program revenue: \$127,201.50 (All recreation program registration revenue)
- Membership revenue for the pool: \$14,895
- The Chalet rental revenue: \$1,790
- The Heritage House rental revenue: \$19,125
- Mel Harder Park ball field rental revenue: \$90
- Concession stand revenue for Chardon pool: \$11,636.50
- Total Recreation Department revenue: \$176,488

	2020	2021	2022	2023
Programs	\$34,675	\$107,028	\$136,512	\$127,201.50
Memberships	\$0	\$9,927.50	\$12,075	\$14,895
Rentals	\$100	\$10,735	\$16,907	\$21,005
Concessions	\$0	\$6,196.50	\$11,973.25	\$11,636.50
Total	\$34,775	\$133,887	\$177,597.25	\$176,488

Annual Report

2023

POLICE DEPARTMENT

Submitted By:

**W. Scott Niehus
Chief of Police**

**CHARDON POLICE DEPARTMENT
2023 ANNUAL REPORT**

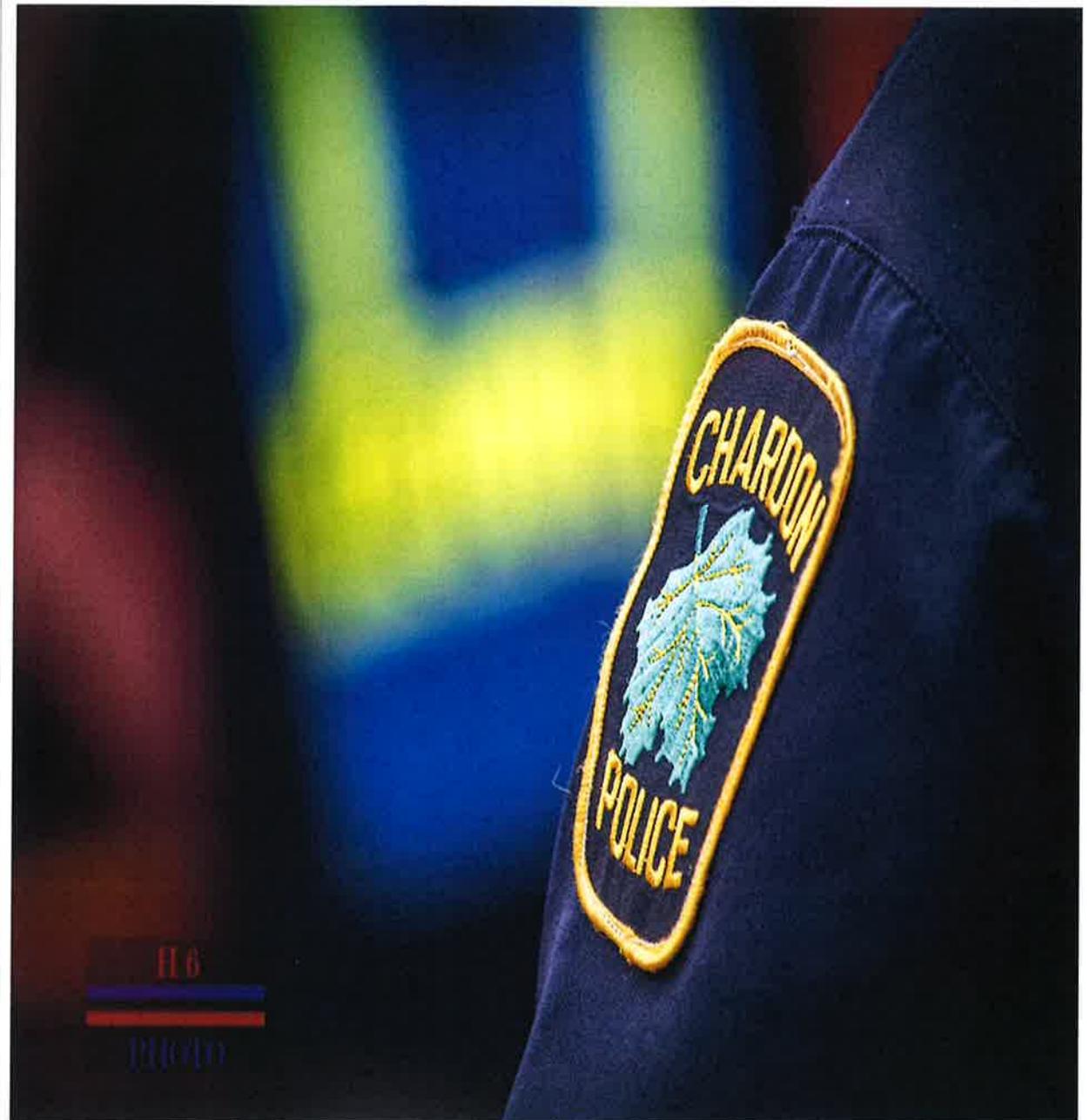


Photo by H-6 Photography

I am pleased to present the 2023 Annual Report of the Chardon Police Department. 2023 was a busy year for the members of the Chardon Police Department, and many changes occurred within our department. In January, the City Manager and members of the Safety Committee recommended, and City Council voted to close the police dispatch center, and to transfer police & fire dispatch services to the Geauga Sheriff's Office. Difficulties maintaining 24-7 staffing, and nearly a million dollars in necessary technology upgrades greatly influenced the decision to close the center. With the announcement, we immediately began working towards the closure by negotiating a separation agreement with full-time dispatchers, planning and making necessary building access upgrades and planning for procedural changes necessary due to not having dispatchers present in the facility on a 24-hour basis. This change impacted nearly every facet of our operation. We worked tirelessly to ensure a seamless transition including 911 phone lines and our main seven-digit non-emergency telephone line.



Our department was able to retain two of our former dispatchers, who were reclassified as records clerks, one retired, and one accepted a full-time position with the Geauga Sheriff's Office. Dispatch ceased operation on June 7th and dispatch functions were successfully transferred to the Sheriff's Office.

In late March, we were made aware of a protest being planned in opposition to a controversial luncheon planned by a local restaurant. The event drew significant attention, and intelligence indicated that several opposing groups were planning to protest, and the potential for violence. This event and protest came at the heels of several similar events across the Country, including Wadsworth, Ohio that drew large numbers of protestors. We asked and received the support of a large number of law enforcement resources from four surrounding counties, the Ohio Highway Patrol, and the Federal Bureau of Investigation. We were well prepared, and the event occurred peacefully and without any major disruption.

We were the recipient of a State Body Worn Camera grant of \$50,000 to be used for the purchase of body-worn cameras. As part of our upgrades, we also transitioned vehicle and interview video storage to the cloud, and 19 WatchGuard body cameras were issued to our officers. The body cameras have enhanced our ability to more accurately document incidents and interactions with the public.

During 2023, we experienced an increase in overall calls for service from 8,652 in 2022, to 9,223 in 2023, a 7% increase. Most incidents officers responded to were service-in-nature, including residential and business alarms, vehicle lockouts, and assisting motorists. Traffic stops and proactive traffic enforcement details significantly increased, and incidences of assault, narcotics violations, juvenile related incidents, and OVI increased in frequency during 2023, while incidents of most other call natures declined. There was some variation in the categories of crimes reported compared to years past as you will see depicted in the enclosed charts.

Traffic crashes were up down slightly from 2022, this includes crashes on the roadways, and also on private property and parking lots. The decrease in crashes can likely be attributed to milder winter weather. There was a decrease in on-street and private property crashes, and I'm happy to report that there were fewer injury accidents. Our officers are committed to traffic safety as evidenced by their traffic safety efforts being recognized with the Gold Award by the Greater Cleveland Automobile Association.

As you review this annual report, please know that we are committed to reducing crime, maintaining order, and enhancing our relationship with our community. We will continue to pursue improvements to provide you with the high-quality service that you deserve and expect from us. It is an honor to serve as your Police Chief, thank you.

Sincerely,

William Scott Niehus

VISION, VALUES, MISSION



VISION

The vision of the Chardon Police Department is to be regarded by our community and peers, as a professional, proactive, and leading law enforcement agency within Geauga County, and throughout the State of Ohio. We will demonstrate our commitment to excellence by meeting the highest nationally recognized standards for law enforcement. We will be progressive and proactive in our work with the community to provide quality service in concert with our core values and guided by principles of service, justice, and fundamental fairness.

CORE VALUES

INTEGRITY

COMPASSION

SERVICE

QUALITY

PRIDE

PROFESSIONALISM



MISSION STATEMENT

Our mission is to provide a superior level of service to our community, accomplished through vigilant protection of the public; just enforcement of criminal and traffic law; and proactive attention to quality of life matters. We are guided by our core values and the principles of service, justice, and fundamental fairness.

CORE VALUES



INTEGRITY

We recognize that we are employed in a position of trust, responsibility, and expectation in our community. We hold ourselves to an elevated standard of conduct and accept only the highest levels of honesty and ethical behavior on the part of all of our members. Our citizens, who are our partners, deserve nothing less.

SERVICE

The primary function of the Chardon Police Department is to protect and serve the public. We are "Dedicated to Superior Service," as reflected by our department motto, and we are committed to delivering responsive, innovative, and courteous service, in an impartial manner. We encourage community participation and input regarding the delivery of police services.

COMPASSION

The people we serve are individuals who possess the full range of human strengths, weaknesses, and needs. Each member of the Chardon Police Department is expected to place a high value on customer service. We realize that every contact is unique and that we do not always see citizens in the most favorable circumstances. We will express concern, sympathy, and sensitivity for all who need our services.

QUALITY

The quality of a police department is reflected through its people, its leadership, its reputation, its vision, its work product, and its accomplishments. We are dedicated to selecting, developing, and retaining a diverse staff of professionals who embrace excellence as their driving force and who continually strive to surpass their previous accomplishments.

PRIDE

Police work is a noble undertaking. We believe that we make a difference in our community and we take great pride in our accomplishments. We will exhibit creativity, confidence, and courage in meeting the daily challenges of our chosen profession.

PROFESSIONALISM

We are committed to becoming a well-trained, highly respected, law enforcement organization. Our conduct and demeanor adhere to the highest standards of personal and organizational excellence.

FACILITIES



The Chardon Police Department is co-joined with the City of Chardon Administrative Offices and the Chardon Municipal Court, located at 111 Water Street, Chardon, Ohio 44024. The Chardon Police Department provides law enforcement services for the City of Chardon.

The police station includes administrative offices, a squad room, interview rooms, locker rooms, an evidence processing and storage area, as well as an armory. A prisoner processing and holding area, comprised of a booking area, three holding cells, and a transfer cell are located within the building and have direct access to the Municipal Court. A four-car, drive-through, sally port allows for the safe transfer of prisoners as well as a secure storage area for large evidentiary items such as a motor vehicle.

Chardon Police Officers provide court security to the Chardon Municipal Court. The court security post is equipped with CCTV monitors, as well as a walk-through and handheld magnetometer.

2023 STATISTICAL SNAPSHOT



Officers take calls twenty-four hours a day, seven days a week. Calls for service include all activity generated by officers as well as citizen requests for police response. Spillman Data Systems is the Police Department record management software (RMS) used for tracking police activities. In addition to records management, Spillman is used for computer-aided dispatching and mobile data computers in patrol cars. All police assignments, calls for service by the public, and officer-generated activities are documented with an incident report in the Spillman system. Case reports are generated for incidents that require additional investigation. In addition, traffic citations, accident reports, and parking tickets are also entered into Spillman. The majority of departments and law enforcement agencies in Geauga County use the Spillman system which allows for greater information sharing between agencies. The information exchange that occurs between law enforcement agencies in Geauga County is unprecedented in most other areas of the state. The following chart provides a snapshot of the activities of the Chardon Police Department for 2014-2023.

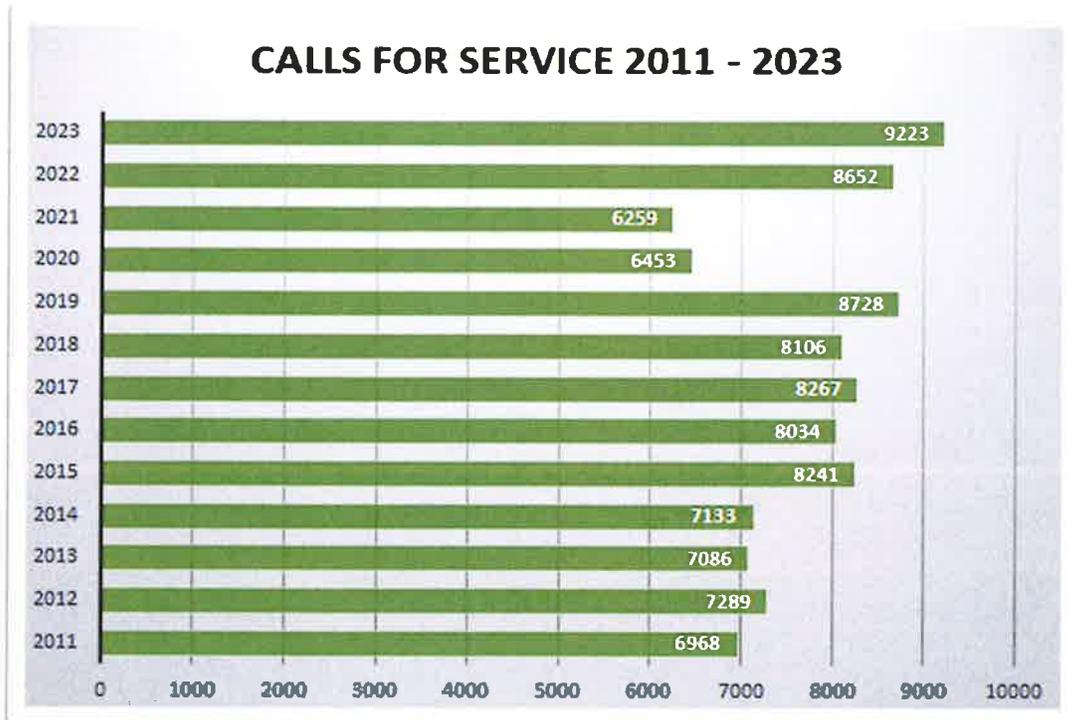
Description	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Incident Reports	7133	8241	8034	8267	8106	8728	6453	6259	8652	9223
Felony Arrests	14	22	28	17	8	19	21	14	22	12
Misdemeanor	105	218	121	155	159	252	128	115	151	237
OVI	16	18	21	20	10	15	7	17	14	25
Traffic Stops	1261	1109	934	1023	1030	1092	393	391	1271	1459
Traffic Crashes	249	308	254	309	308	251	233	185	288	267
Injury Crashes	24	36	19	37	35	31	40	32	28	23
Lockouts	509	480	156	472	404	388	351	284	257	278
Warrants	86	60	58	32	48	91	38	33	42	28
Traffic Warnings	906	856	654	755	817	863	291	289	956	1106
Phone Calls Incoming	4203	5248	12898	15185	14628	14422	13441	12705	12456	4641*
Phone Calls – 911	1038	1087	1195	1198	1069	929	1112	820	762	278*

**Chardon Dispatch 911 lines were transferred to the Geauga County Sheriff's Office on June 7, 2023. Non-emergency lines were transferred on or about June 11, 2023.*

INCIDENT REPORTS BY YEAR



POLICE CALLS FOR SERVICE 2011-2021	
2011	6968
2012	7289
2013	7086
2014	7133
2015	8241
2016	8034
2017	8267
2018	8106
2019	8728
2020	6453
2021	6259
2022	8652
2023	9223



- 2016-17 calls for service also reflect calls for assistance to the Probation Department that were not previously recorded before 2015.

INCIDENT REPORTS BY NATURE



2023 TOTAL CALLS RECEIVED					
911 Problem	78	Fireworks	4	Recreational Vehicle Problem	3
Abandoned Vehicle	3	Flooding	3	Search Warrant	2
Agency Assistance	618	Foot Patrol	58	Sex Offense	4
Alarm Residential	24	Forgery	1	Sick or Injured Animal	13
Alarm Business	372	Found Property	90	Siren Test	11
Animal Abuse	3	Fraud	59	Smoke Alarm	3
Animal Bite	6	Gas Leak	4	Smoke in Structure	3
Animal Problem	99	Harassment	29	Smoke Investigation	4
Assault	8	Hazardous Materials Spill	2	Solicit without Permit	17
Assist Fire Department	954	Heat Cold Exposure	1	Test Calls	13
Assist Motorist	2	Illegal Burning	7	Suicidal Person/Attempts	27
Bad Check	2	Indecent Exposure	1	Suspicious Person, Circumstance	600
Burglary – Residential	1	Information Report	49	Theft	71
Burn	1	Injured Person	17	Theft Automobile	3
Business Check	325	Transport	27	Threatening	33
Child Abuse or Neglect	4	Inspection	48	Tobacco Problem	4
Citizen Assist	259	Intoxicated Person	15	TPO Violation	6
Citizen Dispute	44	Invalid Assist	25	Traffic Accident/Hit Skip	5
Citizen Fingerprint	26	Jail Search	2	Traffic Control	87
Community Relations	11	Junk Vehicle	6	Traffic Crash, non-injury	16
Community Education	50	Juvenile Problem	55	Traffic Crash, Private Property	50
Court Paper Service - Not CPO	1	Littering/Illegal Dumping	5	Traffic Crash, with Injuries	114
CPO Service	2	Lockout	279	Traffic Enforcement	407
Custodial Interference	11	Log Vehicle	14	Traffic Hazard	90
Dead Body (Undefined)	3	Loitering	2	Traffic Offense	158
Deliver Message	4	Lost Property	32	Traffic Stop	1459
Disabled Vehicle	89	Missing Person	10	Tree Down	3
Disorderly Conduct	8	Noise Complaint	54	Trespassing	19
Deceased	5	Odor Investigation	24	Unauthorized Use / Vehicle Theft	1
Domestic Dispute	59	Overdose	5	Unsecured Premises	40
Domestic Violence	19	Parking Problem	73	Vagrancy	5
Drill or Exercise	3	Harassing Phone Calls, Hang Up	5	Vandalism	5
Controlled Substance Problem	6	DUI Alcohol or Drugs	10	Vehicle Fire	4
Elder Abuse or Neglect	2	Property Damage	36	Violation of Court Order	2
Escape	1	Residence/Vacation Check	605	Warrant Service	32
Escort	13	Pursuit	2	Weapon Offense	2
Escort Funeral	1	Repossession	14	Welfare Check	162
Explosives Problem	1	Road Rage	9	Wires Down	11
Extra Patrol	933	Runaway Juvenile	1	TOTAL	9223

INCIDENT REPORTS BY NATURE 2011-2023



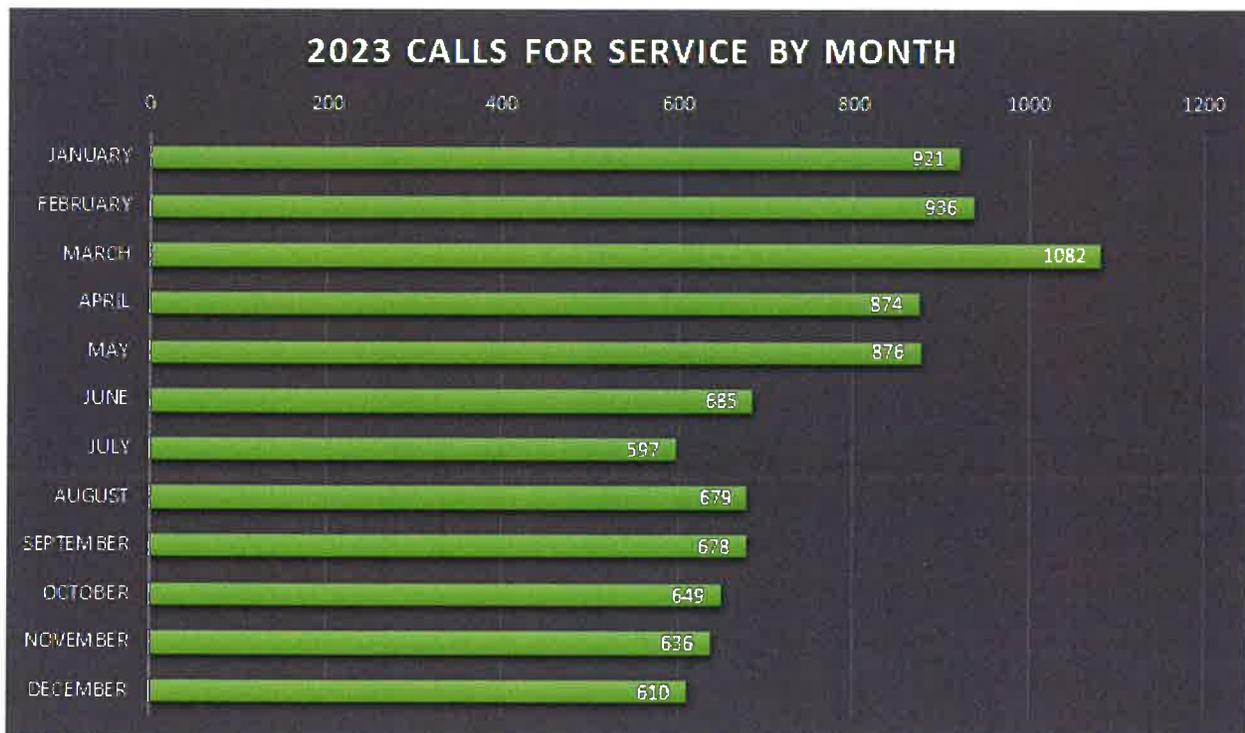
INCIDENT REPORTS	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Accidents	358	311	318	249	410	388	309	338	289	233	183	299	267
Alarms-Business	393	390	433	403	433	377	356	322	338	365	308	381	372
Alarms-Residential	68	84	54	47	54	70	56	53	61	52	57	48	24
Animal Problem	104	118	103	110	123	151	100	137	132	98	103	88	108
Assaults	25	26	19	8	16	17	21	19	17	11	18	19	8
Agency Assist	83	106	158	137	894	1223	878	796	606	464	729	646	618
Auto Theft/Unauthorized	2	2	4	7	0	2	7	4	4	3	7	6	4
Burglary-Resident	10	4	4	13	5	2	7	5	3	5	6	2	1
Business/Bar Checks	280	273	246	254	458	344	506	450	623	507	322	432	325
Citizen Assists	242	238	265	268	266	210	271	245	275	247	241	234	259
Citizen Fingerprints	41	37	33	19	12	20	29	38	24	7	22	21	26
Citizen Disputes	27	26	42	32	36	37	45	41	43	30	29	47	44
Disorderly Conduct	39	31	17	24	21	21	13	5	14	21	20	18	8
Domestic Violence/Disputes	82	73	58	55	66	72	67	53	92	81	76	69	78
Drugs/Overdoses	7	2	3	22	9	11	8	7	7	3	7	11	11
Fire & Rescue Calls	1564	1552	1525	1611	1693	1804	1862	1979	1933	1872	2044	2206	2062
Harassment	58	66	51	49	39	37	40	41	47	39	31	32	34
Homicides	0	5	0	0	0	0	0	0	0	0	0	0	0
Juvenile Problem	114	71	89	120	93	74	88	63	47	37	51	44	55
Lockouts	533	550	529	512	493	156	472	404	388	361	284	257	279
Missing Person	17	13	9	14	17	10	8	15	8	4	8	10	10
OVI/Drugs	64	56	46	32	25	21	15	15	15	7	17	14	25
Protection Orders	4	10	14	12	10	5	5	7	5	8	7	11	6
Robbery	0	1	2	2	0	1	0	0	1	2	0	0	0
Suicidal Person/Attempt	14	18	12	20	22	22	24	30	27	20	19	23	27
Suspicious Calls	542	568	517	517	498	542	628	572	723	582	560	546	600
Thefts	172	94	144	136	111	107	142	157	136	113	99	82	74
Traffic Stops	1685	1608	1263	1261	1109	934	1023	1030	1092	393	391	1271	1459
Warrant Service/Attempts	47	79	96	101	66	58	53	48	91	38	33	42	32
Weapon Offense	3	8	6	5	6	9	6	5	4	10	0	3	2
Welfare Checks	72	85	81	97	88	89	109	122	127	122	123	156	162
Police Calls for Service	6971	7289	7086	7133	8241	8034	8267	8106	8728	6453	6259	8652	9223

CALLS FOR SERVICE BY MONTH



POLICE CALLS FOR SERVICE BY MONTH									
MONTH	2016	2017	2018	2019	2019	2020	2021	2022	2023
JANUARY	660	650	660	668	668	711	427	597	921
FEBRUARY	569	634	659	724	724	628	409	664	936
MARCH	696	717	696	696	696	604	463	650	1082
APRIL	635	691	635	788	788	371	514	757	874
MAY	719	696	719	858	858	465	495	695	876
JUNE	716	770	716	760	760	527	518	738	685
JULY	682	713	682	781	781	524	535	829	597
AUGUST	740	729	740	815	815	548	646	822	679
SEPTEMBER	673	709	673	697	697	554	608	755	678
OCTOBER	708	701	708	671	671	528	590	760	649
NOVEMBER	654	637	654	645	645	508	505	634	636
DECEMBER	654	620	654	625	625	485	549	751	610
TOTAL	8106	8267	8196	8728	8728	6453	6259	8652	9223

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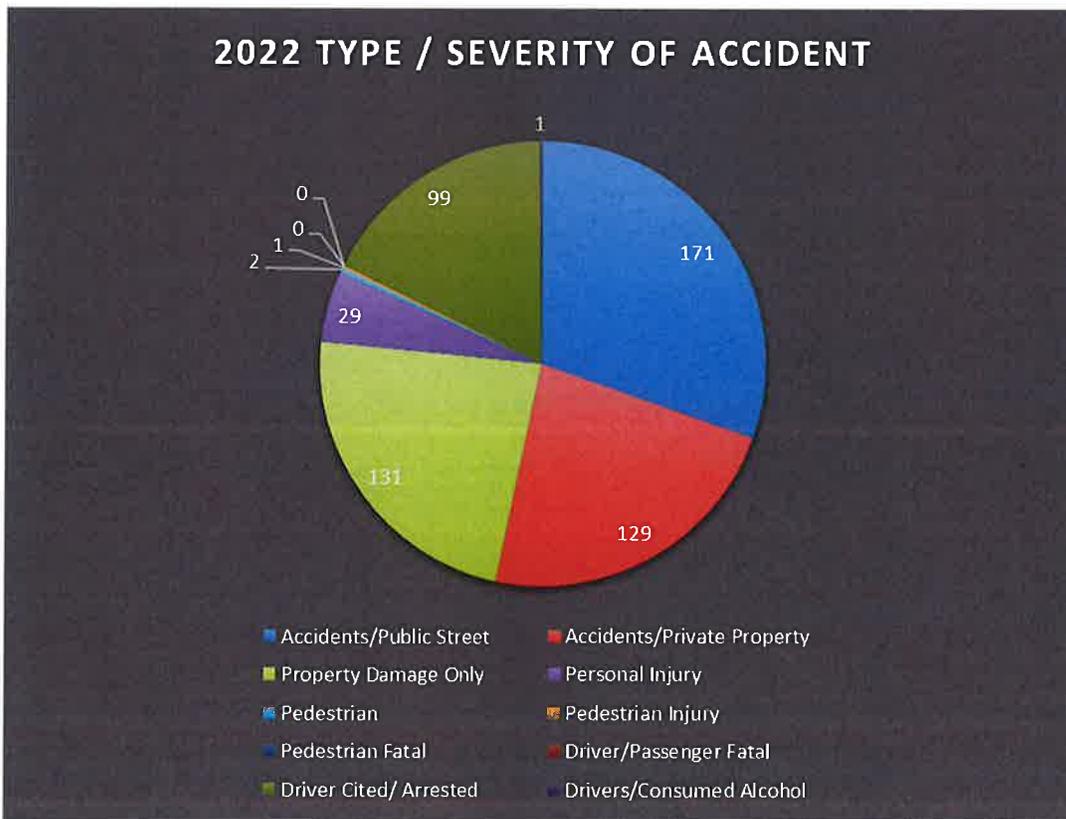
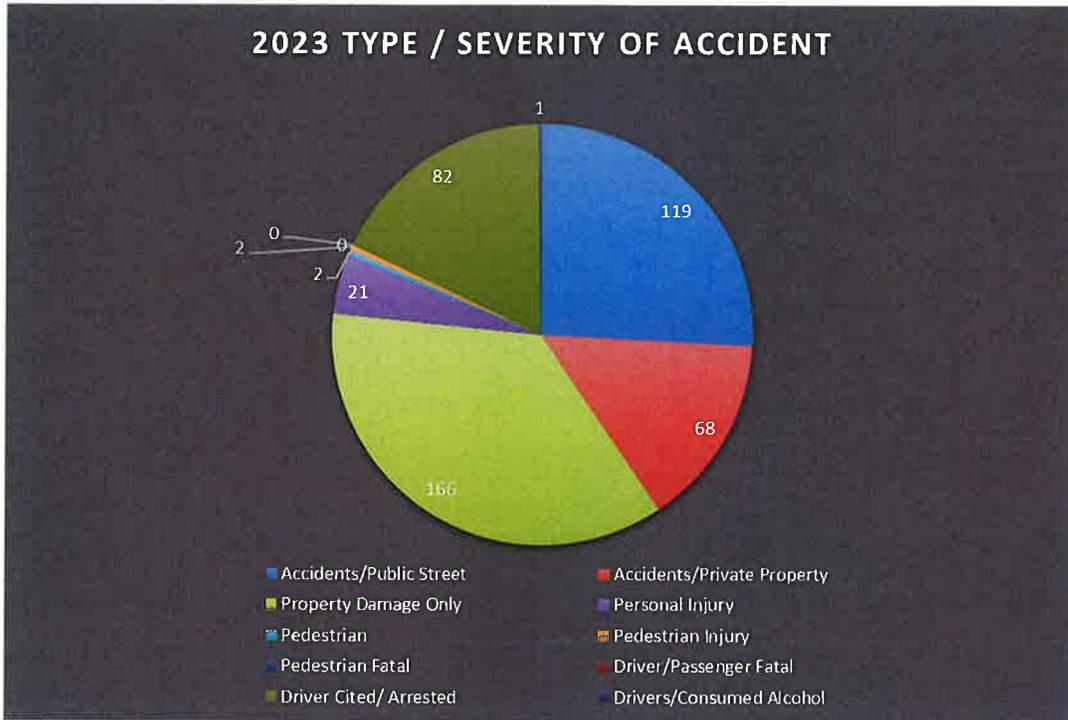


2017 - 2023 TRAFFIC ACCIDENT SUMMARY



ACCIDENT SUMMARY							
	2017	2018	2019	2020	2021	2022	2023
Accidents/Public Street	139	219	185	150	115	171	119
Accidents/Private Property	102	119	97	83	72	129	68
Property Damage Only	170	184	251	110	81	131	166
Personal Injury	37	35	31	40	30	29	21
Pedestrian	1	2	1	5	5	2	2
Pedestrian Injury	1	2	1	4	2	1	2
Pedestrian Fatal	0	0	0	0	0	0	0
Driver/Passenger Fatal	0	0	0	0	0	0	0
Driver Cited/ Arrested	133	142	111	90	93	99	82
Drivers/Consumed Alcohol	0	0	3	1	1	1	1

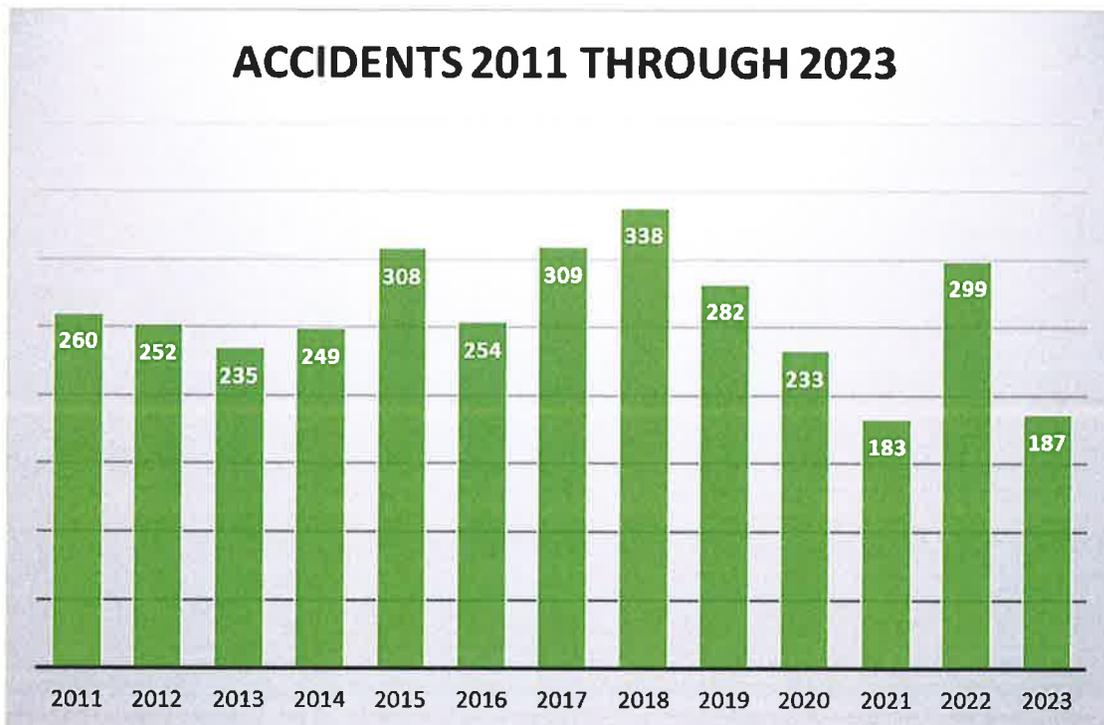
TYPE / SEVERITY OF ACCIDENT



TOTAL ACCIDENTS (2011-2023)



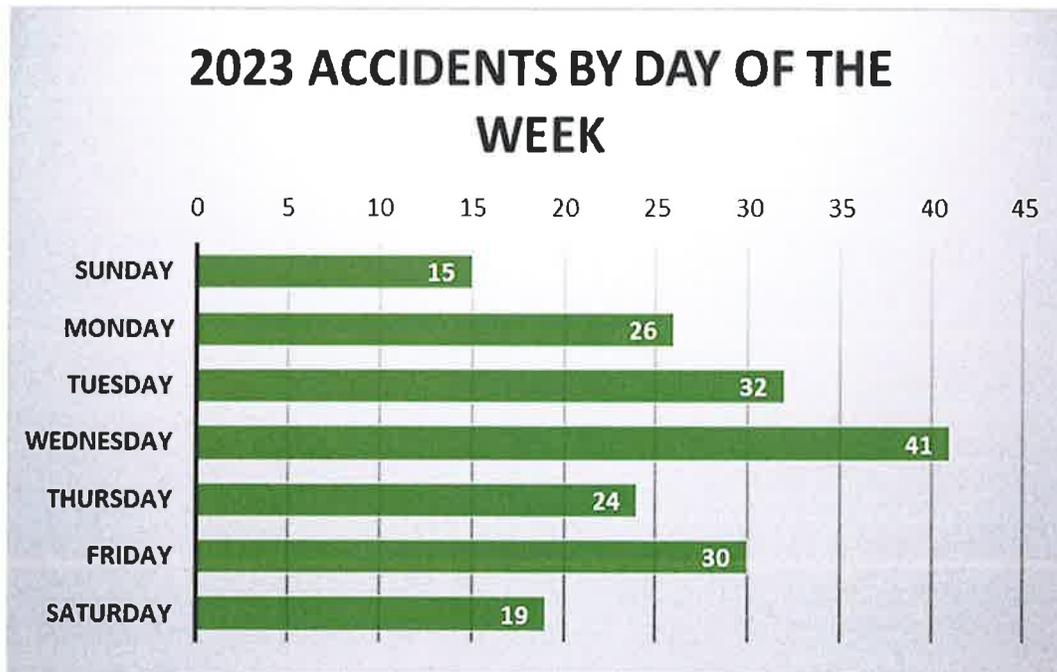
ACCIDENTS 2011 THROUGH 2023		
2011	260	
2012	252	
2013	235	
2014	249	
2015	308	
2016	254	
2017	309	
2018	338	
2019	282	
2020	233	
2021	183	
2022	299	
2023	187	



ACCIDENTS BY DAY OF WEEK



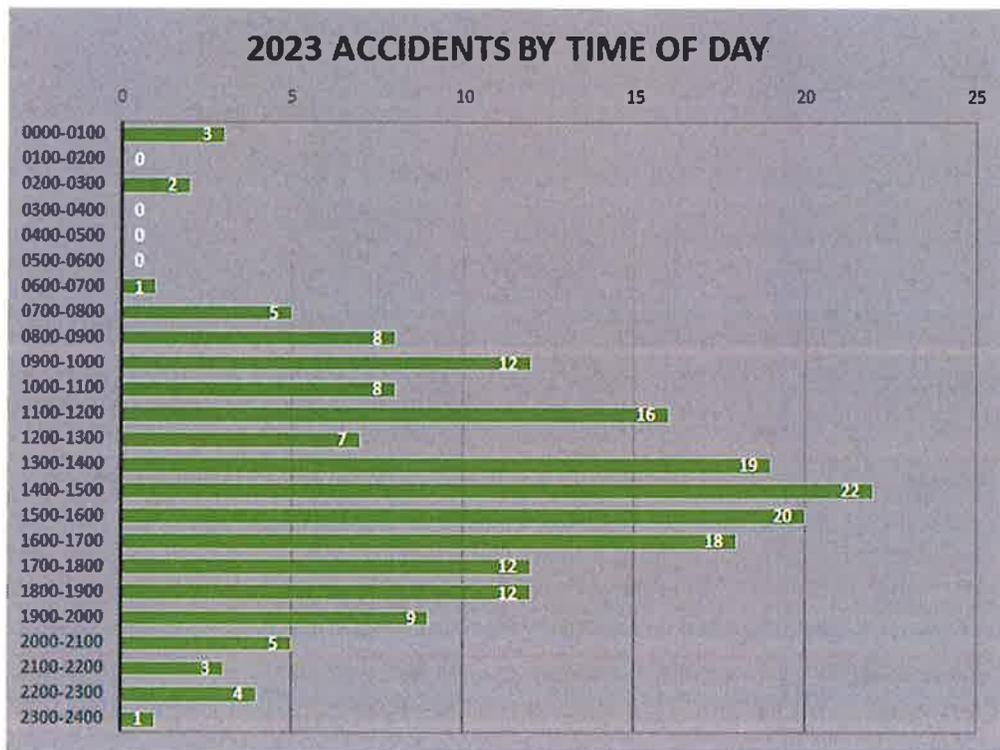
2023 ACCIDENTS BY DAY OF THE WEEK	
DAY	COUNT
SUNDAY	15
MONDAY	26
TUESDAY	32
WEDNESDAY	41
THURSDAY	24
FRIDAY	30
SATURDAY	19
187	



ACCIDENTS BY TIME OF DAY



2023 ACCIDENTS BY TIME OF DAY	
TIME	COUNT
0000-0100	3
0100-0200	0
0200-0300	2
0300-0400	0
0400-0500	0
0500-0600	0
0600-0700	1
0700-0800	5
0800-0900	8
0900-1000	12
1000-1100	8
1100-1200	16
1200-1300	7
1300-1400	19
1400-1500	22
1500-1600	20
1600-1700	18
1700-1800	12
1800-1900	12
1900-2000	9
2000-2100	5
2100-2200	3
2200-2300	4
2300-2400	1
187	



ACCIDENTS BY MONTH



2023 ACCIDENTS BY MONTH	
JANUARY	13
FEBRUARY	11
MARCH	24
APRIL	12
MAY	11
JUNE	21
JULY	14
AUGUST	20
SEPTEMBER	10
OCTOBER	22
NOVEMBER	7
DECEMBER	22
187	

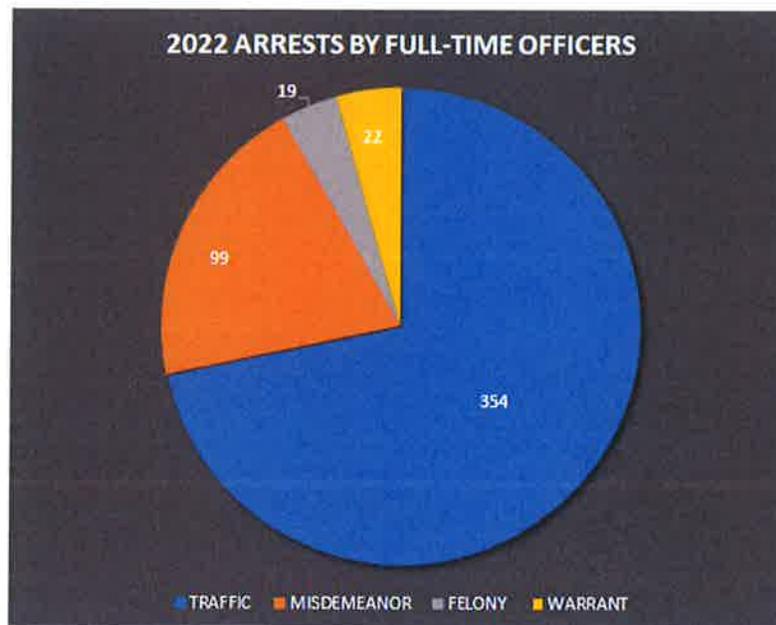
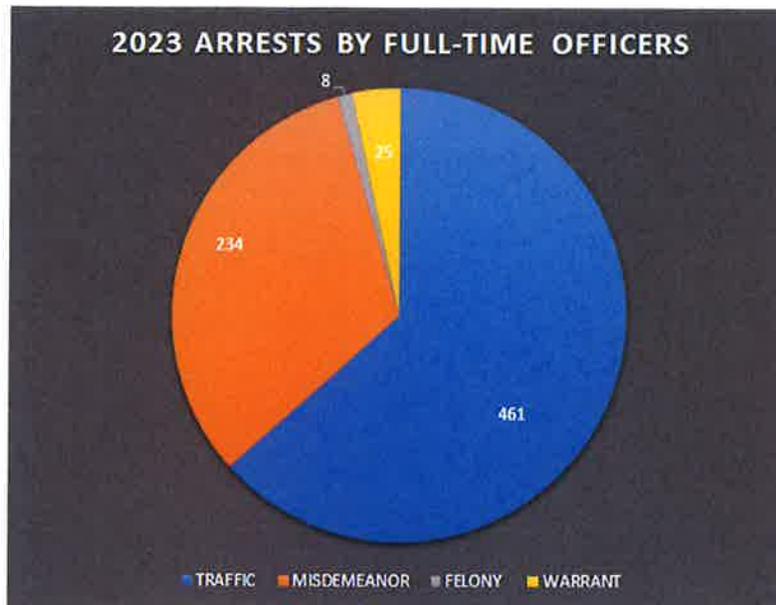


ENFORCEMENT ACTIONS

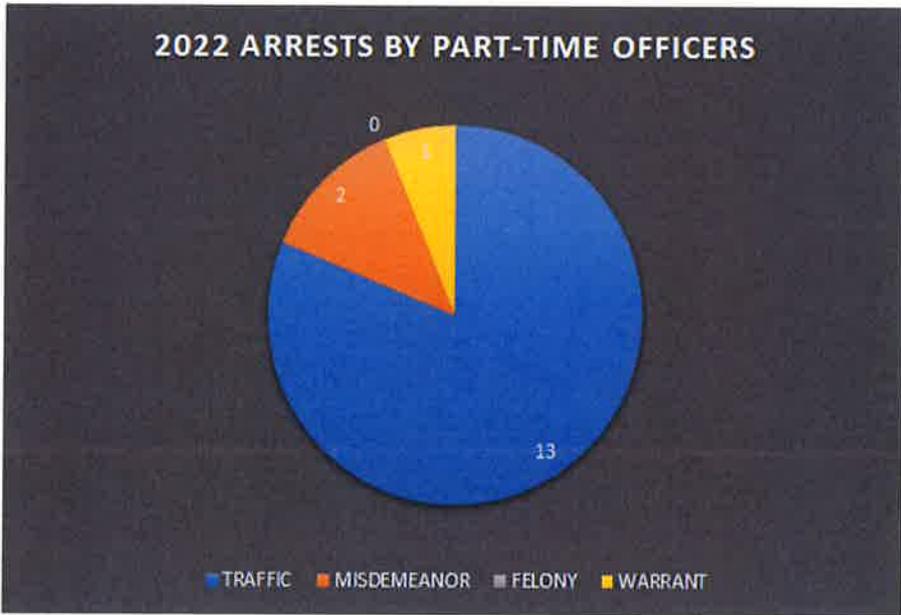
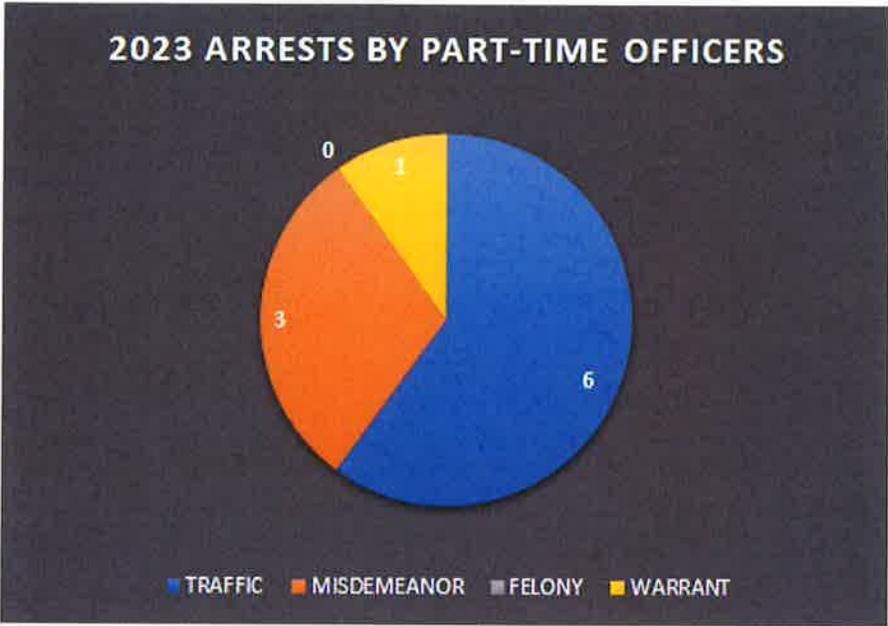


2019-2023 POLICE ACTIVITY											
	INCIDENT REPORTS	ASSIST	OVI/DUI	MISD	FEL	GRAND JURY	ALARMS	LOCKOUTS	WARRANTS	WARNINGS	TRAFFIC
2019	8724	2883	15	252	13	11	701	379	51	863	684
2020	6453	2218	7	128	21	10	657	351	22	313	198
2021	5918	2243	10	219	14	12	565	284	30	289	192
2022	8652	2628	14	151	22	14	429	257	22	956	354
2023	9223	3361	25	237	12	14	469	279	32	1106	405

ARRESTS BY CLASSIFICATION – F/T OFFICERS



ARRESTS BY CLASSIFICATION – P/T OFFICERS



PARKING ENFORCEMENT



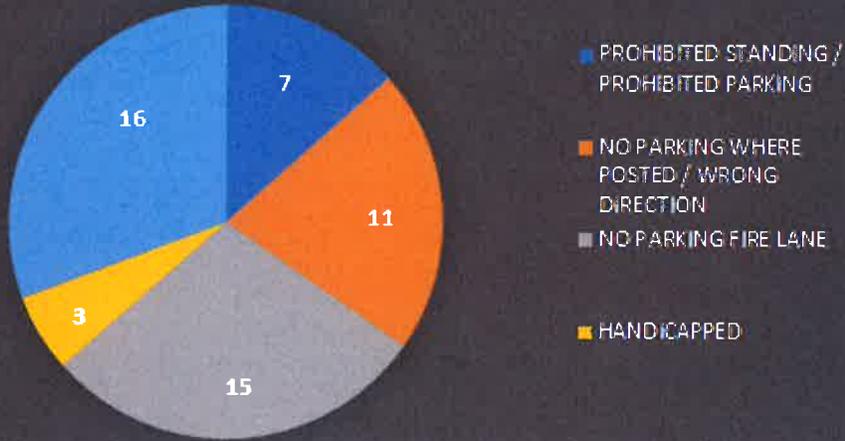
2023 PARKING TICKETS BY VIOLATION	
VIOLATION	CITATIONS
PROHIBITED STANDING / PROHIBITED PARKING	7
NO PARKING WHERE POSTED / WRONG DIRECTION	11
NO PARKING FIRE LANE	15
HANDICAPPED	3
ON-STREET OR HIGHWAY	16
TOTAL	52

2022 PARKING TICKETS BY VIOLATION	
VIOLATION	CITATIONS
PROHIBITED STANDING / PROHIBITED PARKING	11
NO PARKING WHERE POSTED / WRONG DIRECTION	4
NO PARKING FIRE LANE	23
HANDICAPPED	0
ON-STREET OR HIGHWAY	10
TOTAL	48

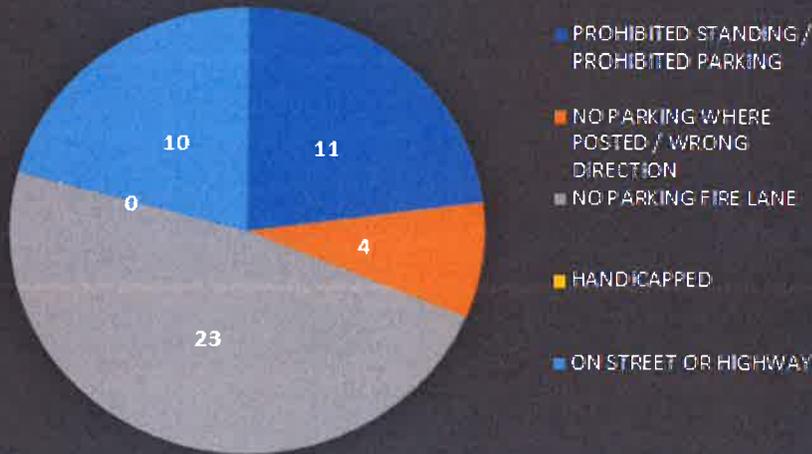
PARKING ENFORCEMENT - CONTINUED



2023 PARKING VIOLATION BY TYPE



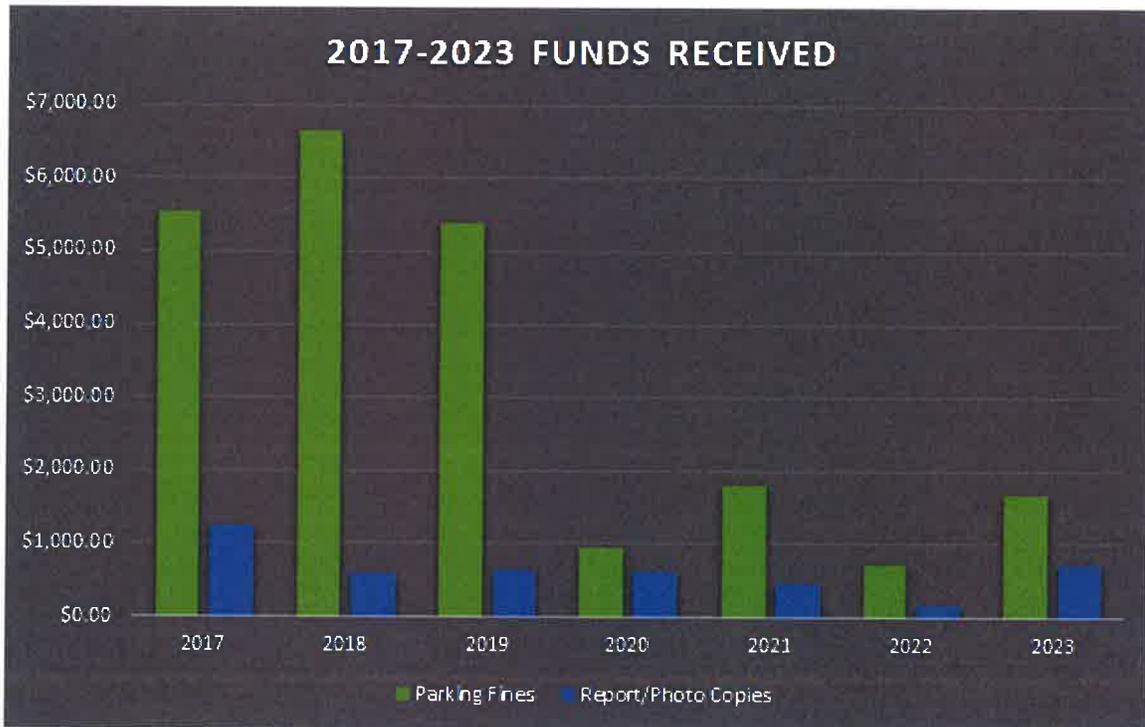
2022 PARKING VIOLATION BY TYPE



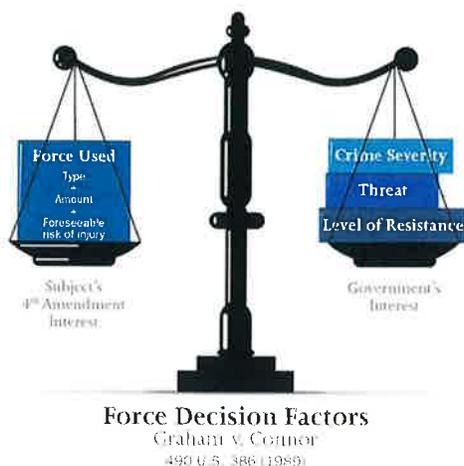
FUNDS RECEIVED 2017-2023



Funds Received 2017-2023							
	2017	2018	2019	2020	2021	2022	2023
Parking Fines	\$5,530.00	\$6,660.00	\$5,390.26	\$960.00	\$1,800.00	\$710.00	\$1,692.50
Report/Photo Copies	\$1,240.45	\$585.00	\$646.35	\$610.50	\$473.00	\$164.00	\$714.15



USE OF FORCE, PURSUIT, EMPLOYEE COMPLAINT REVIEW



No Chardon officers were required to take actions that resulted in serious injury or death of another person during 2023. There were two incidents resulted in the use of force by officers. The first started with a gasoline drive-off from a gas station. The officer determined the person's identity, contacted him via telephone, and requested that he return to the business, which he did. Upon the subject's arrival, it was determined that he had a warrant for Contempt of Court, Driving under FRA (financial responsibility) suspension. Upon being informed that he was under arrest the subject resisted arrest causing officers to have to use physical force to take the subject to the ground to control him. There were no injuries and the subject was charged with resisting arrest and assault on an officer.

In the second incident, officers were called to a disturbance at a local housing facility. While investigating the disturbance officers interacted with a 33-year-old male participant who was highly agitated. During the on-scene investigation, officers learned that the subject had a warrant for his arrest for a parole violation. The subject was non-compliant and resisted his arrest with passive resistance. The subject was handcuffed and had to be physically removed from the building to a waiting police car. The subject was charged with disorderly conduct, and resisting arrest.

There were no injuries reported in either of the incidents, and the U-O-F was reviewed by supervision and determined to be within policy.

Sworn officers received policy updates regarding the use of force, and officers participated in active violence training with the Valley Enforcement Group that concentrated on building clearing and vehicle close-quarters tactics training.

Monthly Training – Six range sessions were held to practice the use of firearms and marksmanship and complete our yearly qualification. Two additional ranges were canceled due to bad weather. The Geauga County Police Chief's and Valley Enforcement Group's rifle and pistol matches were canceled. Personnel completed a variety of PoliceOne Academy training sessions, which were conducted online.

Grievance Review – There were no grievances during 2023.

USE OF FORCE, PURSUIT, EMPLOYEE COMPLAINT REVIEW



Pursuit Review – Chardon Police officers were involved in two incidents where motorists failed to stop for officers attempting to conduct traffic stops during 2023, and both were motorcycles. The first occurred on Water St. near Chardon Square, with the motorcycle fleeing east on South Hambden Street to Chardon-Windsor Road. The Ofc. discontinued at the City limits. Middlefield Police and the Sheriff’s Office also chased the same motorcycle which was able to evade them. Our ofc., through investigation was able to identify the suspect driver who was subsequently charged with fleeing and eluding in the Chardon Municipal court.

The second incident began with an officer attempting to stop a motorcycle on Water Street. The motorcycle failed to stop, continued into the parking lot at Sheetz, and back onto Wilson Mills Rd. The motorcycle was registered to a North Royalton address. The motorcycle alerted on several Flock cameras in Cuyahoga County; however, attempts to locate the driver were not successful. The ofc. involved observed the same bike and rider in Chardon several days later. The ofc. stopped the motorcycle, identified the driver, and towed his motorcycle. The case was forwarded to the Prosecutor’s office for criminal charge referral.

Both incidents were reviewed by supervision and determined to have been conducted within policy.

Officer Complaints – There were no sustained personnel complaints received during 2023.

STAFF TRAINING



Chardon Police Department employees including road officers, court security officers, and our two now records clerks, attended a variety of trainings in 2023 to keep them up-to-date and on the cutting edge of new police techniques that are out there.

With the rise of Violent Critical Incidents across the United States training in this field is a must. Two schools that officers attended in 2023 dealt with this topic, one for supervisors (Supervising Critical Incidents) and another for first responders (Mass Casualty Incident Drill). The Mass Casualty Incident Drill took place at Willoughby High School and included both police and fire agencies from Lake and Geauga Counties. This exercise simulated a mass casualty at a high school and what actions were taken by police and fire personnel.

In addition to the schooling that the officers took part in, they also had to complete another 24 hours of training that is required by the Ohio Attorney General's Office to keep them certified as a law enforcement officer. This Continuing Professional Training (CPT) covers a vast array of topics, including legal updates, arrest/search & seizure, human trafficking, and defensive tactics. A majority of these trainings were done online through E-OPOTA.

2023 CONTINUING PROFESSIONAL TRAINING - STATE MANDATED	
ARREST SEARCH & SEIZURE	LEGAL UPDATE
CHILD ABUSE & NEGLECT	OHIO SCHOOL THREAT
DEFENSIVE TACTICS	RESPONSE TO MASS VIOLENCE & MASS PROTEST SEMINAR
DISTRACTED DRIVING	SAFE AT HOME
HUMAN TRAFFICKING	SOCIAL MEDIA PRECAUTIONS
IMPACTING NARCOTICS IN OHIO	TESTIFYING IN COURT
INTERVIEWING THE CRIME VICTIM	USE OF BODY-WORN CAMERAS

STAFF TRAINING - CONTINUED



Photo by H-6 Photography

OFFICER EXTERNAL TRAINING COURSES 2023			
Chief Niehus	Supervising Critical Incidents	Ptl. C. Vadascio	ARIDE - OVI Course
Lt. M DeLisa	Supervising Critical Incidents	Ptl. J. Klima	ARIDE - OVI Course
Sgt. P. Pfister	Autism & First Responder Training Mass Casualty Incident Drill		Autism & First Responder Training
Sgt. D. Carlson	Autism & First Responder Training Supervising Critical Incidents	Ptl. A. Moleski	ARIDE - OVI Course Basic Traffic Crash Investigation
Ptl. C. Childs	Critical Intervention Training - CIT	Clerk A. Shaw	Autism & First Responder Training
Ptl. J. Elam	Autism & First Responder Training Mass Casualty Incident Drill		National Incident-Based Reporting System
Ptl. N. Bruckman	Street Survival - Caliber Press		Public Records 101-104
Ptl. M. Carney	Autism & First Responder Training Basic Traffic Crash Investigation Mass Casualty Incident Drill	Clerk M. Leslie	Autism & First Responder Training National Incident-Based Reporting System
Ptl. A. Frantz	Street Survival - Caliber Press Mass Casualty Incident Drill		National Instant Criminal Background Check System (NICS) Public Records 101-104

FLEET

By Sgt. Paul Pfiester

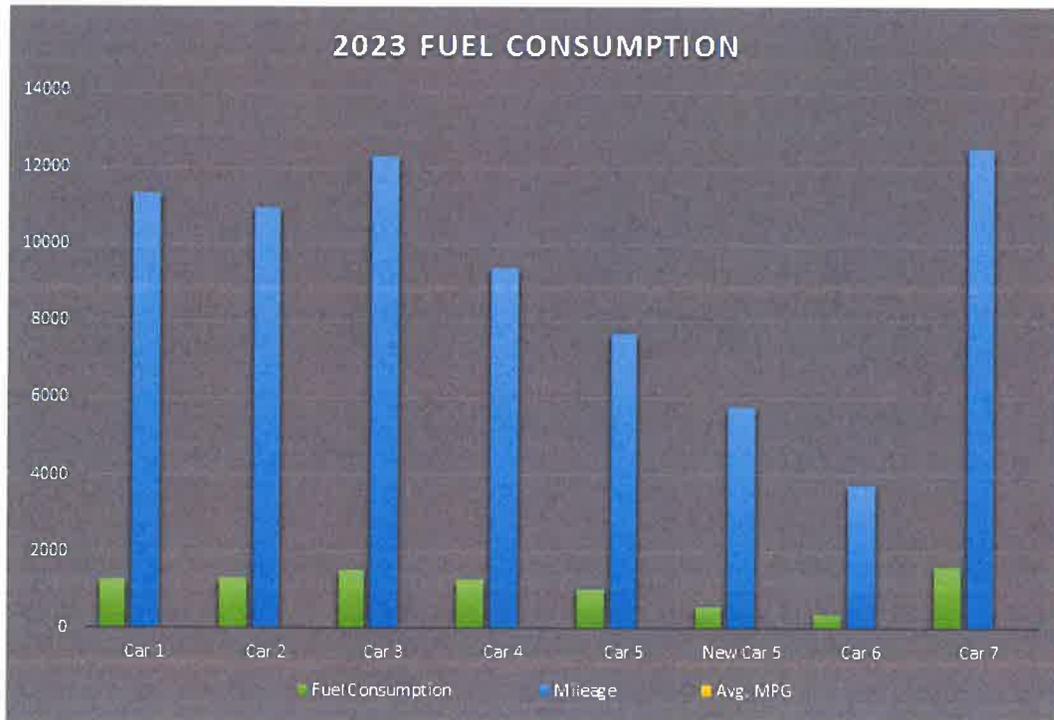
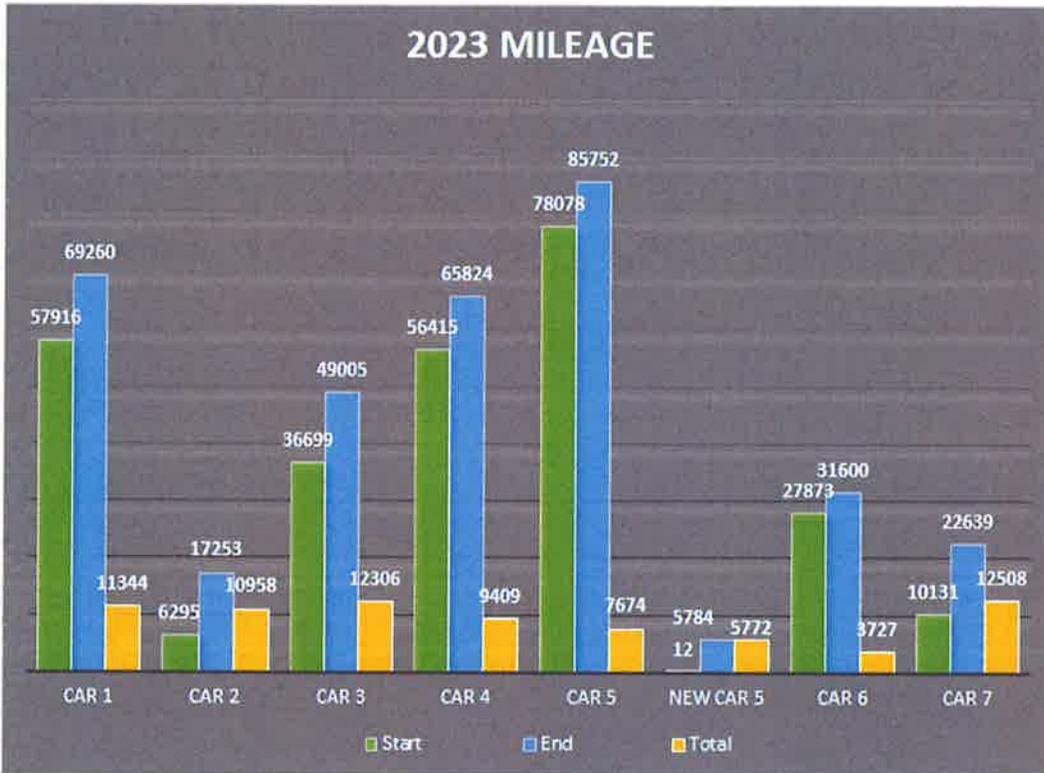


The Chardon Police Department fleet consists of six marked, and one unmarked, police vehicles. Sgt. Pfiester is responsible for the maintenance and service of the fleet. Sgt. Pfiester regularly monitors fleet vehicles to ensure that they are serviceable and ready to respond to emergencies. Officers have a primary and secondary vehicle assigned to them, for regular assignment. Fleet vehicles are equipped with emergency equipment including sirens, emergency warning lights, a WatchGuard video system, Getac mobile computers, prisoner transport partitions as well as a variety of first aid, evidence processing, and other necessary equipment.

CAR	VEHICLE	MAKE	MODEL	2023 MILEAGE			REPLACEMENT	
				START	END	TOTAL	PO/REC	SCH
1	2019	FORD	UTILITY	57916	69260	11344	2018	2024
2	2021	FORD	UTILITY	6295	17253	10958	2021/2022	2027
3	2019	FORD	UTILITY	36699	49005	12306	2019	2025
4	2016	FORD	UTILITY	56415	65824	9409	2016	2029
5	2018	FORD	UTILITY	78078	85752	7674	2017/2018	2023
New 5	2023	FORD	UTILITY	12	5784	5772	2022/2023	2028
6	2017	FORD	UTILITY	27873	31600	3727	2016	2026
7	2021	FORD	UTILITY	10131	22639	12508	2021/2022	2027
						73698		

FLEET - CONTINUED

By Sgt. Paul Pfiester



AAA GOLD RECOGNITION TRAFFIC SAFETY

By Lt. Matt DeLisa



The standard for traffic safety is high within the Chardon Police Department and with its members. Each shift our officers go out on patrol with the intent of making the city's roadways safe for all who travel on them. Whether it's through traffic enforcement or the officer's mere presence out within the community, officers make it a priority to do their best in accomplishing this goal. Like in years past their efforts have not gone unnoticed. The American Automotive Association (AAA) has recognized the Chardon Police Department for their traffic safety efforts and the department was awarded the Community Traffic Safety Program's "GOLD Award" for 2023.

The AAA Community Traffic Safety Program is designed to recognize area police departments throughout Northeast Ohio for the efforts they make to promote traffic safety awareness through enforcement and education in their communities. Departments are considered for various awards based on statistical evidence that is presented, along with the efforts put forth to educate the traffic community. Our officers take pride in their efforts to ensure the safety of both motorists and pedestrians, through education and enforcement.

CVS / PHARMACY MEDICATION DISPOSAL FOR SAFE COMMUNITIES PROGRAM – DEA DRUG TAKE BACK PROGRAM



By Lt. Matt DeLisa

When you enter the front lobby of the Chardon Municipal Building you will notice a red metal drug box in between the two police windows. Many people walk by it daily knowing the contents of the red box, but not being fully aware of how important and needed it is to keep our community safe.

Storing unused, unwanted, or expired prescription medications can lead to accidental poisoning, drug abuse, and even drug trafficking. Unfortunately, when people dispose of their medications, they often flush them down the toilet, not knowing that most wastewater treatment plants are not designed to safely remove medicine from water. As a result, these drugs end up contaminating our streams, rivers, and waterways. The red drug boxes provide communities with simple, safe, and effective ways to dispose of their leftover medications.

Since 2018, the Chardon Police Department has teamed up with CVS Pharmacy and their “Medication Disposal for Safer Communities Program,” as well as with the Drug Enforcement Administration’s (DEA) “Drug Take-Back Program.” Each program is designed to dispose of medications safely and responsibly, keeping not only the communities safe but also our natural resources.



On **April 22, 2023**, and again on **October 28, 2023**, the Chardon Police Department took part in the National Drug Take-Back Days, where a national spotlight is put on the importance of disposing of unwanted or unused medications properly. After each of the take-back programs, all agencies taking part gather what they have collected, and take them to a designated drop-off area, where the DEA picks them up and disposes of them properly.

Over the past year (2023) the Chardon Police Department collected over 100 lbs. of medications of which were properly disposed. Each year more and more people are becoming aware of the program and are doing their part to be more responsible to our community disposing of their unused, expired, and unwanted medications.

SCHOOL RESOURCE OFFICER / DARE PROGRAM



By SRO Elam



St. Mary's Fifth Grade Dare Graduation

Officer Jasen Elam is in his second year as the School Resource Officer for the Chardon Local School District. Officer Elam is a 19-year veteran of the Chardon Police Department. In addition to other duties, SRO Elam has served as a Field Training Officer and an evidence room custodian. He has earned an Associate's degree from Lakeland Community College and graduated from the Cleveland Heights Police Academy. He also served in the 838th Military Police Company of the Ohio Army National Guard from 1998 to 2004.

Officer Elam continues to serve as a liaison between the schools and the police department, and he is actively involved in working with school administrators, staff, and students to ensure a safe school environment, investigate crimes, and intervene in situations that require police involvement. Building strong relationships with students, faculty, staff, and parents is extremely important to SRO Elam, and to the Police Department.

Calls for service at the Chardon Schools have included lockouts, private property vehicle crashes, students in possession of vape pens, drugs, alcohol abuse, harassment, social media problems, disorderly conduct, theft, assault, and parking violations. The use of vape pens has continued to be a widespread issue among all ages of high school students, both male and female. Officer Elam assists other law enforcement officers with incidents involving students when they are not in school.

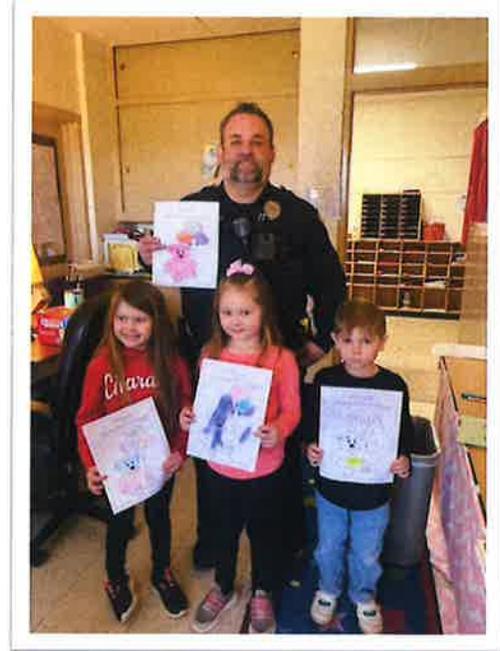
As SRO, Ofc. Elam also teaches the DARE program at the Chardon Middle School and St. Mary's Elementary School. He instructed 8 different 7th-grade classes at the middle school and 1 5th-grade class at St. Mary's. Officer Elam participates in safety drills at all of the schools located in the City including St. Mary's School.

SCHOOL RESOURCE OFFICER / DARE PROGRAM



As with previous SROs, Officer Elam continues to counsel students, sometimes with their parents, when appropriate to help ensure they avoid problems that might lead to law enforcement involvement and/or school violations. He also answers student's questions and concerns about legal issues, social issues, and school-related problems. Officer Elam is frequently asked to speak to various classes regarding legal issues, and societal matters that police officers frequently face.

A current issue that SRO Elam contends with fairly regularly, is the use of marijuana dab pens. Dab pens look very similar to vaping devices used to ingest tobacco or nicotine. A dab pen is used to vaporize cannabis concentrates and other additives such as thinning and preservative agents. Dabbing effects on the brain include slowed or dulled cognition. In addition, using dab pens can worsen and even trigger mental health issues. Dabs are of particular concern because the concentration of THC is often much higher and there have been overdoses associated with dab usage. Higher doses of THC are much more likely to produce anxiety, agitation, paranoia, and in some cases psychosis. THC dabs are odorless when vaporized in the dab pen making detection much more difficult for school staff members. This is a problem that school districts across the state are facing. The Chardon School District has installed vape detectors to help reduce the number of vaping incidents.



SRO Elam – Park School Art Show



TOURS & COMMUNITY OUTREACH PROGRAMS

MAPLE FESTIVAL
ROTARY FISHING DERBY
OLD GLORY DAYS
FIREWORKS
CONCERTS IN THE PARK
NATIONAL NIGHT OUT
KIDS FEST
BREWFEEST

LOVE FEST
TRUNK OR TREAT
HOMECOMING
HALLOWEEN CIDER & DONUTS
HOME FOR THE HOLIDAYS
CHRISTMAS PARADE – LIGHTING
SHOP WITH A COP
EASTER EGG HUNT



Ptl. Frantz: Maple Festival



Brewfest



*Ptl Bruckman:
Shop with a Cop*



*Ptl Bruckman & Ptl Carney:
Easter Egg Hunt*



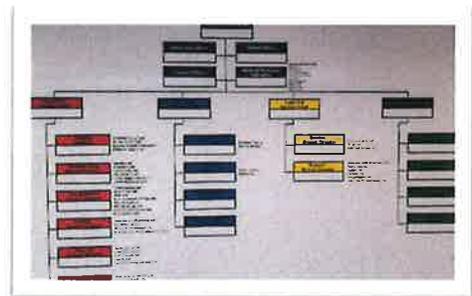
National Night Out

EMERGENCY OPERATIONS PLAN



In January, the Geauga County Department of Emergency Management assisted us in conducting a facilitated tabletop exercise of the City of Chardon - Emergency Operations Plan. A tabletop exercise is a discussion-based session where team members meet in an informal setting to discuss their roles during an emergency and their responses to a particular emergency. Exercises like this help us to clarify roles and responsibilities and to identify additional mitigation and preparedness needs.

City EOC Core Team Members and their designees attended the tabletop including representatives of the City’s police and fire departments, City Manager’s Office, Public Service, Mayor, Law Director, and Finance Director. Tom Vencl of the Geauga County Department of Emergency Management facilitated the exercise, and Michelle Sowers, of the Ohio Emergency Management Agency was also in attendance.



The exercise proved to be extremely beneficial for each of the participants, and it is anticipated that additional exercises will be planned in the future.

2023 EVENTS



FEBRUARY	NIGHT TO SHINE	METHODIST CHURCH
APRIL	SAP RUN	CHARDON MAPLE FESTIVAL
APRIL	10 MILE DROP	LAKE HEALTH
APRIL	MAPLE FESTIVAL	COMMUNITY EVENT
MAY	YOUR LIFE YOUR CHOICE	GEAUGA SHERIFF
JUNE	PRIDE FEST	GEAUGA PRIDE
JULY	FIREWORKS SHOW	CHARDON FIREWORKS FUND
JULY	CAR SHOW	CHAMBER OF COMMERCE
JULY	WILD MUSIC MAPLE	LOVE FEST INC
AUGUST	NATIONAL NIGHT OUT	COMMUNITY EVENT
AUGUST	BREWFEST	CHARDON ROTARY
OCTOBER	TRUNK OR TREAT	ST MARY'S CHURCH
OCTOBER	TRUNK OR TREAT	GEAUGA COUNTY EVENT
OCTOBER	CIDER & DONUTS	CHARDON POLICE HOST
OCTOBER	COSTUME PARADE	PARK SCHOOL
NOVEMBER	TROMP ON TRAFFICKING	STOP TRAFFICKING
NOVEMBER	CHRISTMAS PARADE	CHARDON SQUARE
DECEMBER	SHOP WITH A COP	CHARDON POLICE HOST

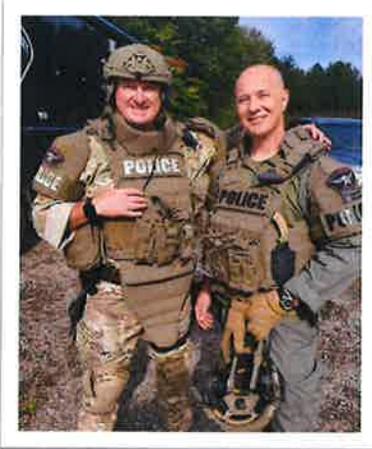


VALLEY ENFORCEMENT GROUP RESPONSE TEAM



2023 S.W.A.T Year End Report

The Valley Enforcement Group (VEG) Special Weapons and Tactics team consists of specially trained police officers from surrounding police agencies. These 15 officers are on call twenty-four hours a day, seven days a week. Team members can be called upon to respond to any incident where Special Weapons and Tactics are needed. This includes but is not limited to; barricaded subjects, hostage rescues, endangered persons, and high-risk narcotic arrest warrants.



Members of the team must remain in good physical condition by keeping a high level of physical fitness standards and also be highly proficient in firearm standards. New prospective team members undergo a rigorous selection process, which includes, receiving a 100% score on the OPOTA-approved handgun, rifle, and shotgun qualification. Officers must complete and pass a physical, fitness test, and oral interview with the team commander and leaders. The prospective team member also has an additional interview with the entire team.

After making the team, members are placed on probation for two years. All team members must complete and pass a one-mile run and physical agility obstacle course. At the end of the obstacle course team members discharge their handguns and have to achieve a passing score of 90%.

Training is of vital importance to the VEG SWAT team. The team values its training and expects its members to value training as well. During 2023, the SWAT team held 27 training sessions. Additional training included extensive range training, high-threat entry concepts, chemical munition deployment, defensive tactics, special weapons, and range qualifications. Operational training was also used on abandoned structures and homes. Some of the training included the use of outside members as active role players. While role-playing the active scenarios team members received real-life training situations that included; hostage takers, violent offenders, and barricaded subjects. Team members also trained with riot control munitions (gas) and working with police K9s for different scenarios.

SWAT CONTINUED



Three new members were added to the team in 2023. Increasing the number of officers on the team improves the team's ability to respond to callouts without the need for mutual aid assistance. The team hopes to add additional officers during 2024. The new members are: Ofc. Dan Fracci of the Russell Police Department, Ofc. Toby Leahy of the Chagrin Falls Police Department, and Ofc. Mike Winans of the Glenwillow Police Department.



SWAT ACTIVATIONS



During 2023, the SWAT team responded to seven callouts:

Warrant Service – 1 Barricaded Person(s) – 4 Security Detail – 1 Hostage - 1

February 12 – The SWAT team responded to Sterncrest Drive in Moreland Hills regarding a homicide suspect, who had barricaded himself inside a residence. Subsequent investigation revealed the incident was a case of “Swatting”, and no actual home or building existed at that address. The team was deactivated before their arrival on the scene.

March 11 - The SWAT team responded to Warrensville Hts. for a warrant service on a felonious assault suspect. The SWAT team conducted a surround and callout of the suspect’s residence. The suspect was taken into custody, without incident, and turned over to the Warrensville Hts. Police Department.

April 1 – The SWAT team was requested by Chardon P.D. to assist them with a public demonstration/protest on the Chardon city square related to a drag show brunch at the Element 41 restaurant. The event occurred without incident. The SWAT team then responded to the Community Church of Chesterland to assist the Lake/Geauga SWAT team to assist with a demonstration response to a drag show story hour being held at the church. The event occurred without incident.

April 5 – The SWAT team responded to Glenbrook Dr. in Reminderville to assist the U.S. Marshall’s Fugitive Task Force with a barricaded male, who was wanted on several outstanding warrants. The male suspect barricaded himself in an attic crawl space. Following failed negotiations with the suspect, OC liquid was introduced into the crawl space. Following the deployment of a noise flash diversionary device (flash-bang), the suspect surrendered without further incident. The suspect was turned over to the Reminderville Police Department.

April 25 – The SWAT team responded to Banbury Court in Warrensville Heights for a male who was holding two women hostages, following a domestic violence incident. While team members were assembling, the male exited the apartment and was taken into custody without further incident.

June 16– The SWAT team responded to Walford Road in Warrensville Heights for a male, who may have been in a mental crisis, barricaded himself in his bedroom following the attempted service of a protection order. It was believed the male could also have a firearm. After numerous attempts to negotiate with the suspect, the team eventually withdrew from the apartment to de-escalate the incident.

June 28 – The SWAT team responded to Louise Drive in South Russell for a report of a barricaded male subject following a domestic disturbance between a father and son. As SWAT officers were assembling, the subject was taken into custody, without further incident, by S. Russell P.D.

PERSONNEL



RETIREMENT:



Records Clerk Sally Harmasek & family

Records Custodian Sally Harmasek retired on June 1, 2023. Sally worked for the department serving as a dispatcher from 1996 to 2003, and in the police records office from 2003 through her retirement. Sally wore many hats during her time here performing many duties and responsibilities necessary to keep the department functioning efficiently. She was our LEADS TAC officer, working directly with LEADS to ensure that we complied with State and Federal regulations. She also ensured that mandatory reports were filled with the Ohio Attorney General's Office, the State Department of Youth Services, and the Ohio Bureau of Adult Detention. In addition, Sally ensured all public records maintained by the police department were prepared and made available to persons requesting them. Sally will certainly be missed.

DEPARTURES:

On Friday, June 30th, 2023 the Chardon Police Dispatch Center signed off the radio waves for the last time. The Center needed substantial and cost-prohibitive technology overhauls which would have cost nearly one million dollars to complete. In addition, difficulties in staffing, and limited IT support to maintain our ailing center contributed to the decision to transfer police & fire dispatching services to the Sheriff's Office.

On June 30th, 2023 the Department recognized our staff of dispatchers for their dedicated and faithful service to our community. Full-time dispatchers

included: Debbie Talarcek - 17 years combined full-time and part-time service; Melissa Leslie 12



Ft. Row: Christina Hull, Rachel Boehnlein, Marge Williams, Amy Shaw, Melissa Leslie, Hannah Willis.

2nd Row: Sally Harmasek, Lt. DeLisa, Chief Niehus, Mike Swanker, Debbie Talarcek

PERSONNEL - CONTINUED



years of full-time service, Amy Shaw - 12 years of combined full and part-time service, and John Kloski - 6 years of full-time service. Our part-time dispatchers included: Mike Swanker - 13 years, Debra Easton - 12.5 years combined service, Rachel Boehnlein - 12 years, Jennifer Hanas - 8 years, Hannah Willis - 7.5 years, Christina Hull and Christina Seamon each with 1 year of service.

The commitment demonstrated by our dispatchers contributed greatly to the longevity that our dispatch center enjoyed. The dispatchers were certainly the glue that held the center together, and we wish them well in their future endeavors.

BICYCLE PATROL



Bicycle patrols were limited during 2023 due to scheduling and staffing.

Chardon Police Department currently has two officers trained through the official IPMBA curriculum who are a part of the bicycle unit.

The bicycles are used as a supplemental patrol feature throughout the year. On the days when manpower and weather allow, bike officers can mount the bike on their cruiser during their shifts so that it would be available for use throughout the day. At various times, they would patrol using the bike in the residential areas of the City and some of the commercial areas. The officers found the use of the bike to be a meaningful public relations tool. During the night shift, an officer on a bicycle can be used in the same fashion but has the added benefit of being more covert, especially in and around businesses and residential areas. Utilization of the bicycles is manpower and weather-dependent, and unfortunately due to staffing, we were not able to utilize the bicycles as much as we would have preferred.

In conjunction with AAA and King Kone, the bike officers had 'safety citations' to issue to children that they observed wearing their helmets while bike riding. The children could then turn in a portion of their citation for a free ice cream cone at King Kone. The other part would be mailed to AAA to enter a drawing for a free bike.

We hope to resume bicycle patrols on a limited basis during 2024.

2024 GOALS



1. COMPLETE LEXIPOL POLICY ROLL-OUT
2. ACHIEVE OHIO COLLABORATIVE ACCREDITATION
3. ADD ADDITIONAL PATROL OFFICER
4. CONDUCT EMERGENCY OPERATION – TABLE TOP CHARDON SCHOOLS
5. DEDICATION OF JOHN BOHL MEMORIAL



1. INCREASE FELONY INDICTMENTS THROUGH CASE DEVELOPMENT
2. ACHIEVE GREATER VISIBILITY ON SQUARE AND RESIDENTIAL AREAS
3. PROACTIVE ENFORCEMENT THROUGH DIRECTED PATROL EFFORTS
4. INCREASE PROACTIVE TRAFFIC ENFORCEMENT EFFORTS



1. ADD SEXTING PRESENTATION FOR ALL 7TH GRADERS
2. SPEAK TO PHYSICAL SCIENCE CLASSES ON CRASH INVESTIGATION
3. VISIT HISTORY CLASSES DURING THE TOPIC OF PROHIBITION
4. INCLUDE DRIVING SIMULATOR AS PART OF SAFE DRIVING



“The duties which a police officer owes to the state are of a most exacting nature. No one is compelled to choose the profession of a police officer, but having chosen it, everyone is obliged to live up to the standard of its requirements. To join in that high enterprise means the surrender of much individual freedom”

President Calvin Coolidge

Annual Report

2023

FIRE DEPARTMENT

Submitted By:

**Justin Geiss
Chief**



To: Public officials and the residents of
the City of Chardon,

From: Chief Justin Geiss
Chardon Fire Department

The following pages contain the 2023 annual report for the Chardon Fire Department. The informative statistical data in the report reflects the professionalism and the accomplishments of our great Department.

During 2023 The Chardon Fire Department responded to a record number of alarms with a total of 2,326 calls for service. 1,385 of those were in the City of Chardon. This was a 9.3% increase over 2022 when a total of 1,261 emergency calls were handled. Over the last two years we have experienced a 15.7% increase in alarms. With this increased demand 28.5% of the time, we are on more than one call at a time!

We continue to maintain our high standard of excellence in training and continuing education to prepare ourselves for a wide range of emergencies that may occur.

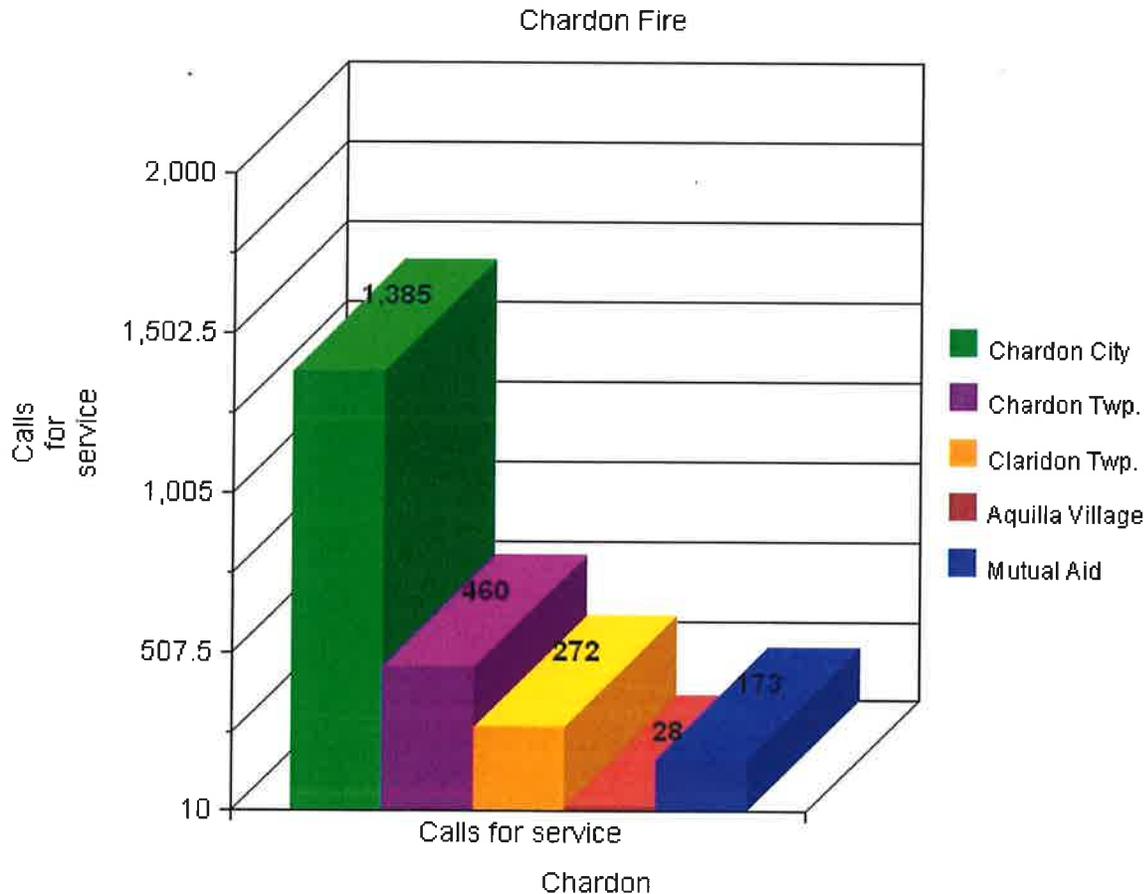
The members of The Chardon Fire Department work diligently, ensuring our residents receive the best care available in their time of need. We will continue to emphasize enthusiasm, hard work, dedication, and excellent service to meet the changes and challenges of the communities that we serve.

Respectfully Submitted,

Justin Geiss
Chief, Chardon Fire Department

Chardon Fire Department Emergency Calls by Entity 2023

<u>City of Chardon</u>	1385
<u>Chardon Township</u>	460
<u>Claridon Township</u>	272
Aquilla Village	28
Mutual Aid Given To Other Fire Departments	173
Dispatch Error	<u>8</u>
Total Emergency Calls	2326





**National Incident Fire Reporting
Type of Emergency Calls during 2023 in the City of Chardon**

- 111 - Building fire 3 0.22%
- 113 - Cooking fire, confined to container 2 0.14%
- 118 - Trash or rubbish fire, contained 2 0.14%
- 130 - Mobile property (vehicle) fire, other 1 0.07%
- 137 - Camper or recreational vehicle (RV) fire 1 0.07%
- 140 - Natural vegetation fire, other 3 0.22%
- 141 - Forest, woods or wildland fire 2 0.14%
- 142 - Brush or brush-and-grass mixture fire 2 0.14%
- 151 - Outside rubbish, trash or waste fire 2 0.14%
- 160 - Special outside fire, other 1 0.07%
- 200 - Overpressure rupture, explosion, overheat other 1 0.07%
- 212 - Overpressure rupture of steam boiler 1 0.07%
- 321 - EMS call, excluding vehicle accident with injury 1028
74.01%
- 322 - Motor vehicle accident with injuries 37 2.66%
- 324 - Motor vehicle accident with no injuries. 12 0.86%
- 353 - Removal of victim(s) from stalled elevator 2 0.14%
- 381 - Rescue or EMS standby 2 0.14%
- 411 - Gasoline or other flammable liquid spill 1 0.07%
- 412 - Gas leak (natural gas or LPG) 7 0.5%
- 422 - Chemical spill or leak 2 0.14%
- 424 - Carbon monoxide incident 1 0.07%
- 441 - Heat from short circuit (wiring), defective/worn 1 0.07%
- 444 - Power line down 26 1.87%
- 445 - Arcing, shorted electrical equipment 8 0.58%
- 511 - Lock-out 3 0.22%
- 512 - Ring or jewelry removal 2 0.14%
- 520 - Water problem, other 2 0.14%

522 - Water or steam leak 1 0.07%
 531 - Smoke or odor removal 21 1.51%
 541 - Animal problem 1 0.07%
 542 - Animal rescue 1 0.07%
 551 - Assist police or other governmental agency 2 0.14%
 552 - Police matter 2 0.14%
 553 - Public service 5 0.36%
 554 - Assist invalid 61 4.39%
 561 - Unauthorized burning 7 0.5%
 571 - Cover assignment, standby, moveup 1 0.07%
 600 - Good intent call, other 2 0.14%
 611 - Dispatched & cancelled en route 15 1.08%
 622 - No incident found on arrival at dispatch address 5 0.36%
 631 - Authorized controlled burning 1 0.07%
 650 - Steam, other gas mistaken for smoke, other 1 0.07%
 651 - Smoke scare, odor of smoke 1 0.07%
 652 - Steam, vapor, fog or dust thought to be smoke 2 0.14%
 700 - False alarm or false call, other 4 0.29%
 733 - Smoke detector activation due to malfunction 2 0.14%
 734 - Heat detector activation due to malfunction 1 0.07%
 735 - Alarm system sounded due to malfunction 6 0.43%
 740 - Unintentional transmission of alarm, other 11 0.79%
 741 - Sprinkler activation, no fire - unintentional 1 0.07%
 743 - Smoke detector activation, no fire - unintentional 10
 0.72%
 745 - Alarm system activation, no fire - unintentional 65
 4.68%
 746 - Carbon monoxide detector activation, no CO 2 0.14%
 812 - Flood assessment 1 0.07%



Firefighter Georskey rescuing a trapped hawk.



Even Chomps loves firetrucks!!

2023 Department Training

2023 Annual Report

Lt. B. Davidson

In 2023, Chardon Fire Department personnel logged 834.5 total hours of training among 47 members. This includes 9 full-time, 35 part-time and 3 volunteer members during the year 2023. There was a reduction in reported hours compared to last year's totals due to several members on leave, the overall increase in call volume, and a temporary hold on sending members to outside training schools.

University Hospital continues to provide EMS continuing education topics with three offerings monthly to the department. This is vital to our providers so they stay abreast on new medical equipment, protocol updates and skill reviews.

Fire related trainings in 2023 focused on apparatus driver/operator duties, company tour/building familiarization, incident reviews, fire suppression tactics, rural water supply operations and considerations, aerial apparatus operations and placement considerations, and wildland fire operations and tactics. Personnel focused many hours training with the new wildland suppression vehicle the department was able to put into service in late 2022.

Training Division fire training goals for 2024 include fire pump hydraulics, fire suppression and hose practices, truck company operations including aerial apparatus operations and ground ladder practices, hazardous material intervention and control and pre-plan reviews. It is the hope that the department can send personnel this year to focused training classes to enhance the overall operations of the department

Total Hours for Training Code: 3322 New Operator Checkoffs 12:00
Total Hours for Training Code: 3324 New Operator Checkoffs 5:00
Total Hours for Training Code: 3338 New Operator Checkoffs 7:00
Total Hours for Training Code: 3349 New Operator Checkoffs 17:00
Total Hours for Training Code: 3367 New Operator Checkoffs 32:00
Total Hours for Training Code: 3380 New Operator Checkoffs 2:00
Total Hours for Training Code: Aerial Equipment 20:00
Total Hours for Training Code: Apparatus/Equipment Inventory/Operational Review 186:00
Total Hours for Training Code: Blue Card Command 40:00
Total Hours for Training Code: Care of Apparatus and Equipment 15:00
Total Hours for Training Code: Company Tour, Building Familiarization 28:00
Total Hours for Training Code: District Familiarization 5:00
Total Hours for Training Code: EMS - ACLS 6:00
Total Hours for Training Code: EMS - Airway Training 24:15
Total Hours for Training Code: EMS - PALS 6:00
Total Hours for Training Code: EMS Continuing Education 95:00
Total Hours for Training Code: EMS-Trauma 16:00
Total Hours for Training Code: Fire Department Safety Officer: Health and Safety Officer 9:00
Total Hours for Training Code: Fire Inspector Continuing Education 38:30
Total Hours for Training Code: Fire Instructor Continuing Education 5:00
Total Hours for Training Code: Fire Pumps 12:00
Total Hours for Training Code: Fire Streams 7:30
Total Hours for Training Code: Firefighting Tactics 14:30
Total Hours for Training Code: Firefighting Tools 5:30
Total Hours for Training Code: Hose Practices 6:00
Total Hours for Training Code: Hydraulic Principles 4:00
Total Hours for Training Code: Ice Rescue 6:00
Total Hours for Training Code: Knox Box Locations/Maintenance 12:30

2023 Department Training Continued

Total Hours for Training Code: Maintenance/Repair 4:00
Total Hours for Training Code: Map and Territory Study 1:00
Total Hours for Training Code: Monitoring Equipment 5:00
Total Hours for Training Code: Nozzles and Appliances 5:00
Total Hours for Training Code: Pipeline Safety 2:00
Total Hours for Training Code: Public Relations 27:00
Total Hours for Training Code: Required Recruit Training 6:00
Total Hours for Training Code: RIT 4:30
Total Hours for Training Code: Ropes and Knots 14:00
Total Hours for Training Code: RT: Dive Rescue Course 57:00
Total Hours for Training Code: RT: Vehicle & Machinery Extrication Course 1:00
Total Hours for Training Code: Rural Water Ops 32:00
Total Hours for Training Code: Scenario 13:30
Total Hours for Training Code: Self Study 1:00
Total Hours for Training Code: Strategies and Tactics 3:00
Total Hours for Training Code: Target Hazards 10:00
Total Hours for Training Code: Water Supply 8:45
Total Hours for Training Code: Working in the Community 3:00
Totals for all selected Training Codes 1/1/2023 - 12/31/2023 41 personnel 834:30



Community Risk Reduction Program



**Firefighter/Paramedic A. Haefke
Community Risk Reduction Officer**

We are proud to announce the introduction of our Community Risk Reduction program! With this program we aim to reduce preventable injuries and death through community outreach programs rather than just responding to emergencies. According to the National Safety Council 175,500 preventable injury deaths occur every year in the United States, and an additional 52,500,000 people suffer nonfatal medically consulted injuries. The leading cause of preventable injury death in those 65 and older is falls. With these staggering numbers in mind Chardon Fire is taking a proactive approach to ensure the safety and well-being of our residents. We are currently offering voluntary home safety inspections at no cost to residents! The inspection will mitigate fall hazards, identify the need for grab handles, ensure working and properly placed smoke detectors, assist with key box installation, and perform a general fire safety inspection. We can also assist residents in need with gaining services from various state and local agencies such as, Department of Aging, Job and Family Services, Meals on Wheels, and other nonprofit organizations. Soon to be added to the program will be community CPR programs, and hot/cold weather safety awareness programs. If you or someone you know would benefit from any of these programs, please feel free to contact us at 440-285-4665 option 6. You can also keep up to date with us at our website, Chardonfire.org or on Facebook Chardon Fire Dept.-Ohio. We hope everyone has a safe and fun spring and thank you for your continued support!!

2023 Chardon High School Home Football Games



**Rescue Squad 3353 standing by at a Chardon Hilltopper Home Football Game.
Chardon Memorial Stadium**

The Department provided EMS Rescue Squad coverage during football games on:

September 1st
September 8th
September 22nd
October 13th
October 20th
October 27th

2023 Geauga County Fair

During the 2023 Geauga County Fair, members of the Chardon Fire Department were assigned to rescue and fire coverage, keeping all who attended safe. The fair had record attendance this year!



Fire Safety Education for School Children

During 2023 many schools and groups were able to visit or receive a visit from our firefighter to learn fire safety, some of these include: Park Elementary, Saint Mary's Kindergartners, and the Tiny Toppers at Maple Elementary, and multiple pre-schools.





How to Prevent Fire Accidents



1. **Cigarette Smoking:**
 - Do not throw cigarette butts anywhere
 - Strictly follow the NO SMOKING signs
 - Avoid smoking in bed
2. **Cooking:**
 - Do not leave cooking pots or pans unattended
 - Check gas stoves / LPG pipes for leaks
3. **Electrical Appliances:**
 - Do not make a wire "octopus" connection
 - Unplug all electrical appliances when not in use
 - Check all electrical installations regularly
4. **Hazardous Materials:**
 - Do not store hazardous materials
 - Maintain proper housekeeping
5. **Flammable Liquids/Lighters/Matches:**
 - Keep your children away from these items

BE FIRE SAFETY CONSCIOUS

Fire Prevention Bureau Annual Report 2023

The Fire Prevention Bureau of the Chardon Fire Department is responsible for fire safety inspections of commercial occupancies in the City of Chardon, Chardon Township, Claridon Township and Aquilla Village as per contracts that are maintained with each jurisdiction. Chief Justin Geiss is the appointed Fire Prevention Officer for all 4 communities. Chief Geiss has appointed Deputy Fire Marshal Ken Pritt Sr. to administrate and oversee the daily operations of the Fire Prevention Bureau. All members that do fire safety inspections are certified by the State of Ohio's Fire Marshal's office as Fire Safety Inspectors. The Department enforces both the Ohio Fire Code and the National Fire Code.

Along with regular fire safety inspections, the Bureau also witnesses fire system testing, review of plans for compliance with fire regulations, inspects new commercial facilities for occupancy and along with other members of the department, educates the public on fire safety issues. The Bureau normally issues notice of violations to inform the owners/operators of any fire code violations and is given a time limit in which to comply with the fire code. If they fail to comply, they then may be issued a Fire Department Citation, which may lead to court action.

The Chardon City Fire Prevention activities in 2023 included the following:

City of Chardon:

All commercial facilities that we were able to gain access to were inspected at least once. We witnessed hood tests 28 times, sprinkler tests 32 times, and fire protection system tests 48 times. The various school fire alarms were tested 25 times which included fire safety evacuation drills. Also performed were occupancy inspections, new and remodel building plan reviews, and executed regular fire safety inspections. We also performed several inspections of homes for foster care and adoption as required by the Department of Job and Family Services.

Fireworks demonstrations at the Chardon High School

Commercial and industrial alarms are tested by alarm companies 4 times a year.

Cooking hood systems are tested 2-4 times a year by hood system companies.

Commercial Knox box inspections and updating keys as needed.

The residential Knox box program provides Knox boxes for residents to allow the fire department access to their home in case of an emergency.

The smoke detector program provides smoke detectors to residents of the coverage area. These Knox boxes and detector programs assist the elderly, handicapped and other residents.

Training hours for the Deputy Fire Marshal totaled 49 hours to stay abreast of the current fire codes.





Making a Family's Christmas a little brighter

Chardon Fire has sponsored a local family now for 12 years! This year the Geiss family had the pleasure of shopping for a young family of a young family of three! The family are Chardon City residents and were thrilled to have a little extra under the tree! It was an honor to be able to help such a hard working family. The money for these type of activities comes directly from our fund raising efforts at the Maple Festival and other community events.



Annual Report

2023

FINANCE DEPARTMENT

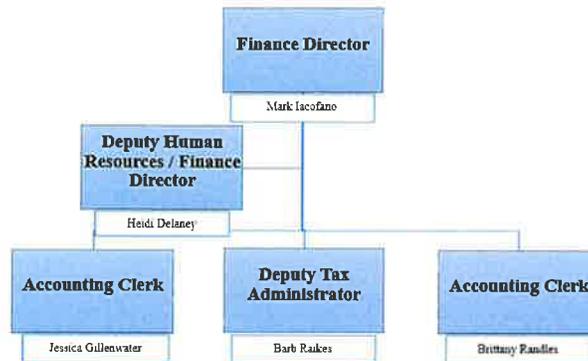
Submitted By:

**Mark Iacofano
Finance Director**

City of Chardon

2023 Financial Report

This document represents the 2023 financial report for the City of Chardon. The financial activities for the City of Chardon are carried out by the following positions:



This report is comprised of the following sections:

- Key Highlights, identifying the major aspects of the City's finances in 2023
- Fund balances, presenting the actual ending encumbered balances for each fund in 2023, and presenting historical trends and comparisons
- Revenues, presenting revenue breakdown, income tax revenue breakdown, charges for services revenue breakdown, and actual and prior year comparisons
- Expenditures, presenting actual expenditures by fund and prior year comparisons

Revenue Summary- All Funds-Annual Report

	2021 Actual	2022 Actual	2023 Actual
1.Income Taxes	\$7,182,992	\$7,719,352	\$7,806,601
2.Charges for Services	\$4,571,829	\$5,217,730	\$5,152,114
3.1.Property Taxes	\$1,472,763	\$1,824,557	\$1,826,013
3.2.Other Taxes	\$716,951	\$702,590	\$833,837
3.3.TIF/RID	\$211,297	\$233,853	\$246,007
4.Grants, Loans, Bonds	\$1,382,413	\$689,024	\$764,921
5.Court Costs & Fines	\$1,245,852	\$1,209,744	\$1,151,700
6.Interest Earnings	\$66,016	\$113,096	\$318,164
7.Transfers In	\$2,548,221	\$4,055,660	\$3,751,461
8.Other	\$585,775	\$562,997	\$861,937
TOTAL	\$19,984,107	\$22,328,603	\$22,712,758

Annual Report-All Fund Expenditures by Function 2020-2023

	2020 Actual	2021 Actual	2022 Actual	2023 Actual
Public Safety	\$3,606,951	\$3,189,054	\$3,846,429	\$4,222,805
General Government	\$4,153,364	\$3,755,540	\$4,767,146	\$5,142,127
Streets, Lands, Buildings	\$3,205,656	\$3,936,757	\$3,726,663	\$4,693,117
Parks	\$2,570,728	\$357,014	\$514,453	\$686,780
Water & Sewer	\$2,710,021	\$3,813,571	\$4,086,447	\$3,650,878
Municipal Court	\$1,443,419	\$1,534,440	\$1,639,489	\$1,606,421
Debt	\$2,062,851	\$1,665,393	\$1,240,176	\$1,244,159
TOTAL	\$18,752,989	\$18,261,768	\$18,820,802	\$21,246,286

Fund Balances-Budget2024-beg.balanceonly

Funds Description	Beginning Balance 1-17-2024
Amount	
ALCOHOL ENFRMNT & ED. FUND	5,840.95
AMBULANCE FUND	268,902.30
AMERICAN RESCUE PLAN FUND	542,568.16
CEMETERY ENDOWMENT FUND	16,938.63
CEMETERY FUND	65,684.45
CHARDON SQUARE CAPITAL IMPROVEMENT FUND	11,454.27
CIDER MILL RID FUND	2,939.44
COMPUTERIZED LEGAL RESEARCH FUND	27,969.04
CONSTR.GUARANTEE BOND FUND	130,497.37
COURT COMPUTER PROJECTS FUND	53,719.63
DRIVERS INTRLCK & ALCOHOL MONITRING FUND	84,718.77
DRUG LAW ENFORCEMENT FUND	843.86
FIRE & AMBULANCE OPER. FUND	610,867.77
G. O. DEBT SERVICE FUND	233.54
GENERAL CAPITAL IMPR. RESERVE FUND	213,138.68
GENERAL FUND	2,724,844.82
GENERAL OPERATING RESERVE FUND	2,250,000.00
HIDDEN GLEN RID FUND	652,081.60
INDIGENT DR. ALCHL TR. FUND	18,304.80
INFRASTRUCTURE IMPRO. FUND	296,844.90
JOHN BOHL MEMORIAL FUND	146.68
LAW ENFORCEMENT TRUST FUND	29.40
LAW LIBRARY FUND	0.00
LOCAL CORONAVIRUS RELIEF FUND	0.00
OPIOID SETTLEMENT FUND	22,728.97
PARK & RECREATION FUND	94,713.24
PAYROLL STABILIZATION FUND	193,663.45
PERMISSIVE TAX FUND	139,084.26
POLICE OPERATING LEVY FUND	23,620.36
POLICE PENSION FUND	62,863.83
PROBATION SERVICES FUND	54,782.80
REDWOOD TIF/RID	0.00
S. C. M & R. FUND	415,230.94
SANITARY SEWER ASSMT. & REV. LOAN FUND	46,524.86
SELF-INSURANCE FUND	8,054.18
SEWER CAPITAL IMPR. RESERVE FUND	568,120.19
SEWER OPERATING FUND	484,851.95
SHADE TREE FUND	83,876.65
SIDEWALK FUND	48,584.56
SIDEWALK IMPROVEMENT FUND	139,571.14
SPECIAL PROJECTS FUND	77,071.70
STATE HIGHWAY IMPR. FUND	55,750.59
STREET LIGHTING FUND	76,698.59
THISTLE CREEK RID	2,179.32
TIF FUND	244,980.27
TORT CLAIM FUND	552.83
UNCLAIMED MONEY FUND	15,697.29
WATER CAPITAL IMPR. RESERVE FUND	308,280.00
WATER OPERATING FUND	333,093.02
WINDERMERE & WILLO-TREE RID FUND	110,560.02
WPCLF CAPITAL IMPR. FUND	34,757.72
WPCLF DEBT SERVICE FUND	159,988.61
WSRLA DEBT SERVICE FUND	6,015.40
WWTP CAPITAL IMPR. FUND	185,445.82
AMOUNT	11,975,911.62

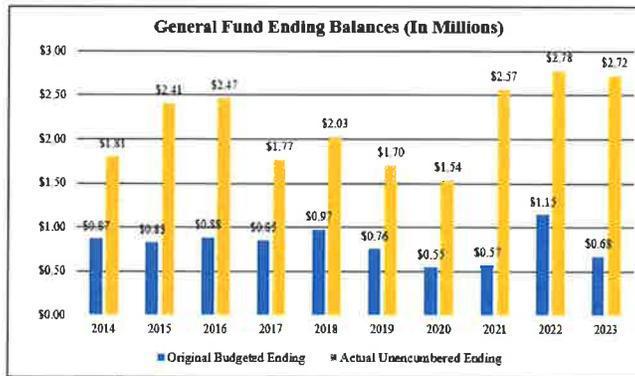
Actual Ending Unencumbered Balances: 2014 to 2023

YEAR	ALL FUNDS	GENERAL FUND
2014	\$6,860,939	\$1,808,956
2015	\$7,366,024	\$2,410,500
2016	\$8,046,353	\$2,467,988
2017	\$7,106,414	\$1,774,985
2018	\$7,685,042	\$2,025,452
2019	\$8,708,304	\$1,700,709 ¹
2020	\$8,288,825 ²	\$1,336,766 ²
2021	\$9,256,315	\$2,571,170 ³
2022	\$11,317,414	\$2,783,553
2023	\$11,975,912	\$2,724,845

¹ As the City budgeted for a lower reserve in 2019 in the General Fund because the General Operating Reserve was fully funded, the decline in fund balance was expected and mainly due to transfers to the General Capital Improvement Reserve Fund, totaling \$930,000.

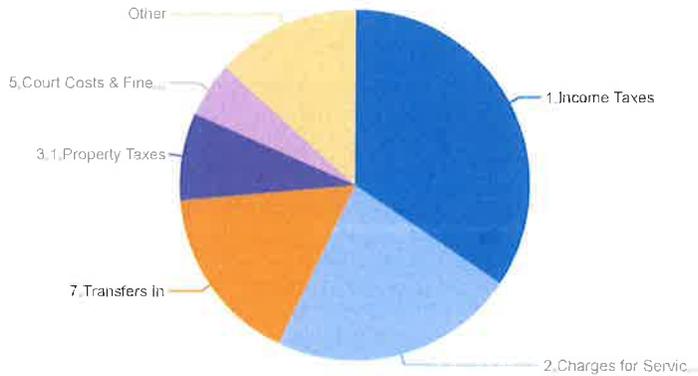
² While the City also budgeted for a lower reserve in the General Fund in 2020 than in 2019, the impact of the COVID-19 pandemic contributed to the lower ending balances in 2020 for the General Fund and all funds.

³ In 2021, the fund balances increased significantly because the actual impact of the COVID-19 pandemic was not as dire as the estimates at the beginning of 2021, primarily reflected in the higher income tax collections.



All Funds Revenue Breakdown Actual 2023

Data Updated Jan 31, 2024, 6:23 AM



\$22,712,757.58
Revenues in 2023

All Funds Revenue Breakdown Actual 2023

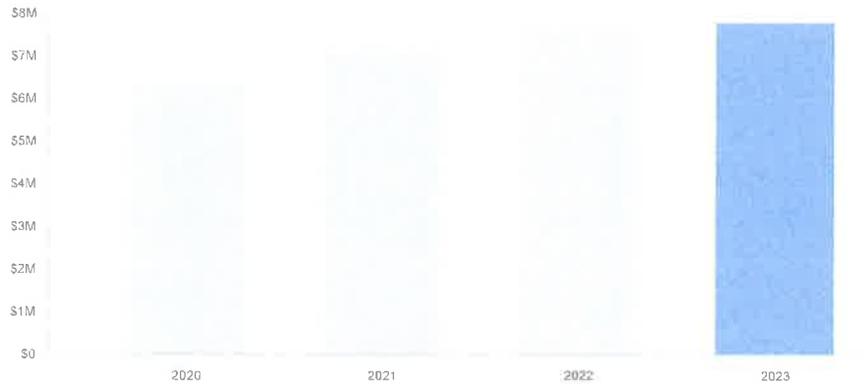
	2023 Actual
1.Income Taxes	\$7,806,601
2.Charges for Services	\$5,152,114
3.1.Property Taxes	\$1,826,013
3.2.Other Taxes	\$833,837
3.3.TIF/RID	\$246,007
4.Grants, Loans, Bonds	\$764,921
5.Court Costs & Fines	\$1,151,700
6.Interest Earnings	\$318,164
7.Transfers In	\$3,751,461
8.Other	\$861,937
TOTAL	\$22,712,758

Annual Report-Actual Income Tax Revenue

	2020 Actual	2021 Actual	2022 Actual	2023 Actual
MUNICIPAL INCOME TAXES	\$6,385,192	\$7,182,992	\$7,719,352	\$7,806,601
TOTAL	\$6,385,192	\$7,182,992	\$7,719,352	\$7,806,601

**Annual Report-Actual
Income Tax Revenue**

Data Updated Jan 31 2024, 6:23 AM



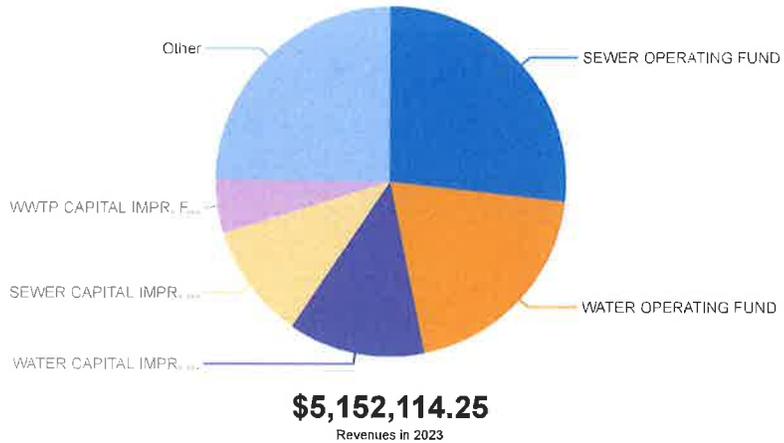
\$7,806,601.15
Revenues in 2023

Annual Report-Charges for Services

	2020 Actual	2021 Actual	2022 Actual	2023 Actual
SEWER OPERATING FUND	\$1,296,675	\$1,322,434	\$1,323,625	\$1,381,295
WATER OPERATING FUND	\$987,310	\$1,014,386	\$992,290	\$1,026,851
SEWER CAPITAL IMPR. RESERVE FUND	\$234,281	\$388,977	\$536,746	\$551,453
WATER CAPITAL IMPR. RESERVE FUND	\$1,475	\$298,425	\$663,301	\$657,506
GENERAL FUND	\$222,571	\$246,560	\$265,106	\$246,257
AMBULANCE FUND	\$171,898	\$187,884	\$225,199	\$236,935
WPCLF DEBT SERVICE FUND	\$190,936	\$155,523	\$245,002	\$153,896
WWTP CAPITAL IMPR. FUND	\$29,595	\$63,249	\$347,673	\$256,662
STREET LIGHTING FUND	\$134,654	\$136,590	\$135,778	\$135,823
PARK & RECREATION FUND	\$37,299	\$135,418	\$167,056	\$162,131
WSRLA DEBT SERVICE FUND	\$288,236	\$175,110	\$0	\$0
FIRE & AMBULANCE OPER. FUND	\$105,449	\$107,558	\$109,887	\$121,412
SIDEWALK IMPROVEMENT FUND	\$103,615	\$104,981	\$104,481	\$104,612
WPCLF CAPITAL IMPR. FUND	\$245,758	\$122,962	\$166	\$0
SHADE TREE FUND	\$72,517	\$73,643	\$73,214	\$73,113
CEMETERY FUND	\$28,089	\$35,297	\$24,179	\$41,723
SANITARY SEWER ASSMT. & REV. LOAN FUND	\$2,914	\$2,832	\$4,026	\$2,447
TOTAL	\$4,153,271	\$4,571,829	\$5,217,730	\$5,152,114

Annual Report-Charges for Services

Data Updated Jan 31, 2024, 6:23 AM



Annual Report-Actual Revenues for 2020-2023 by Fund

	2020 Actual	2021 Actual	2022 Actual	2023 Actual
GENERAL FUND	\$8,298,550	\$8,952,147	\$9,669,043	\$9,933,737
GENERAL CAPITAL IMPR. RESERVE FUND	\$2,315,639	\$839,352	\$1,260,333	\$1,723,366
SEWER OPERATING FUND	\$1,353,669	\$1,346,246	\$1,351,197	\$1,433,742
FIRE & AMBULANCE OPER. FUND	\$871,727	\$885,027	\$1,242,678	\$1,268,996
WATER OPERATING FUND	\$1,033,000	\$1,041,043	\$1,045,835	\$1,092,052
WPCLF DEBT SERVICE FUND	\$1,343,666	\$849,563	\$586,802	\$495,846
S. C. M & R. FUND	\$558,302	\$616,904	\$613,088	\$730,531
INFRASTRUCTURE IMPRO. FUND	\$27,518	\$868,940	\$727,404	\$526,584
SEWER CAPITAL IMPR. RESERVE FUND	\$237,453	\$437,231	\$843,449	\$577,748
WATER CAPITAL IMPR. RESERVE FUND	\$4,864	\$445,471	\$847,828	\$681,879
WSRLA DEBT SERVICE FUND	\$400,236	\$379,120	\$396,160	\$396,145
G. O. DEBT SERVICE FUND	\$380,789	\$316,000	\$369,210	\$372,300
PARK & RECREATION FUND	\$195,173	\$392,666	\$431,398	\$339,533
PROBATION SERVICES FUND	\$278,593	\$295,725	\$306,946	\$357,070
CHARDON SQUARE CAPITAL IMPROVEMENT FUND	\$98,275	\$143,660	\$154,387	\$615,132
POLICE PENSION FUND	\$200,288	\$182,014	\$252,097	\$244,158
SPECIAL PROJECTS FUND	\$214,552	\$195,437	\$193,086	\$227,703
AMBULANCE FUND	\$174,735	\$187,884	\$225,199	\$236,935
POLICE OPERATING LEVY FUND	\$187,626	\$190,912	\$192,404	\$193,023
WWTP CAPITAL IMPR. FUND	\$29,595	\$63,249	\$347,673	\$256,662
STREET LIGHTING FUND	\$135,385	\$157,256	\$135,778	\$136,830
SIDEWALK IMPROVEMENT FUND	\$103,615	\$104,981	\$104,481	\$236,612
AMERICAN RESCUE PLAN FUND	\$0	\$270,205	\$272,363	\$0
HIDDEN GLEN RID FUND	\$97,491	\$114,099	\$118,856	\$122,114
WPCLF CAPITAL IMPR. FUND	\$245,758	\$122,962	\$166	\$0
TIF FUND	\$73,203	\$95,464	\$77,451	\$83,738
COURT COMPUTER PROJECTS FUND	\$73,923	\$85,502	\$83,937	\$72,118
SHADE TREE FUND	\$72,917	\$73,643	\$73,214	\$73,113
LOCAL CORONAVIRUS RELIEF FUND	\$280,780	\$0	\$0	\$0
CEMETERY FUND	\$66,333	\$50,875	\$60,868	\$60,536
COMPUTERIZED LEGAL RESEARCH FUND	\$17,924	\$146,293	\$21,326	\$23,113
STATE HIGHWAY IMPR. FUND	\$44,825	\$49,222	\$49,340	\$57,932
GENERAL OPERATING RESERVE FUND	\$0	\$0	\$150,000	\$0
PERMISSIVE TAX FUND	\$26,272	\$27,062	\$31,270	\$34,338
WINDERMERE & WILLO-TREE RID FUND	\$3,100	\$963	\$37,485	\$37,964
INDIGENT DR. ALCHL TR. FUND	\$13,638	\$18,165	\$17,269	\$15,350
LAW LIBRARY FUND	\$14,188	\$15,503	\$13,834	\$15,345
DRIVERS INTRLCK & ALCOHOL MONITRING FUND	\$14,838	\$14,626	\$13,701	\$12,170
OPIOID SETTLEMENT FUND	\$0	\$0	\$4,143	\$18,586
SANITARY SEWER ASSMT. & REV. LOAN FUND	\$2,914	\$2,832	\$4,026	\$2,447
UNCLAIMED MONEY FUND	\$2,489	\$1,030	\$2,550	\$4,124
JOHN BOHL MEMORIAL FUND	\$0	\$3,620	\$0	\$0
THISTLE CREEK RID	\$0	\$0	\$25	\$2,154
ALCOHOL ENFRMNT & ED. FUND	\$185	\$440	\$145	\$554
CIDER MILL RID FUND	\$38	\$771	\$36	\$37
CEMETERY ENDOWMENT FUND	\$35	\$2	\$122	\$443
SELF-INSURANCE FUND	\$66	\$0	\$0	\$0
TOTAL	\$19,494,165	\$19,984,107	\$22,328,603	\$22,712,758

Annual Report-Actual Expenditures 2020-2023 by Fund

	2020 Actual	2021 Actual	2022 Actual	2023 Actual
GENERAL FUND	\$8,414,489	\$7,904,728	\$9,384,842	\$10,094,951
GENERAL CAPITAL IMPR. RESERVE FUND	\$3,052,810	\$420,931	\$899,775	\$1,930,577
SEWER OPERATING FUND	\$1,148,198	\$1,332,693	\$1,489,274	\$1,278,704
FIRE & AMBULANCE OPER. FUND	\$887,294	\$956,619	\$1,151,883	\$1,244,519
WATER OPERATING FUND	\$974,384	\$1,056,752	\$1,144,261	\$943,556
WPCLF DEBT SERVICE FUND	\$1,333,751	\$904,279	\$474,820	\$475,263
S. C. M & R. FUND	\$551,571	\$808,826	\$650,902	\$463,546
WATER CAPITAL IMPR. RESERVE FUND	\$8,813	\$488,663	\$577,638	\$805,834
SEWER CAPITAL IMPR. RESERVE FUND	\$218,267	\$459,484	\$599,511	\$461,784
INFRASTRUCTURE IMPRO. FUND	\$49,423	\$886,255	\$315,138	\$430,754
WSRLA DEBT SERVICE FUND	\$396,146	\$396,146	\$396,146	\$396,146
G. O. DEBT SERVICE FUND	\$332,955	\$364,969	\$369,210	\$372,751
PARK & RECREATION FUND	\$181,389	\$336,043	\$369,268	\$406,004
PROBATION SERVICES FUND	\$282,734	\$289,652	\$311,780	\$325,716
POLICE PENSION FUND	\$204,526	\$172,340	\$227,765	\$227,610
POLICE OPERATING LEVY FUND	\$204,186	\$170,411	\$200,691	\$218,566
SPECIAL PROJECTS FUND	\$186,323	\$220,449	\$142,331	\$228,441
AMBULANCE FUND	\$271,272	\$193,879	\$109,679	\$114,316
STREET LIGHTING FUND	\$108,632	\$147,886	\$160,296	\$118,830
WWTP CAPITAL IMPR. FUND	\$30,000	\$60,000	\$265,000	\$161,000
SIDEWALK IMPROVEMENT FUND	\$9,714	\$128,612	\$29,956	\$237,428
WPCLF CAPITAL IMPR. FUND	\$253,380	\$126,690	\$0	\$0
COURT COMPUTER PROJECTS FUND	\$95,983	\$80,261	\$85,925	\$67,894
LOCAL CORONAVIRUS RELIEF FUND	\$224,827	\$55,953	\$0	\$0
SHADE TREE FUND	\$53,275	\$57,170	\$56,094	\$64,578
COMPUTERIZED LEGAL RESEARCH FUND	\$8,380	\$49,062	\$142,223	\$6,082
STATE HIGHWAY IMPR. FUND	\$51,094	\$56,568	\$38,353	\$49,815
CEMETERY FUND	\$43,818	\$35,152	\$50,962	\$55,917
SIDEWALK FUND	\$13,225	\$4,462	\$128,477	\$14,933
TIF FUND	\$46,540	\$46,540	\$0	\$0
INDIGENT DR. ALCHL TR. FUND	\$20,000	\$15,000	\$20,000	\$20,000
LAW LIBRARY FUND	\$14,188	\$15,503	\$13,834	\$15,345
DRIVERS INTRLCK & ALCOHOL MONITRING FUND	\$10,776	\$6,837	\$11,061	\$13,651
PAYROLL STABILIZATION FUND	\$30,000	\$0	\$0	\$0
SELF-INSURANCE FUND	\$19,770	\$94	\$0	\$0
HIDDEN GLEN RID FUND	\$17,100	\$0	\$0	\$0
UNCLAIMED MONEY FUND	\$1,067	\$2,671	\$3,490	\$1,566
TORT CLAIM FUND	\$2,500	\$0	\$0	\$0
CEMETERY ENDOWMENT FUND	\$191	\$191	\$218	\$212
TOTAL	\$19,752,989	\$18,251,768	\$19,820,802	\$21,246,286

Annual Report

2023

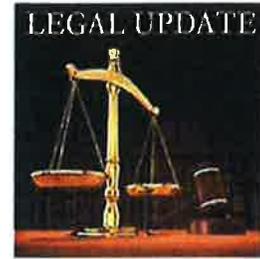
DEPARTMENT OF LAW

Submitted By:

**Benjamin Chojnacki
Law Director**

DEPARTMENT OF LAW

2023 YEAR END REPORT



By: Benjamin Grant Chojnacki, Law Director

The Department of Law is comprised of the Law Director and the Assistant Police Prosecutors who prosecute criminal matters in the Chardon Municipal Court. The Department of Law and the Law Director act as the legal adviser, attorney, and counsel for the City, and for all offices, departments, divisions, bureaus, boards, commissions, and bodies of the City in connection with municipal affairs. In 2023, the Department of Law was comprised of Ben Chojnacki, as the Law Director; Steven E. Patton, as Assistant Police Prosecutor; and John Bosco, as Assistant Police Prosecutor.

2023 was a busy year for Department of Law. The first quarter saw our Department's efforts focused heavily on assisting the City with negotiations with the various collective bargaining units and working with the City's dispatchers to complete dispatch operations. The balance of the year was spent counseling various City Departments on the day-to-day issues that commonly occur in local government (planning and zoning matters, employment issues, etc.), prosecuting criminal matters in the Chardon Municipal Court, and preparing legislation.

The City's employees and officials made 2023 a productive year for the Department of Law. We look forward to 2024!

Annual Report

2023

**COMMUNITY DEVELOPMENT
DEPARTMENT**

Submitted By:

**Steven Yaney
Community Development Administrator**

CITY OF CHARDON COMMUNITY DEVELOPMENT DEPARTMENT

2023 ANNUAL REPORT

Thank you for your interest in the City of Chardon Community Development Department. The following report summarizes the activities of the Department in 2023.

The City of Chardon Community Development Department consists of a Community Development Administrator (Steven Yaney) and a part-time Zoning Inspector (Peter Byrnes). The Department provides a central point for coordinating and monitoring construction and land development activities within the City of Chardon. In addition, the Department provides support services for the administration and enforcement of the Municipal Zoning Ordinance, Land Planning and Development Regulations and the International Property Maintenance Code. The Department processes the permits required by the Municipal Zoning, Land Development, and Streets and Utilities Regulations and provides follow-up and enforcement for the permit process. Additionally, the Department provides administrative support to the Planning Commission.

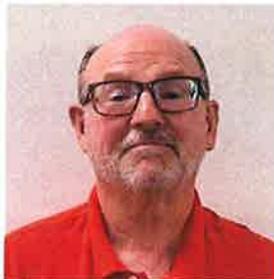
The City of Chardon strives to create an attractive, vibrant, and diverse community through innovative planning and community development strategies and practices, while protecting property values for our residents.

Smart planning today ensures that Chardon will be a wonderful place to live, work, and play for years to come. The steps we take today will have a direct impact on our residents' quality of life for generations.

I am proud of the impact that the Community Development Department has in our community and look forward to the continued success in the future.



Steven M. Yaney
Community Development Administrator
City of Chardon



Peter Byrnes
Community Development Project Coordinator
City of Chardon

PERMITS ISSUED 2023

This Department has the direct responsibility for administering the Municipal Zoning Ordinance. Further, the Community Development Administrator has been appointed by the Planning Commission as the Commission's agent for certain administrative actions and processes required by the City's Land Planning and Development Regulations. 2023 continued to be an exceptional year for permits. Staff is seeing permit numbers meet and, in some cases, exceeding pre-COVID 19 numbers in the five-year lookback. Chardon saw an uptick in new home starts from 2022 to 2023 (11 to 12) which can be contributed to Thistle Creek subdivision. The City also saw permits for eight (8) additional new single family attached residential buildings that accounted for thirty-five (35) new units in the Redwood development. Residential accessory permits (i.e. decks, sheds, fences) have remained fairly steady from 2016-2020 within a range of 50-68 permits each year. However, 2021 and 2022 saw a significant decrease for 2021 (38) to 2022 (39). Staff believes this is due to costs and material and labor shortages caused by the COVID-19 pandemic. We did see a large increase from 2022 (39) to 2023 (47) in residential accessory permits. There were two (2) new commercial buildings in 2023, and there were twenty-one (21) occupancy permits issued for commercial/industrial properties in 2022, which was a 25% decrease from 2022 (28), but the same number as we had in 2021. Occupancy permits consist of either new businesses opening within the city or an existing business expanding into new tenant space.

Even though the platted sections of Hidden Glen are finishing up, the City does not plan to see decreases in the new single-family residential starts as Redwood and Thistle Creek continue to develop, along with Park Avenue Mews, Maple Trace, and Willo Tree which are in various stages of the design and approval process at the end of 2023. Below are pictures of new homes in the Thistle Creek subdivision.



Redwood USA has started construction on their single-family attached residential neighborhood off Seventh Avenue. In 2023, Redwood USA pulled permits for eight (8) buildings and thirty-five (35) total units. As of the end of 2023 construction has been started or completed on all twenty (20) buildings and ninety-one (91) units.



The City of Chardon saw a large uptick in industrial permits in 2022. The department had permits for three (3) new industrial buildings (GBSA/GBSI Warehouse, Beving & Dall and Ohio Ordnance Works). In addition to the three new buildings, there was also a major expansion approved at WeCall on Center Street. The left picture shows construction at Beving & Dall on Fifth Avenue, while the right picture shows the new GBSA/GBSI Warehouse on Parker Court. All of the construction projects were completed in 2023. The bottom picture is of Ohio Ordnance Works which will be completed in 2024.



The following table identifies the type and number of zoning and development-related permits issued during this reporting year.

<u>ZONING</u>	<u>NUMBER</u>
<u>Residential Construction</u>	
New one- and two-family dwellings	12 (Average living area = 2,042 sq. ft.)
Additions, remodeling and accessory structures	47
Multi-Family dwellings	0
Home Occupation	0
Single Family Attached	8 (Total Units: 35)
<u>Commercial Construction</u>	
New Buildings	2
Additions, remodeling and accessory structures	26 (includes parking lot projects)
Telecommunications Tower (includes co-locations)	0
Outdoor Dining	6
Entertainment Device Arcade	2
Historic Color Palette	0
<u>Industrial Construction</u>	
New Buildings	0
Additions, remodeling and accessory structures	0 (includes parking lot projects)
<u>Public/Semipublic Construction</u>	
New Buildings	0
Additions, remodeling and accessory structures	1 (includes parking lot projects)
<u>Occupancy Permits</u>	
Commercial	19
Industrial	2
Temporary	4
<u>Signs</u>	
General	22
Temporary	0

	2019	2020	2021	2022	2023
New Residential Units	4	2	5	11	12
Residential Accessory	56	68	38	39	47
New Commercial Buildings	0	1	0	0	2
Commercial Permits	25	15	30	28	34
New Industrial Buildings	0	0	0	3	0
Industrial Permits	1	0	0	1	0
Signs	18	20	23	20	22

Miscellaneous: 0

Permit Applications Denied 0

Permit Applications Withdrawn 0

Subdivision of Land

Minor Subdivisions and Lot Splits 5

Major Subdivision and PRD Submittals 0

Vacant Property Registration 1

Public Service Permits

Water line work permits 2

Sanitary sewer work permits 9

Storm sewer work permits 3

Street work permits 23

Sanitary sewer tie-in 0

Sidewalk 0

Demolition Notifications 3

Second Water Meter 0

Driveway permit 13

City Projects

2023 City Sidewalk Maintenance Program

2023 Crack Sealing Program

2023 Street Maintenance Program

Burlington Lift Station

Seventh Avenue Extension

Hidden Glen Water Main Loop

Subtotal 6

Total Permit Actions 214

CODE ENFORCEMENT ACTIONS

The following table relates the type and number of enforcement actions taken by this Department during 2023. This Department has the direct responsibility to enforce the Zoning Ordinance of the City and the Municipal Property Maintenance Code. Further, the Community Development Administrator has been appointed by the Planning Commission as the Commission's agent for certain enforcement actions.

Total enforcement actions decreased by 4.7% from 2022 (171) to 2023 (163). The total violations seem to be stabilizing back to or just slightly higher than pre-COVID totals. The City saw a large increase of 20.2% for high grass violations from 2022 (99) to 2023 (119) and a 108.7% increase from our historic low in 2022 (57). On the flip side, property maintenance violations have remained basically the same from 2022 (36) to 2023 (35). The Department has seen the total volume of property maintenance violations is in line with average from 2018-2020 of 27 violations per year. City Council along with the Community Development Department have developed a strong reputation for what is the minimal expectations for property owners in the City of Chardon with regards to property maintenance. The Department also provides inspection and administrative resources to the City Manager for the enforcement of other municipal codes and regulations. The following Codified Ordinance enforcement actions were undertaken during the report year.

<u>TYPE</u>	<u>NUMBER</u>
Sign	3
High Grass	119
Property Maintenance	35
No Permit	1
Miscellaneous*	5
*(Includes parking lots)	
Total Enforcement Actions	163

	2019	2020	2021	2022	2023
Signs	7	43	9	5	3
High Grass	84	80	57	99	119
Property Maintenance	22	31	84	36	35
No Permit	12	5	9	3	1
Miscellaneous	5	20	40	28	5
TOTAL	130	179	199	171	163

The pictures shown below are just several examples of the types of violations the Community Development Department deals with on a regular basis. The upper left picture depicts a grass violation. The upper right picture depicts an abandoned furniture and mattresses at a residence. The middle left picture depicts a boat parked in the public right-of-way on a sidewalk. The middle right picture depicts a property maintenance issue with dilapidated cat houses installed at a business. The lower left picture depicts an example of an abandoned sign (FroyoTwist). The lower right picture depicts an example of a construction drive installed without a street work permit.



MUNICIPAL PLANNING COMMISSION

The Planning Commission held twelve (12) meetings and three (3) joint work sessions with City Council during 2023. These meetings encompassed consideration of twenty-two (22) new agenda items and forty-four (44) actions taken and five (5) informal discussions. The Municipal Planning Commission consists of seven (7) members, including two (2) councilmen. The members of the Municipal Planning Commission are:

Andrew Blackley, Chairman	Dean Peska
Mary Jo Stark, Vice Chairman	Colin Wantz
Lene Hill	Robert Emmons
Dan Meleski	

Planning Commission Actions in 2023

Sign Deviation	2	Concept Plan (PRD)	1
Variance	19	Preliminary Plan (PRD)	0
Temporary Occupancy	0	Informal Discussion	0
Concept Plan	8	Extensions	0
Use Variance	1	Text Amendments	0
Architectural Review	7	Lot Splits/Lot Consolidations	4
Dedication Plat (PRD)	0	Zoning Map Amendment	2
Dedication Plat	0	Conditional Use	0
Vacation Plat	0	Uptown Historic District Demo	0

January 17, 2023

PC Case #22-219/220/221: Applicant – Robert Landies III (310 Park Inc.) is requesting concept plan and architectural review approval to allow for a new ~35,000 sq. ft. industrial building. In addition, the applicant is requesting five (5) variances as follows: 1) Variance from Section 1141.11 (c) – To allow a loading dock in the front yard. 2) Variance from Section 1155.25 (e) – To allow a parking space less than the required 10’ setback from building wall with doors or windows. 3) Variance to Section 1155.31 (b) – Loading area in required front yard setback. 4) Variance to Section 1155.37 – To increase the maximum driveway width at the right-of-way from 35’ to 48’. 5) Variance to Section 1141.07 – proposed concrete pad to encroach side yard setback and cross the property line. The property is located on the west side of Park Drive at the southwest corner of the intersection of Park Drive and Seventh Avenue. The address of the property is 310 Park Drive, Chardon, OH 44024, with Parcel ID# 10-137700. Property owner is 310 Park Inc. **(APPROVED)**

Informal discussion with Marco Marinucci regarding the use of a commercial building at 150 Court Street and a single-family residence in the C-3 Traditional Commercial District.

Informal discussion with Leon Sampat (LS Architects) for a potential new Congregate Care Senior Living Facility on Meadowlands Drive.

February 18, 2023

PC Case #22-220 & 23-019: Applicant – Robert Landies III (310 Park Inc.) is requesting architectural review approval to allow for a new ~35,000 sq. ft. industrial building. In addition, the applicant is requesting one variance as follows: 1) Variance from Section 1141.19 Design Standards – To allow a façade that faces a street to have less than 90% be glass, brick, cut stone, cast stone or wood and allow a wall without window openings to face a street. The property is located on the west side of Park Drive at the southwest corner of the intersection of Park Drive and Seventh Avenue. The address of the property is 310 Park Drive, Chardon, OH 44024, with Parcel ID# 10-137700. Property owner is 310 Park Inc. **(APPROVED)**

PC Case #23-016: Applicant – Stephen Grover is requesting Concept Plan approval for a lot consolidation. The proposed consolidation would take two existing parcels and consolidate them into one new parcel that is 1.400 acres. The properties are located on the north side of Thwing Road approximately 975’ west of the intersection of Wilson Mills Road and Thwing Road. The addresses of the properties are 272 Thwing Road, Chardon, OH 44024, with Parcel IDs# 10-1061400 and 10-061500. The property is owned by Stephen & Jenna Grover. **(APPROVED)**

PC Case #23-017/018: Applicant – Dale Markowitz (Thrasher Dinsmore Dolan) on behalf of the owners is requesting Concept Plan approval for a lot consolidation and lot split. The proposed consolidation would take six existing parcels and consolidate them into three new parcels that are 1.219 acres, 22.646 acres and 26.265 acres. In addition to the concept plan approval, the applicants are requesting three variances: 1.) 1150.37(i) - Isolated parcels shall not be accepted unless they become a component of, and conform to a plan for, public or common lands. 2.) 1150.43(a) - No person shall create by division of property, a lot that does not possess the minimum lot width, as required in the Planning and Zoning Code, fronting and abutting a duly dedicated and accepted public thoroughfare, street or highway, without having first secured approval of the required variance 3.) 1150.43(b)(2) The City Planning Commission may grant approval of division of property pursuant to subsection (a) herein and may require any of the following conditions: (2) That the newly created parcel of land have access for ingress and egress to a duly dedicated and accepted public thoroughfare, street or highway with a minimum width of said access way of sixty feet and located thereon a concrete or asphalt pavement a minimum width of twenty feet which shall run and connect to the parcel newly created or to any improvement thereon The properties are located on the south side of Park Avenue approximately 886’ east of the intersection of Wilson Mills Road and Park Avenue. The address of the properties is 367 Park Avenue, Chardon, OH 44024, with Parcel IDs# 10-129680, 10-129600, 10-129200, 10-129300, 10-129400, and 10-137900. The properties are owned by Wilson & Marilou Smith, Kimberly Phillips, and Bridle Downs LLC. **(APPROVED)**

PC Case #23-009/010/011/012: Applicant – Vaughn Benson (FMS Architects) on behalf of JP Morgan Chase Bank is requesting concept plan and architectural review approval to allow for a new 3,810 sq. ft. bank. In addition, the applicant is requesting two (2) variances as follows: 1) Variance from Section 1155.09(c)(2) – To allow 35 parking spaces which is 19 more than is permitted. 2) Variance from Section 1155.25 (e) – To allow a parking space less than the required 10’ setback from building wall with doors or windows. The property is located on the south side

of Fifth Avenue at the southwest corner of the intersection of Fifth Avenue and Center Street. The address of the property is 501 Fifth Avenue, Chardon, OH 44024, with Parcel ID# 10-165641. Property owner is Premier Forbes LLC. **(APPROVED)**

PC Case #23-022: Applicant – Premier Forbes LLC is requesting Concept Plan approval for a lot split. The proposed lot split is to split 1.1085 acres from PN: 10-165641 (Chardon Park Sublot 1) and create a new buildable lot. The property is located on the south side of Fifth Avenue at the southwest corner of the intersection of Center Street and Fifth Avenue. The address of the property is 501/511 (Future) Fifth Avenue, Chardon, OH 44024, with Parcel ID# 10-165641. The property is owned by Premier Forbes LLC

PC Case #23-021: Applicant – City of Chardon is requesting Concept Plan approval for improvements to and the extension of Seventh Avenue. The improvements include pavement replacement, expansion of the intersection at Center Street, sub-surface utilities and the extension of the roadway to connect with Park Drive to the northeast. The address of the property is XXX Seventh Avenue, Chardon, OH 44024, in the public right-of-way owned by City of Chardon.

PC Case #23-024: Planning Commission will be reviewing a Zoning Map Amendment for multiple parcels on Center Street. The proposed re-zoning is from “I-WTTO” Industrial – Wireless Telecommunications Overlay District to “C-4” General Commercial District. The properties are located on the northeast side of Center Street starting at the northeast corner the intersection of Center Street, Seventh Avenue, and Meadowlands Drive and extending approximately 1,480’ west. The following parcels are included in the Zoning Map Amendment:

Parcel No.	Acreage	Owner	Address
10-090480	1.970	Thomas Limited	436 Center St
10-158900	1.480	CMC Holdings Inc	446 Center St
10-164734	12.560	Electrode Corp.	464 Center St
10-709580	8.750	Geauga Co. Commissioners	470 Center St
10-709527	0.000	Geauga Co. Commissioners	470 Center St
10-709622	0.000	Geauga Co. Commissioners	470 Center St
10-709581	1.000	Geauga Co. Commissioners	470 Center St
10-087295	8.600	Under the Hood LLC	500 Center St

April 25, 2023

PC Case #23-036/037/038: Applicant – Zarembo Group on behalf of pOpshelf is requesting concept plan and architectural review approval to allow for a new 10,542 sq. ft. retail building. The property is located on the north side of Fifth Avenue at the northeast corner of the intersection of Fifth Avenue and Meadowlands Drive. The address of the property is 202 Meadowlands Drive (Future 550 Fifth Avenue), Chardon, OH 44024, with Parcel ID# 10-165675. Property owner is Fund III Outlots, LLC.

PC Case #23-076: Applicant – City of Chardon is requesting concept plan approval to allow for a stream and wetland restoration project along the Maple Highlands Trail. The property is located on the north side of Park Avenue approximately 930’ west of the intersection of Park Avenue and Ferris Avenue. The address of the property is XXX Park Avenue, Chardon, OH 44024, with Parcel ID# 10-709647 & 10-709648. Property owner is City of Chardon.

May 23, 2023

Informal discussion regarding the re-zoning of several properties on Center Street from “I-WTTO” Industrial District to “C-4” General Commercial District. This discussion is to include a status update on DeNora Tech and whether to include them in the potential re-zoning.

Informal discussion with Eleventhree Brewing Company at 211 Cherry Avenue to discuss a potential future variance to allow a rotation of food trucks on a semi-regular basis.

June 23, 2023

PC Case #23-109: Applicant – Erica Mitchell (The Collective Rose) is requesting a sign deviation from Section 1129 of the City of Chardon Codified Ordinances at The Collective Rose. The proposed deviation would allow for The Collective Rose to install a projecting sign on a store front that is less than twenty feet in length. The property is on the west side of Main Street located on the northwest corner of the intersection of Water Street and Main Street. The address of the property is 105 Main Street, Chardon, OH 44024, with Parcel ID# 10-070600 owned by Randal Block LLC. **(APPROVED)**

PC Case #23-120: Applicant – Chelsea Wickman (Eleventhree Brewing) is requesting a Use Variance from Section 1139.03 of The City of Chardon Planning & Zoning Code in order to have food trucks on a regular basis on the property as an accessory use to their business in the C-3 Traditional Commercial District. The property is located on the west side of Cherry Avenue approximately 330’ north of the intersection of Cherry Avenue and Water Street. The address of the property is 211 Cherry Avenue, Chardon, OH 44024, with Parcel ID# 10-119100, owned by Randau Properties LLC. **(APPROVED)**

Informal discussion about potential future development at 580 Water Street.

July 25, 2023

PC Case #23-111: Planning Commission will hold a public meeting to review Willo Tree Development Inc. (Rollin Cooke III) proposed Zoning Map Amendment to Parcel ID# 10-165740, 10-165741, and 10-165742. The proposed re-zoning is to re-zone the northern portion of PPN 10-165740 from “C-1” Restricted Business to “R-3” Medium Density Residence. If the re-zoning is recommended for approval then the applicants will request that all three parcels (Parcel ID# 10-165740, 10-165741, and 10-165742) be re-zoned from “R-3” Medium Density Residence to “PRD” Planned Residential District. The properties are located on the south side of Water St. approximately 320 ft. east of the intersection of Meadowlands Drive and Water St. The address of the property will be XXX Water St., Chardon, OH 44024, with Parcel ID# 10-165740, 10-165741, and 10-165742. The total acreage of the PRD is 58.95 acres. **(APPROVED)**

PC Case #23-113: Applicant – Willo Tree Development Inc. (Rollin Cooke III) is requesting Concept Plan approval for a Major Development under Section 1111 of the City of Chardon

Codified Ordinances. The proposed plan is for a 122-home detached single-family home Planned Residential Development (subdivision). The properties are located on the south side of Water St. approximately 320 ft. east of the intersection of Meadowlands Drive and Water St. The address of the property is XXX Water St., Chardon, OH 44024, with Parcel ID# 10-165740, 10-165741, and 10-165742. The total acreage of the proposed PRD is 58.95 acres. The property owner is Willo Tree Development Inc. **(APPROVED)**

August 22, 2023

PC Case #23-158: Applicant – Jim Aveni (Aveni Chardon LTD) is requesting architectural review for exterior renovations at 425 Water Street (Marc's). The proposed renovations are to renovate the front main entrance on the Marc's store front. The property is located on the south side of Water St. (SR 6) on the southeast corner of the intersection of Water St. and Cherry Avenue. The address of the property is 425 Water St., Chardon, OH 44024, with Parcel ID# 10-032500. Property owner is Aveni Chardon LTD. **(APPROVED)**

September 5, 2023

PC Case #23-158: Applicant – Then Design Architecture on behalf of the Geauga County Commissioners is requesting concept plan approval to allow for the construction of a parking lot. The property is located on the east side of East Park Street approximately 100' south of the intersection of East Park Street and North Hambden Street. The address of the properties is 208 East Park Street, Chardon, OH 44024, with Parcel ID# 10-705600 & 10-165594. The property owner is Geauga County Commissioners. **(APPROVED)**

September 26, 2023

PC Case #23-186: Applicant – Jake Kouwe (Chips Golf LLC) is requesting architectural review for exterior renovations at 214 Fifth Avenue (Chip's Clubhouse). The proposed renovations are to replace the existing asphalt shingle roof with a standing seam metal roof. The property is located on the north side of Fifth Avenue at the northwest corner of the intersection of Fifth Avenue and Industrial Parkway. The address of the property is 214 Fifth Avenue, Chardon, OH 44024, with Parcel ID# 10-058700. Property owner is Hole In One Properties LLC. **(APPROVED)**

October 24, 2023

PC Case #23-209: Applicant – The City of Chardon is requesting concept plan approval to allow for a lot split on Chardon Square. The split would create two new parcels: 1) North Parcel – 1.379 acres and 2) South Parcel – 1.741 acres, with Short Court being the division. The property is located on the north side of South Hambden Street, on the south side of North Hambden Street, east side of Main Street, and west side of East Park Street. The address of the property is 200 Short Court Street, Chardon, OH 44024, with Parcel ID# 10-709526 & 10-702500. Property owner is City of Chardon. **(APPROVED)**

November 7, 2023

PC Case #23-219: Applicant – Paul Mendolera (Element 41) is requesting architectural review for exterior renovations at 141 Main Street (Element 41). The proposed renovations are to replace the existing storefront window with a glass overhead door. The property is located on the west side of Main Street approximately 200' south of the intersection of Court Street and Main Street. The address of the property is 141 Main Street, Chardon, OH 44024, with Parcel ID# 10-144600. Property owner is DiGeronimo Group, LLC. **(APPROVED)**

PC Case #23-195/196/220: Applicant – Bradley Gellert (Then Design Architecture) on behalf of Geauga County Commissioners is requesting concept plan and architectural review approval to allow for a 21,522 sq. ft. addition to the Geauga County Courthouse. In addition to Concept Plan and Architectural Review the applicants are requesting the following variances: Chapter 1131.05(1) Minimum Lot Width of 200' 2) Chapter 1131.05(2) Minimum Lot Area of 2.00 Acres 3) 113.05 (4)(a) Minimum front yard setback of 60' 4) Chapter 1131.05(5)(a) Minimum Parking Setback of 60' 5) Chapter 1131.05(7) Maximum Lot Coverage by Buildings of 10% 6) Chapter 1131.05(8) Maximum Height of Principal Structure of 35' 7) Chapter 1131.07 (b)(3) Maximum height of a wall/fence in the front yard of 3' 8) Chapter 1159.07(a) Requires 3 deciduous trees per 100' of frontage. 9) Chapter 1159.07 (b) Requires 20 shrubs per 100' of frontage 10) Chapter 1159.09 (a)(1) Requires 5% of interior parking lot to be landscaped. 11) Chapter 1159.17 (5) Requires additional trees to be planted at a rate of 6 per acre. The property is located on the north side of Chardon Square. The property is located on the south side of North Hambden Street, east side of Main Street, and west side of East Park Street. The address of the property is 100/200 Short Court Street, Chardon, OH 44024, with Parcel ID# 10-709526. Property owner is City of Chardon and Geauga County commissioners. **(APPROVED)**

November 28, 2023

PC Case #23-223: Applicant – A Sign Above is requesting Sign Deviation approval to allow for the installation of a ground sign for Redwood Apartments. The request is to reduce the minimum front yard setback from 10' to 5.5'. The property is located on the west side of Seventh Avenue approximately 580' north of the intersection of Center Street and Seventh Avenue. The address of the property is 155 Seventh Avenue, Chardon, OH 44024, with Parcel ID# 10-165803. The property is owned by Redwood Chardon 7th Avenue OH P1 LLC. **(APPROVED)**

PC Case #23-224: Applicant – City of Chardon is requesting concept plan approval to allow for the installation of approximately 4,200 linear feet of 12-inch water main. The property is located at the west terminus of Hidden Glen Trail and will continue in easements along the west edge of Chardon Lake Golf Course to Woodiebrook Road. The address of the property is XXX Woodiebrook Road, Chardon, OH 44024, with Parcel ID# 10-009200 & 10-009500. **(APPROVED)**

Annual Report

2023

CHARDON MUNICIPAL COURT

Submitted By:

Terri L. Stupica, Judge

Victoria L. Dailey, Clerk of Court



Dedicated to Geauga County's Law & Justice.

- Serving Geauga County Communities -

	POPULATION	EST.	(2020 CENSUS)
Aquilla Village	305	1880	Municipality
Auburn Township	6,574	1817	Township
Bainbridge Township	12,893	1817	Township
Burton Township	2,972	1806	Township
Burton Village	1,407	1895	Municipality
City Of Chardon - *Became a City in 2001	5,242	1851	Municipality
Chardon Township	4,494	1812	Township
Chesterland Township	9,957	1816	Township
Claridon Township	2,798	1817	Township
*Created as Burlington in 1817			
Hambden Township	4,676	1811	Township
Hunting Valley Village	136	1924	Municipality
Huntsburg Township	3,657	1821	Township
Middlefield Village	2,748	1901	Municipality
Middlefield Township	4,525	1817	Township
Montville Township	1,938	1822	Township
Munson Township	7,087	1821	Township
Newbury Township	5,244	1817	Township
Parkman Township	4,446	1817	Township
Russell Township	5,404	1827	Township
South Russell Village	3,972	1923	Municipality
Thompson Township	2,144	1817	Township
Troy Township	2,778	1820	Township
*Created as Welshfield in 1820; Renamed Troy in 1834			

Geauga County – named for Native American word meaning ‘Raccoon’



Established: March 1, 1806

County Seat: Chardon City

**CASE TYPE REPORT
NEW CASE SUMMARY**

NEW CASES FILED IN 2023	TOTAL	GRAND TOTAL
FELONIES	100	
MISDEMEANORS	858	
ALCOHOL RELATED TRAFFIC	187	
OTHER TRAFFIC	4,562	
B.M.V. APPEALS	12	
TOTAL NEW CASES CRIMINAL/TRAFFIC DIVISION	5,719	
CIVIL CONTRACTS	605	
PERSONAL INJURY & PROPERTY DAMAGE	7	
OTHER CIVIL	1	
EVICCTIONS	104	
SMALL CLAIMS	190	
TRUSTEESHIP	0	
RENTAL	0	
TOTAL NEW CASES CIVIL DIVISION	907	
GRAND TOTAL NEW CASES FILED IN 2023		6,626
REACTIVATED CASES IN 2023		
CIVIL	23	
CRIMINAL / TRAFFIC	940	
TOTAL REACTIVATED CASES IN 2023		963
TOTAL CASES		7,589

CASEFLOW BY YEAR

* New Case Figures Include Reactivated Cases

	*2019	*2020	*2021	*2022	*2023
FELONIES					
PENDING IN JANUARY	8	4	3	6	9
NEW CASES	156	152	143	182	136
TOTAL	164	156	146	188	145
DISPOSED OF	160	153	140	179	141
BALANCE	4	3	6	9	4
MISDEMEANORS					
PENDING IN JANUARY	178	171	241	243	165
NEW CASES	1,336	1,195	1,313	1,212	1,214
TOTAL	1,514	1,366	1,554	1,455	1,379
DISPOSED OF	1,342	1,125	1,311	1,290	1,213
BALANCE	172	241	243	165	166

ALCOHOL RELATED TRAFFIC					
PENDING IN JANUARY	69	62	56	47	43
NEW CASES	313	206	264	235	222
TOTAL	382	268	320	282	265
DISPOSED OF	320	212	273	239	227
BALANCE	62	56	47	43	38
OTHER TRAFFIC					
PENDING IN JANUARY	209	226	198	243	199
NEW CASES	6,650	4,395	5,657	5,819	5,075
TOTAL	6,859	4,621	5,855	6,062	5,274
DISPOSED OF	6,633	4,423	5,612	5,863	5,064
BALANCE	226	198	243	199	210
PERSONAL INJURY & PROPERTY DAMAGE (VE)					
PENDING IN JANUARY	8	7	6	7	5
NEW CASES	13	14	15	16	8
TOTAL	21	21	21	23	13
DISPOSED OF	14	15	14	18	7
BALANCE	7	6	7	5	6
CONTRACTS (VF)					
PENDING IN JANUARY	264	328	295	285	266
NEW CASES	882	690	791	670	625
TOTAL	1,146	1,018	1,086	955	891
DISPOSED OF	818	722	798	687	622
BALANCE	328	296	288	268	269
OTHER CIVIL (VH)					
PENDING IN JANUARY	5	7	3	8	6
NEW CASES	9	8	14	9	1
TOTAL	14	15	17	17	7
DISPOSED OF	7	12	9	11	4
BALANCE	7	3	8	6	3
SMALL CLAIMS (VI)					
PENDING IN JANUARY	49	77	74	50	35
NEW CASES	315	213	242	164	190
TOTAL	364	290	316	214	225
DISPOSED OF	287	216	266	180	208
BALANCE	77	74	50	34	17
EVICCTIONS (VG)					
PENDING IN JANUARY	30	31	23	23	22
NEW CASES	152	98	81	101	106
TOTAL	182	129	104	124	128
DISPOSED OF	151	106	81	102	112
BALANCE	31	23	23	22	16

TRUSTEESHIP					
PENDING IN JANUARY	0	0	0	0	0
NEW CASES	0	0	0	0	0
TOTAL	0	0	0	0	0
DISPOSED OF	0	0	0	0	0
BALANCE	0	0	0	0	0
RENTAL (ES)					
PENDING IN JANUARY	2	2	3	3	1
NEW CASES	5	5	2	0	0
TOTAL	7	7	5	3	1
DISPOSED OF	3	3	0	2	0
BALANCE	4	4	5	1	1
BUREAU OF MOTOR VEHICLES					
PENDING IN JANUARY	0	0	0	0	0
NEW CASES	18	13	20	6	12
TOTAL	18	13	20	6	12
DISPOSED OF	18	13	20	6	12
BALANCE	0	0	0	0	0
PENDING BEGINNING OF YEAR	822	915	902	915	751
*TOTAL NEW CASES	9,849	6,989	8,542	8,414	7,589
TOTAL	10,671	7,904	9,444	9,329	8,340
TOTAL DISPOSED OF	9,753	7,000	8,524	8,577	7,610
PENDING END OF YEAR	918	904	920	752	730

WEDDINGS

Month	2019	2020	2021	2022	2023
January	1	3	4	2	1
February	4	3	1	3	2
March	4	4	2	3	4
April	4	0	6	3	5
May	3	0	1	3	3
June	7	4	0	3	3
July	11	5	3	3	2
August	3	3	7	5	4
September	8	4	4	3	1
October	5	9	2	3	2
November	3	1	0	1	2
December	8	4	1	2	3
Total	61	40	31	34	32

LOCKUPS

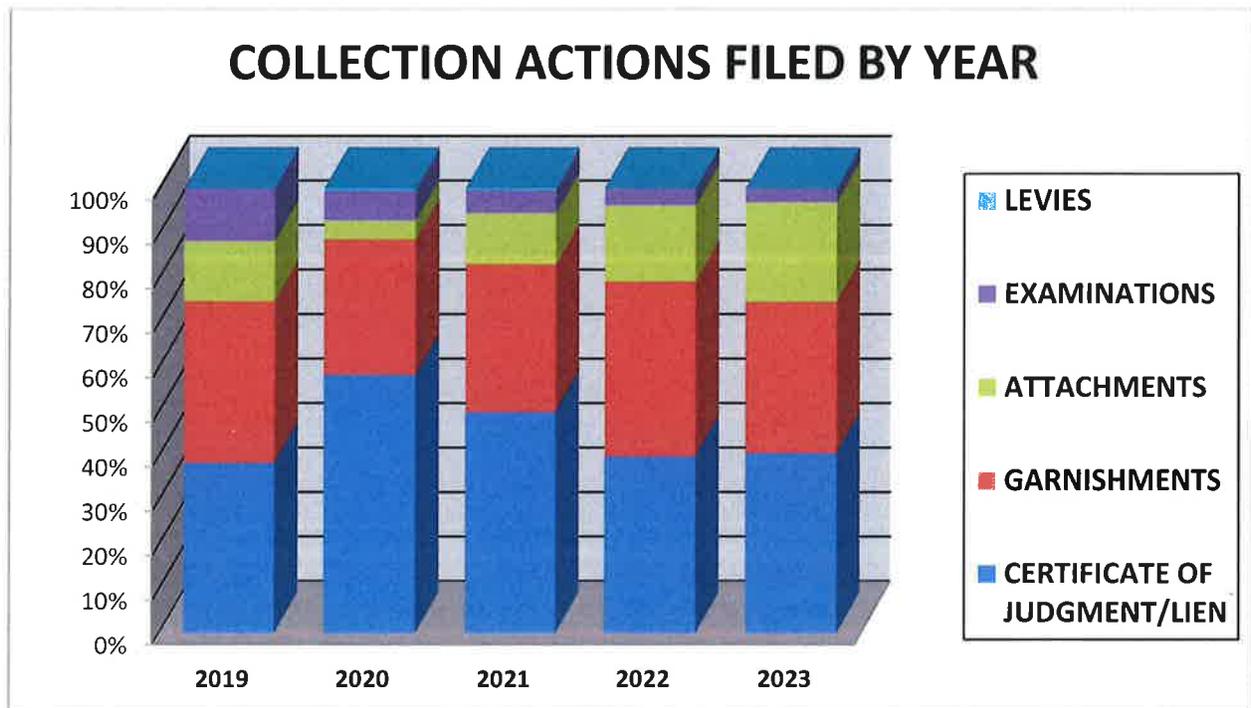
The Court continues to utilize its video arraignment capabilities to include any video equipped facility within the State of Ohio. This process saves jurisdictional police departments' time and transportation expenses along with providing safety benefits to both public and staff within the Courthouse.

Arrest by Transport / Video by Geauga County Sheriff's Department Yearly				
2019	2020	2021	2022	2023
770	531	520	606	660

CIVIL COLLECTIONS Caseflow by Year Report

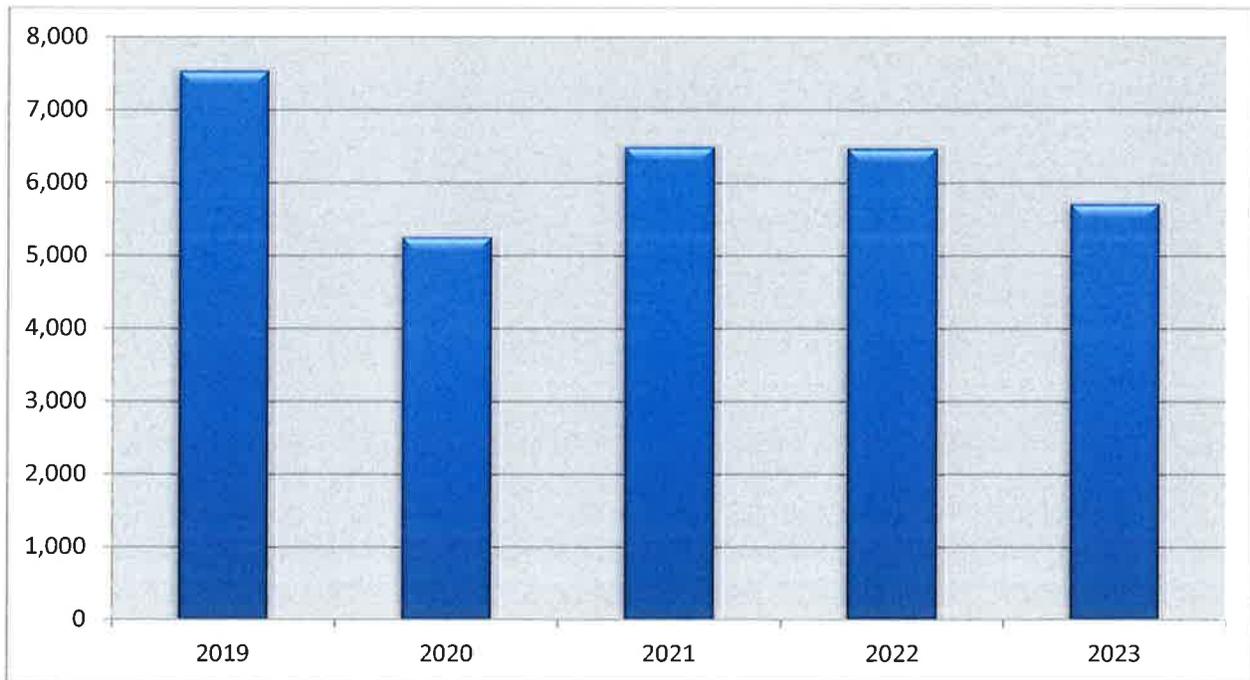
Collection Actions Filed	2019	2020	2021	2022	2023
Certificate of Judgment/Lien	211	249	279	199	195
Garnishments	199	130	186	196	163
Attachments	74	18	64	85	107
Examinations	65	29	29	19	15
Levies	0	2	2	0	0
Total	549	428	560	499	480

Total Garnishment / Bank Pays Processed	1,288	1,089	896	1,228	1,202
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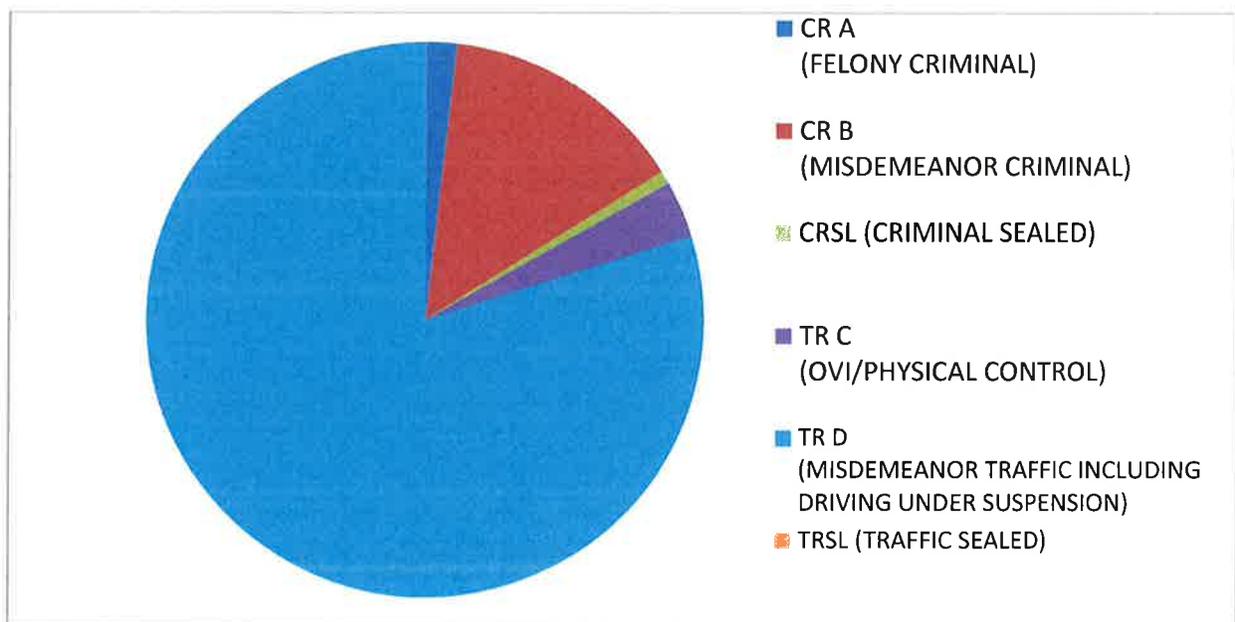
CASE COUNT BY YEAR & DEPARTMENT
Criminal / Traffic Division

Department	2019	2020	2021	2022	2023
Bainbridge	960	582	710	682	481
Burton	144	119	76	80	79
Chardon	457	220	228	417	493
Chesterland	888	651	796	580	320
Department Natural Resource (Wild)	5	11	10	9	24
Department Natural Resource (Water)	11	6	7	10	4
Geauga County Dog Warden	37	20	18	26	46
Geauga County Sheriff	1,843	1,559	2,296	1,714	1,503
Geauga Park District	13	12	7	6	5
Holden Arboretum Police		1			2
Hunting Valley	1	2	2	5	8
Individual	49	96	35	93	33
Lake County Sheriff					1
Middlefield	587	418	427	436	416
Ohio State Patrol	2,194	1,346	1,630	2,108	1,953
Russell	213	142	139	138	201
South Russell	113	51	99	155	130
Thompson	15	13	6	9	10
Total	7,530	5,249	6,486	6,468	5,709



CASE TYPE BY DEPARTMENT
Criminal / Traffic Division

Department	CR A	CR B	CRSL	TR C	TR D	TRSL	TOTAL
Bainbridge	10	110	10	13	338	0	481
Burton	3	10	0	2	64	0	79
Chardon	4	95	13	23	358	0	493
Chesterland	8	48	1	16	247	0	320
Dept Natural Resource (Wild)	0	17	0	0	7	0	24
Dept Natural Resource (Water)	0	3	0	0	1	0	4
Geauga County Dog Warden	0	46	0	0	0	0	46
Geauga County Sheriff	50	301	10	50	1,091	1	1,503
Geauga Park District	0	2	0	0	3	0	5
Holden Arboretum	0	1	0	0	1	0	2
Hunting Valley	0	0	0	0	8	0	8
Individual	1	31	1	0	0	0	33
Lake County Sheriff	1	0	0	0	0	0	1
Middlefield	10	65	4	8	328	1	416
Ohio State Patrol	15	53	0	67	1,818	0	1,953
Russell	0	10	0	5	186	0	201
South Russell	1	17	5	4	103	0	130
Thompson	0	2	0	0	8	0	10
Total	103	811	44	188	4,561	2	5,709



FINANCIAL REPORTS

CIVIL / SMALL CLAIMS DIVISION SUMMARY	
Open Items as of 12/31/2022	\$30,138.59
Total Receipts for 2023	\$509,916.41
Total	\$540,055.00
Total Disbursements for 2023	(\$502,985.09)
Open Items as of 12/31/2023	\$37,069.91

CIVIL / SMALL CLAIMS REPORT		
Open Items as of 12/31/2022	\$30,138.59	
2023 Receipts	\$509,916.41	
Total Civil / Small Claim Division Receipts		\$540,055.00
Disbursements for 2023		
Civil		
Refunds, Judgments, Fees & Funds	\$300,215.18	
Cost Disbursed – Chardon	\$144,665.25	
Small Claims		
Refunds, Judgments, Fees & Funds	\$31,467.52	
Cost Disbursed – Chardon	\$26,587.14	
Rental		
Payments of Rent in Escrow		
Costs Disbursed – Chardon		
Trusteeship		
Payments of Trusteeship Monies		
Costs Disbursed – Chardon		
Civil Miscellaneous		
Unclaimed Funds		
Indigent Defense Support Fund Bond	\$50.00	
Total Civil / Small Claims Division Disbursements		(\$502,985.09)
Civil / Small Claims Division Open Items as of 12/31/2023		\$37,069.91

CIVIL / SMALL CLAIMS DIVISION DISBURSEMENTS		
Civil		
Refunds & Judgments	\$281,847.71	
Legal Aid to Treasurer of State	\$18,367.47	
Geauga County Sheriff Fee		
Subtotal	\$300,215.18	
Small Claims		
Refunds & Judgments	\$28,900.42	
Legal Aid to Treasurer of State	\$2,069.10	
Geauga County Sheriff Fee	\$498.00	
Subtotal	\$31,467.52	

Rental		
Payments & Refunds		
Subtotal		
Trusteeship		
Payments of Trusteeship Monies		
Subtotal		
Civil Miscellaneous		
Indigent Defense Support Fund	\$50.00	
Subtotal	\$50.00	
Disbursement Total:		\$331,732.70
Civil		
Clerk Costs	\$115,098.90	
Bailiff Fees	\$660.00	
1% Adm.Fee/Legal Aid	\$185.53	
Videotape Costs	\$22.00	
2% Poundage Fees	\$5,136.82	
Building/Special Project Fund	\$14,280.00	
Court Computer Fund	\$7,140.00	
Comp/Legal Research Fund (eff 3/1/13)	\$2,142.00	
Subtotal	\$144,665.25	
Small Claims		
Clerk Costs	\$19,576.50	
Bailiff Fees	\$290.00	
1% Adm.Fee/Legal Aid	\$20.90	
Videotape Costs	\$4.00	
2% Poundage Fees	\$425.74	
Building/Special Project Fund	\$3,800.00	
Court Computer Fund	\$1,900.00	
Comp/Legal Research Fund (eff 3/1/13)	\$570.00	
Subtotal	\$26,587.14	
Rental		
Clerk Costs		
Trusteeship		
Clerk Costs		
Miscellaneous		
Unclaimed Funds		
Total City of Chardon Disbursements		\$171,252.39
Total Civil / Small Claims Disbursements		\$502,985.09

CRIMINAL / TRAFFIC DIVISION SUMMARY	
Open Items as of 12/31/2022	\$49,063.51
Total Receipts for 2023 (not including escheated)	\$1,469,445.68
Total	\$1,518,509.19
Total Disbursements for 2023	(\$1,479,967.51)
Open Items as of 12/31/2023	\$38,541.68

CRIMINAL / TRAFFIC REPORT		
Open Items as of 12/31/2022	\$49,063.51	
2023 Receipts (includes escheated)	\$1,473,569.21	
Total Criminal / Traffic Division Receipts		\$1,522,632.72
Disbursements for 2023		
City/Villages	\$984,814.68	
County	\$200,810.26	
Treasurer of State of Ohio	\$237,489.83	
Department of Natural Resources		
Ohio State Board of Pharmacy	\$12,217.42	
Geauga Park District	\$115.00	
Geauga County Sheriff Fees (Criminal)	\$44,856.05	
PD	\$3,687.80	
General Operations Fund		
Geauga County Humane Society	\$100.00	
Total Criminal / Traffic Division Disbursements		(\$1,484,091.04)
Criminal / Traffic Division Open Items as of 12/31/2023		\$38,541.68

CRIMINAL / TRAFFIC DIVISION DISBURSEMENTS		
		*Already Documented Monies
City of Chardon		
Clerk Costs	\$541,425.07	
Costs (Purge Arraign Warrant)	\$208.00	
Bailiff Fees	\$3,165.97	
Bond Forfeitures	\$11,634.00	
Unrefundable Monies	\$84.57	
Unclaimed Bonds *	\$1,665.00	
Unclaimed / Outstanding Checks *	\$2,458.53	
Muni Witness & Jury Fees		
Videotape Costs	\$7.00	
Bailiff Club Fees	\$3,083.43	
Contempt of Court Costs	\$26,629.88	
Expungement Costs	\$3,250.00	
2% Clerk Probation Fee	\$1,250.50	
First Offender Program	\$10,707.75	
Immobilization Fee		

PayPal Convenience Fee	\$14.04	
Credit Convenience Fee	\$2,266.66	
ATM Fees		
Subtotal not including unclaimed bonds* & outstanding checks*	\$603,726.87	
50% OSP Fines	\$15,489.58	
Computer Fund	\$63,250.81	
Building/Special Project Fund	\$134,674.15	
Computer/Legal Research Fund	\$20,382.34	
Probation Active Fee	\$58,723.40	
Probation Limited Active Fee	\$124.70	
Probation Inactive Fee	\$4,386.31	
Intensive Supervised Probation		
Urine Test Cup	\$19.00	
Lab Cup	\$14,939.88	
Pre-Sentence Report		
Probation Neglect Appointment Fee	\$1,080.50	
Ohio Max Service	\$6,479.07	
Fines	\$9,584.00	
50% OSP Fines – Law Library	\$15,489.53	
Indigent Fund	\$3,183.80	
Police Departments (excluding Chardon PD)	\$1,019.80	
Arrest DUI Fund	\$554.00	
Drivers Interlock/Alcohol Monitor Fund	\$5,241.57	
Indigent Driver Alcohol Treatment Fund	\$6,688.10	
Subtotal	\$361,310.54	
Total Disbursed to City of Chardon		\$965,037.41
Villages		
Burton Village		
Fines	\$1,314.00	
Arrest DUI Fund	\$50.00	
Total Disbursed to Burton Village	\$1,364.00	
Middlefield Village		
Fines	\$11,365.12	
Arrest DUI Fund	\$85.00	
Total Disbursed to Middlefield Village	\$11,450.12	
South Russell Village		
Fines	\$5,111.42	
Arrest DUI Fund	\$391.25	
Total Disbursed to South Russell Village	\$5,613.87	
Hunting Valley Village		
Fines	\$200.00	
Arrest DUI Fund		
Total Disbursed to Hunting Valley Village	\$200.00	
Total Disbursements to Villages		\$15,653.74

Geauga County Auditor		
Bainbridge	\$6,573.05	
Chesterland	\$4,215.36	
Russell	\$3,412.25	
Thompson	\$75.00	
Dog Warden	\$1,643.00	
County Jail Housing Fund	\$8,296.20	
Witness & Jury Fees	\$681.40	
Bainbridge Arrest DUI Fund	\$240.50	
Chesterland Arrest DUI Fund	\$365.00	
Russell Arrest DUI Fund	\$297.50	
Sheriff Arrest DUI Fund	\$1,001.00	
Thompson Arrest DUI Fund		
Punderson Arrest DUI Fund		
4511-13 Other Highway	\$28,946.92	
4511-13 Other Law Library	\$28,947.01	
4511-13 State Law Library	\$3,233.72	
4511-13 State General Fund	\$3,203.63	
4301-03 Other Law Library	\$463.25	
4301-03 Other General Fund	\$463.25	
Bainbridge Law Library	\$6,573.05	
Chesterland Law Library	\$4,215.31	
Russell Law Library	\$3,684.75	
Thompson Law Library	\$75.00	
Other Law Library	\$34,774.23	
Other General Fund	\$35,187.94	
State Law Library	\$226.21	
State General Fund	\$226.17	
Public Defender Fee	\$6,574.35	
Indigent/Defense Fee/Cost Recoupment	\$50.00	
5577 Highway Fund	\$13,209.00	
Law Library	\$3,956.21	
Total Disbursed to Geauga County Auditor		\$200,810.26
Treasurer of State		
Treasurer of State (DNR Resources - Wild Fine)	\$425.00	
Treasurer of State (DNR Resources - Water Fine)	\$522.00	
Ohio State Patrol	\$28,346.21	
Victims Fund	\$41,884.45	
Liquor Control	\$1,290.00	
Seatbelt	\$7,954.39	
OSP Arrest DUI Fund	\$1,120.70	
State Expungement	\$1,350.00	
Child Highway Fund	\$102.00	
Indigent Defense Support Fund	\$135,742.67	
Drug Law Enforce Fund	\$14,224.00	

Highway Safety Fund	\$127.50	
Justice Program Fund	\$418.00	
OSP Drug Fine	\$1,300.00	
OSP OVI Fine	\$2,682.91	
Warrant Block		
General Operations Fund		
Total Disbursements to Treasurer of State		\$237,489.83
Miscellaneous		
Dept. of Natural Resources (Wildlife)		
Dept. of Natural Resources (Watercraft)		
Geauga Park District	\$115.00	
Geauga Park District – Arrest DUI Fund		
Ohio Board of Pharmacy	\$12,217.42	
Geauga County Sheriff Fees	\$44,856.05	
Burton PD Fees	\$130.00	
Bainbridge PD Fees	\$947.50	
Middlefield PD Fees	\$1,558.30	
Chesterland PD Fees	\$783.00	
Russell PD Fees	\$137.00	
Newbury PD Fees		
Punderson Fees		
South Russell PD Fees	\$132.00	
Thompson PD Fees		
Hunting Valley PD Fees		
Geauga Humane Society	\$100.00	
Total Miscellaneous Disbursements		\$60,976.27
Total Criminal / Traffic Division Disbursements		\$1,479,967.51

Court Expenditures – 2023

Court Operation Expenses	City	County
General Fund		
Salaries	\$566,611.00	\$90,334.77
Medical Benefits	\$226,510.94	\$14,810.85
Workman's Comp	(\$440.39)	
Medicare	\$7,955.86	\$1,309.85
PERS	\$71,946.79	\$12,637.23
Office Material & Supply	\$872.00	
Small Tools / Monitor Equipment		
Operating Material & Supply	\$8,219.46	
Telephone	\$95.48	
Travel Lodging Meals		
Training & Registration Fees		
Subscription / Publication		
Memberships		
Legal Services		\$19,303.24
State Acting Judge (+PERS, WCOMP, MED)		
County Acting Judge (+PERS, WCOMP, MED)		\$2,902.23
Public Defender Remiss		\$1,385.62
Personal Service Contracts	\$10,844.30	
Miscellaneous Services		
Juror Fees		\$1,000.00
Witness Fees		\$125.90
Employee Bonds	\$350.00	
Machine / Equipment Repair & Maintenance		
Postage	\$30,195.55	
Mileage Reimbursement	\$6,033.09	
Printing & Advertising		
Machinery & Equipment		
Miscellaneous Court Costs & Fees		
Rent & Leases		
Furniture & Fixtures		
Probation Expense	\$325,715.53	
**Total	\$1,254,909.61	\$143,809.69
Total Court Operation / General Fund Expenses	\$1,398,719.30	

Disbursements	City	County
Revenue Not Credited for Expenses		
Fines – Chardon Police	\$10,869.43	
Arrest DUI Fund		
Indigent Drivers Alcohol/Treat FD + ST REF (13923.74)	\$15,350.21	
Computer Fund	\$72,117.93	
Special Project Fund	\$177,703.14	
Drivers Interlock/Alcohol Monitor FD+ST REF(8860.69)	\$12,169.76	
CPD Fees		
Computerized Legal Research Fund	\$23,113.34	
% OSP Fines (ORC 3775.50 Law Library)	\$15,345.03	
Total	\$326,668.84	
Revenue Credited for Expenses		
Criminal / Civil Court Costs	\$748,078.66	\$39,442.86
% OSP Fines ORC 3775.50	\$15,345.09	
Probation Insurance Reimbursement	\$5,793.12	
Miscellaneous Probation Reimbursement	\$82.67	
General Fund Insurance Reimbursement		
Public Defender Fee		\$6,318.35
County Health Reimbursement	\$14,810.85	
Probation Services Fund	\$86,193.86	
Total Revenue Credited	\$870,304.25	\$45,761.21

Revenue After Expenses	City	County
Revenue	\$870,304.25	\$45,761.21
Expense **	(\$1,254,909.61)	(\$143,809.69)
Balance	(\$384,605.36)	(\$98,048.48)
Reimbursement to County by State	Legal Services	\$16,079.59
	Balance	(\$81,968.89)

MISCELLANEOUS INFORMATION

Criminal / Traffic Division

Monies Collected:	2019	2020	2021	2022	2023
Capital Recovery Collections	\$17,718.99	\$7,367.85	\$125.00		
Victim Restitution Collected	\$39,386.61	\$57,714.04	\$78,424.84	\$35,760.00	\$45,249.88
Attorney General Collections	\$190,333.07	\$233,449.31	\$268,131.84	\$170,327.39	\$198,779.37
Total	\$247,438.67	\$298,531.20	\$346,681.68	\$206,087.39	\$244,029.25

Monies Credited:	2019	2020	2021	2022	2023
Dismissed Fine/Cost per Judge	\$6,734.22	\$6,379.27	\$3,307.96	\$7,383.87	\$2,014.73
Community Service	\$2,560.80	\$4,407.80	\$4,141.04	\$1,197.00	\$861.00
Fine/Cost: Dismissed at States Cost	\$17,252.28	\$19,100.48	\$19,727.40	\$18,859.22	\$17,115.32
Total	\$26,547.30	\$29,887.55	\$27,176.40	\$27,440.09	\$19,991.05

Civil / Small Claims Division

Money Credited:	2019	2020	2021	2022	2023
Per Judge or Clerk (CGLOB/CGLOB4)	\$1,323.84	\$128.00	\$450.66	\$8.00	\$22.00
\$4.99 or less (CGLOB1)	\$0	\$7.50	\$0	\$500.89	\$117.50
Uncollectible Costs per Judge / Clerk (CGLOB2/CGLOB6)	\$3,218.77	\$1,565.35	\$3,608.99	\$1,601.18	\$1,315.99
Bankruptcy (CGLOB5)	\$0	\$0	\$0	\$76.70	\$0
Uncollectible – Indigency				\$1,670.50	\$50.00
Total	\$4,542.61	\$1,700.85	\$4,059.65	\$3,849.35	\$1,505.49